

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, February 29, 2024, 5:00 P.M.
Administration Building Meeting Room

The meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey and Mike Digregorio. Etienne Vallee was absent.
Staff present: Bookkeeper Amy Snow and Chief Remington. Superintendent Vallieres was also absent.

Amy stated that the I/I Project Bids had to be in by 2 P.M. today and that the Bid Opening was also at 2 P.M. Dave Mercier and his guy opened the bids, and the potential low bid is National Water Main Cleaning Company out of Massachusetts. (See attached.) They took the bids; they will tally them, call references, and make sure all is in order. Dave will bring forward a recommendation and then you will have a contract signing.

Administrative Business

Mr. Digregorio made the motion to ratify a., b., seconded by Mr. Bamsey.

- a. Ratify Payroll and sign checks for week ending 2/25/2024.
- b. Ratify A/P Manifest dated 2/28/24 and sign checks dated 3/1/2024.

Discussion: Motion passed 2-0-0.

Mr. Bamsey made a motion to approve the minutes dated 2/22/2024. Seconded by Mr. Digregorio. Motion passed 2-0-0.

Fire Chief's Business

The Chief stated that Assistant Chief Richardson started this week full-time and is getting himself set up. He added that they had one full timer start this week and another will start next week and then we should be at full staff.

He said It's definitely been busy but we're keeping our heads above water.

The Chief added that he has tasked Assistant Chief Richardson with reaching out to companies to look at mini splits. Assistant Chief Richardson has reached out to three companies and only one has responded. Craig McGinley has looked at the Fire Station twice and has provided some pricing. (See attached.) Discussion ensued. It was decided to do the Fire Station and the Administration Building office for now.

Bookkeeper's Business

Amy said the Annual Reports are ready for the annual meeting a week from Tuesday.

Amy presented February abatements in the amount of \$140.54. (See attached.)

The next Commissioners meeting will be March 7, 2024, at 5:00 P.M.

There being no further business to come before the Board, the meeting was adjourned without objection, at 5:27 P.M.

Respectfully submitted,
Lisa Chisholm
Office Assistant

Feb

2024

Abatements

\$11.90 White PF Abatement

\$4.41 Poitrass PF Abatement

\$103.11 Fairfield - Approve 2/13

\$5.38 Else PF Abatement

\$11.40 Cadorette PF Abatement (A&B)

\$4.34 Cadorette PF Abatement ©

\$140.54

CONWAY VILLAGE FIRE DISTRICT
I/I REHABILITATION PROJECT
BID OPENING: THURSDAY, FEBRUARY 29, 2024 @ 2:00 P.M.
BID OPENING CHECKLIST

BIDDER'S NAME	ADD. #1 ACK.	ADD. #2 ACK.	ADD. #3 ACK.	BID SIGNED	5% BID BOND	TOTAL BASE BID
Eastern Pipe Service						
Green Mountain Pipeline Services	✓	✓	✓	✓	✓	\$479,334.00
Insituform Technologies, LLC	✓	✓	✓	✓	✓	\$418,715.00
National Water Main Cleaning Co.	✓	✓	✓	✓	✓	\$378,580.00

Emergent, LLC

2129 East Conway Road
Center Conway, NH 03813 US
+1 6039869006
emergent.hvac@gmail.com



Estimate

ADDRESS
Mr. Phil Richardson
97 Main Street
Conway, NH 03818 USA

ESTIMATE 1040
DATE 02/19/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/19/2024	Heat Pump System Design and Installation	Conference Room - 18K Mitsubishi Hyper Heat Pump, 18K Wall Unit. Dispatch Office, Upstairs Small Bedroom, Upstairs small Office - 24K Mitsubishi Hyper Heat Pump, (2) 9K BTU Wall Mounts, (1) 6K BTU Wall Mount, Upstairs Lounge, Upstairs Large Bedroom - 20K BTU Mitsubishi Hyper Heat Condenser, (1) 12K BTU Wall Mount, (1) 6K Wall Mount. Line Set, Line Hide, 18"Condenser Stands, Communication Line. Condensate Line.	1	38,500.00	38,500.00T
	Heat Pump System Design and Installation	WATER PRECINCT BUILDING OFFICE ONLY - 15K BTU Mitsubishi Hyper Heat Pump, 15K BTU Wall Unit, Line Set, Line Hide, Exterior Wall Mount	1	4,500.00	4,500.00T
02/27/2024	Heat Pump System Design and Installation	WATER PRECINCT BUILDING - Office - 15K BTU Mitsubishi Hyper Heat Pump, 15K BTU Wall Unit. Conference Room & Upstairs Hall - 30K Mitsubishi Hyper Heat Pump, 12K Wall Unit (Conference Room) 18K Floor Unit (Upstairs Hall)	1	14,400.00	14,400.00T
02/27/2024					0.00

Phil,
This is the updated estimate including the water precinct building. Bruno asked me if I would quote just the office area as well as the rest. You will see two lines for the water precinct. Obviously subtract which ever line they decide not to go with.
I was also informed that Mitsubishi is going up in their price 8% as of April 1. I don't want to rush anyone but it would save some money if we had a decision and had the equipment ordered before that date.
Call me if you have any questions.
Craig

SUBTOTAL	57,400.00
TAX	0.00
TOTAL	\$57,400.00

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Phil,
I wanted to make sure to get you this tonight. I put a call into my distributor salesman and I would love to stop by the Fire Department with him Wednesday morning. With any larger projects like this one I like to have him do a walk through with me so he can take notes of all the equipment and accessory pieces needed. Let me know if that will work for you.

SUBTOTAL	38,500.00
TAX	0.00
TOTAL	\$38,500.00

Accepted By

Accepted Date