

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, March 21, 2024, at 5 P.M. at the Administration Building.

The meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey, Mike Digregorio, and Etienne Vallee.
Staff present: Bookkeeper Amy Snow, Superintendent Vallieres, and Chief Remington.
Others present: Doug Burnell - Moderator, Nancy Hildebrand – Treasurer, Paul D. – TOC Engineer and Andrew Smith – TOC Director of Public Works.
Jason Dennis of Hastings Law joined the meeting at 5:15 P.M.

Mr. Bamsey began the meeting with the oaths of offices for the Nancy Hildebrand - treasurer, Amy Snow - clerk, Doug Burnell - moderator, and Mike Digregorio – commissioner.

Mr. Digregorio made a motion to elect Mr. Bamsey as Chairman, seconded by Mr. Vallee. Motion passed: 3-0-0.

Mr. Digregorio made a motion to authorize the Chairman to act on behalf of the District in signing and executing any, and all documents in and out of session for approved projects, current and in the future. Seconded by Mr. Vallee.

Motion passed 3-0-0.

Administrative Business

Mr. Vallee made the motion to ratify a., b., and c., seconded by Mr. Digregorio.

- a. Ratify Payroll and sign checks for week ending 3/17/2024.
- b. Ratify A/P Manifest dated 3/13/24 signed out of session.
- c. Ratify A/P Manifest dated 3/20/24 and sign checks dated 3/22/24.

Discussion: Town of Conway transfers – this was the Trust Funds

Motion passed 3-0-0.

Mr. Vallee made a motion to approve the minutes dated 3/12/2024. Seconded by Mr. Digregorio. Motion passed 3-0-0.

Mr. Vallee made a motion to engage with National Water Main for the I/I construction project. Seconded by Mr. Digregorio. Motion passed 3-0-0.

There will be a pre-construction meeting here at the Administration Building, no date set yet.

Assistant Fire Chief's Business

The Chief began with write-off and collections. (See attached.) He added that it's a new set up and Amy was a big help with this. **Mr. Vallee made a motion to write off \$2,351.06 as presented by the Fire Chief pending verification of a specific transaction. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

He then stated that he has asked Assistant Chief Richardson to start shopping around for a replacement for Car2. This was originally scheduled for next year, but it's been in the shop quite a bit over the past six months. The money is in the account if it needs to be done this year. Discussion ensued.

The Chief stated that many of the parts are in for the heat pump project. We're just waiting for the finals, then that should be in process.

Lastly, we have been doing some light rehab in house. Adding a safety rail on the loft at the Fire Station was discussed.

Mr. Vallee made a motion to enter non-public under RSA 91: A3II(e). Seconded by Mr. Digregorio. Roll call vote, Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes. Entered non-public at 5:20 P.M.

The public portion of the meeting resumed at 6:34 P.M.

Mr. Vallee made a motion to seal the minutes as it was determined that divulgence of the information would render the proposed action ineffective. Roll call vote, Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes.

Bookkeeper's Business

Mr. Vallee made a motion to send a transfer of funds to the Town of Conway for Trust Funds. Seconded by Mr. Digregorio. Motion passed 3-0-0.

Amy next presented a release from Trust Funds from the Force Main Asset Replacement Project Trust Fund and the Sewer Debt Expendable Trust Fund. **Mr. Vallee made a motion to release \$32,207.61 from the Trust Funds as based on the letter. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

She then requested Mr. Bamsey's signature for Superintendent Vallieres rate of pay for 2024.

Lastly, she presented the MS232, which is the Report of Appropriation as actually voted for the DRA. All three commissioners' signatures needed.

Amy left the meeting at 6:45 P.M.

Superintendent's Business

Bruno presented a quote for a new heating system from a new company recommended by Mr. Digregorio. (See attached.) Quality Mechanical Services LLC. Discussion ensued. Bruno was requested to pull a couple of recommendations and a decision will be made next week.

The Board of Commissioners' next regular meeting will be held on Thursday, March 28, 2024, at 5 P.M. in the Administration Building.

There being no further business to come before the Board, the meeting was adjourned without objection, at 6:50 P.M.

Respectfully submitted,
Lisa Chisholm
Office Assistant



Quality Mechanical Services L.L.C.

128 W Main St
Conway, NH 03818

(603) 447-5470

bvallieres@cvillagefd.com

ESTIMATE	#206
TOTAL	\$22,300.00

CONTACT US

96 Province Brook Rd
Chatham, NH 03813

(603) 730-4590

qualitymechanicalservices@yahoo.com

ESTIMATE

Services	Qty	Unit Price	Amount
Boiler Replacement Remove existing oil boiler and replace with new on demand wall mounted boilers Provide (2) Ideal Exalt 199k MBH Boilers (95% AFUE) (3 year parts 12 year heat ex changer warranty Manufacture.) Wall mounted and cascaded together Provide new piping, controls, wiring, and venting Provide materials and equipment for job completion Provide new radiant manifolds for radiant system Provide gas line installation and stub out for gas company Provide primary secondary piping configuration with hydraulic separator Provide ECM primary loop circulator for system efficiency Provide 6 secondary loop zones Provide 30 gallon indirect stainless steel water heater too work in conjunction with boiler Dispose of old boiler Dispose of oil line and cap at oil tank and take tank pipes out of service (if for single use) Remove and dispose of existing water heater	1.0	\$22,300.00	\$22,300.00

Services subtotal: \$22,300.00

Revised

JANUARY

Run Date	Name	\$ Billed	Adjust	\$ Ins Pd	\$ Pnt Pd	TTL Due	Collections	W/O	Reason	Resident Insurance
09/16/2023	BARSKE, BEVERLY	\$1,032.00	\$483.84	\$298.16	\$0.00	\$250.00	\$250.00		Medicare HMO	N
09/24/2023	CAMING, STEVEN	\$1,730.80	\$859.04	\$694.57	\$0.00	\$177.19	\$177.19	\$177.19	Medicare Remainder	Y
09/06/2023	DELISLE, STEPHANIE	\$1,339.00	\$0.00	\$611.90	\$0.00	\$727.10	\$727.00		Deductible	Y
08/08/2023	EASTMAN, HARLAND	\$991.20	\$819.68	\$0.00	\$0.00	\$171.52	\$171.52		Medicare Not Covered	Y
10/09/2023	EASTMAN, HARLAND	\$1,008.00	\$0.00	\$0.00	\$0.00	\$1,008.00	\$1,008.00		Medicare Not Covered	Y
09/14/2023	GADOMSKI, WANITA	\$1,315.00	\$725.81	\$469.44	\$0.00	\$119.75	\$119.75	\$119.75	Medicare Remainder	Y
09/12/2023	GAUDREAU, JUSTIN	\$1,642.00	\$0.00	\$0.00	\$0.00	\$1,642.00	\$1,642.00		Anthem Repricing	Y
09/29/2023	GRAY, EUGENE	\$1,379.80	\$755.55	\$497.37	\$0.00	\$126.88	\$126.88	\$126.88	Medicare Remainder	Y
09/12/2023	MOLDES, AURORA	\$1,387.00	\$755.61	\$341.39	\$0.00	\$290.00	\$290.00	\$290.00	Medicare Remainder	Y
09/30/2023	MORTIMER, FRANCIS	\$912.00	\$0.00	\$0.00	\$0.00	\$912.00	\$912.00	\$912.00	Medicare Remainder	N
10/22/2023	MOUSSA, HANI	\$1,363.00	\$0.00	\$0.00	\$0.00	\$1,363.00	\$1,363.00		No Insurance	Y
06/01/2023	OSBORNE, MARY	\$1,339.00	\$734.27	\$354.73	\$0.00	\$250.00	\$129.06	\$120.94	Medicare HMO	Y
11/18/2022	SELLERS, SCOTT	\$1,627.00	\$0.00	\$0.00	\$0.00	\$1,627.00	\$1,627.00		Deductible	N
12/03/2023	SEVIGNY, ATLAS	\$1,339.00	\$0.00	\$368.97	\$0.00	\$970.03	\$970.03		Medicare HMO	Y
10/11/2023	SMITH, MATTHEW	\$1,008.00	\$0.00	\$0.00	\$0.00	\$1,008.00	\$1,008.00		Anthem Not Covered	Y
10/12/2023	ST JEAN, ROSE MARIE	\$1,363.00	\$0.00	\$0.00	\$0.00	\$1,363.00	\$1,363.00		No Insurance	Y
11/09/2022	STOKES, ROBERT	\$1,435.00	\$829.07	\$310.93	\$0.00	\$295.00	\$70.19	\$224.81	Medicare HMO	Y
09/27/2023	SWEENEY, MERLE	\$1,339.00	\$0.00	\$0.00	\$0.00	\$1,339.00	\$1,339.00		Medicare Not Covered	Y
07/24/2022	TILTON, MICHAEL	\$969.60	\$0.00	\$0.00	\$0.00	\$969.60	\$969.60		Medicare Not Covered	Y
		\$24,519.40	\$5,962.87			\$12,637.396	\$1,971.57			

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 375.49
 2351.06

February

Run Date	Name	\$ Billed	Adjust	\$ Ins Pd	\$ Pnt Pd	TTL Due	To Collections	W/O	Reason	Resident Insurance
06/16/2023	BENTLEY, OLIVIA	\$1,219.00	\$0.00	\$0.00	\$0.00	\$1,219.00	\$1,219.00		Not Covered	N Y
10/20/2023	DEWITT, ALBERT	\$1,420.60	\$771.10	\$359.50	\$0.00	\$290.00	\$290.00		Medicare Remainder	N Y
08/02/2023	EASTMAN, HARLAND	\$979.20	\$809.06	\$0.00	\$0.00	\$170.14	\$170.14		Medicaid Deductible	Y Y
09/11/2023	EASTMAN, HARLAND	\$861.60	\$704.99	\$0.00	\$0.00	\$156.61	\$125.29		Medicaid Deductible	Y Y
09/16/2023	GONSALVES, ROY	\$1,667.80	\$896.70	\$571.10	\$0.00	\$200.00	\$200.00		Medicare HMO	N Y
09/29/2023	GRAY, EUGENE	\$1,379.80	\$755.55	\$497.37	\$0.00	\$126.88		\$126.88	Medicare Remainder	Y Y
10/31/2023	OUELLETTE, BONNIE	\$1,394.20	\$758.93	\$345.27	\$0.00	\$290.00	\$162.95	\$127.05	Medicare HMO	Y Y
12/13/2023	SONIER, TYLER	\$1,104.00	\$0.00	\$0.00	\$0.00	\$1,104.00	\$1,101.00		No Insurance	N N
10/24/2023	TERRY, PAUL	\$1,367.80	\$750.04	\$492.20	\$0.00	\$125.56		\$125.56	Medicare Remainder	Y Y
		\$11,394.00	\$5,446.37				\$3,268.38	\$379.49		