

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, April 11, 2024, at 5 P.M. at the Administration Building.

The meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey, Mike Digregorio and Etienne Vallee.
Staff present: Bookkeeper Amy Snow, Superintendent Vallieres, and Chief Remington.
Also present is Jason Dennis.

Administrative Business

Mr. Vallee made the motion to ratify a., through f. seconded by Mr. Digregorio.

- a. Ratify Weekly Payroll signed out of session for week ending 3/31/2024.
- b. Ratify Monthly Payroll signed out of session for month ending 3/31/2024.
- c. Ratify Quarterly Payroll signed out of session for month ending 3/31/2024.
- d. Ratify Payroll and sign checks for week ending 4/7/2024.
- e. Ratify A/P Manifests signed out of session dated 4/3/2024.
- f. Ratify A/P Manifest dated 4/10/2024 and sign checks dated 4/12/2024.

Amy stated that this week's A/P is \$5.00 less because we were going to send a check to the state, but she voided that check because PRIMEX is taking care of it.

Discussion:

Motion passed 3-0-0.

Mr. Vallee made a motion to approve the minutes dated 3/28/2024. Seconded by Mr. Digregorio. Motion passed 3-0-0.

Mr. Vallee Made a motion to enter non-public under RSA 91: A3II (e), seconded by Mr. Digregorio. Roll call vote, Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes.

Entered non-public at 5:05 P.M.

The public portion of the meeting resumed at 5:45 P.M.

Mr. Vallee made a motion to seal the minutes as it was determined that divulgence of the information would render the proposed action ineffective. It was seconded by Mr. Digregorio. Roll call vote, Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes.

Fire Chief's Business

The Chief gave a small list of write-offs and collections. (See attached.)

The Chief stated that he would not be in attendance next week, but he will ask Assistant Chief Richardson to attend.

Superintendent's Business

Bruno stated that the I/I construction meeting went well, and we should see some activity here in a couple of weeks. There will be road bans and a lot of cameraing. We put an ad in the paper to notify the residents, it will run every day through the end of July. If all goes well and weather permitting it might be done at the end of June.

He then stated that last week with the storm, we went through a little bit of a test period with all the emergency generators kicking in. We didn't fail anywhere. It was basically trees keeping us from where we needed to be. We had three or four days of tree removal at the well yard and the Saco pump station.

Bruno next presented pictures of one of our trucks. During last week's storm Andrew backed into the Saco pump station. Next, he presented pictures of an accident on April 11th, on Rte. 93 that involved the same truck and driver. There were no injuries. The insurance adjuster was here, and he said that the front damage would be about \$9,500.00 and the back is about \$2,800.00. Discussion ensued.

Bookkeeper's Business

Amy stated that we've been working hard on meter replacements, and we've done thirty-five meters so far. One of them was replaced right when the billing was happening, and the customer didn't get billed for the usage. Amy did a separate warrant billing for them, and they were charged twice for the demand fee and the betterment fee. This is a system billing error. The abatement for the double billing is \$111.49 for the Crouse's.

Mr. Vallee made a motion to approve the demand fee and betterment fee abatement for the Crouse's in the amount of \$111.49. Seconded by Mr. Bamsey. Motion passed 3-0-0.

Amy then stated that all the articles on the Town of Conway, regarding Conway Village, passed.

The Board of Commissioners' next regular meeting will be held on Thursday, April 18, 2024, at 5 P.M. in the Administration Building.

There being no further business to come before the Board, the meeting was adjourned without objection, at 6:09 P.M.

Respectfully submitted,
Lisa Chisholm
Office Assistant

MARCH

Run Date	Name	Billed	Adjust	\$ Ins Pd	\$ Pnt Pd	TTL Due	Collection s	W/O	Reason	Resident Insurance
05/31/2023	MACGILLIVRAY, MARLEY	\$1,666.00	\$0.00	\$0.00	\$0.00	\$1,666.00	\$1,666.00	\$0.00	No Insurance	Y N
10/31/2022	MAXIM, SAMANTHA	\$1,339.00	\$0.00	\$684.53	\$0.00	\$654.47	\$654.47	\$0.00	Deductible	N Y
		\$3,005.00	\$0.00							

\$2,320.47 \$0.00