

ONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Thursday, February 22, 2024, 5:00 P.M.  
Administration Building Meeting Room

The meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey and Etienne Vallee. Mike Digregorio was absent.  
Staff present: Bookkeeper Amy Snow, Superintendent Vallieres, Chief Remington and Phil Richardson.

**Administrative Business**

**Mr. Vallee made the motion to ratify a., b., and A/P signed out of session, seconded by Mr. Bamsey.**

- a. Ratify Payroll and sign checks for week ending 2/18/2024.
- b. Ratify and sign checks for A/P Manifest dated 2/21/2024.

**Discussion:** Electrical Installations - \$11,090.75 – flood damage repair – all but the \$1,000 deductible is covered by insurance. Bruno stated insurance will not cover the extra pumped to North Conway. **Motion passed 2-0-0.**

**Mr. Bamsey made a motion to approve the minutes dated 2/13/2024. Seconded by Mr. Vallee. Motion passed 2-0-0.**

**Fire Chief's Business**

Chief Remington started with a discussion on mini-splits for the station. He spoke with Craig McGinley who gave us a rough quote of \$38,500 for 7 or 8 heads to cover the living spaces, the dispatch office and the meeting room; he is putting together a formal quote. He also stopped by the Admin. Office and spoke with Bruno about the admin building. Discussion ensued. There will also be an electrical cost. It is recommended to do heat and air conditioning. Discussion ensued. There has been no response from Gaynor nor American Air. This year's budget covers the meeting room but a larger project can come out of the Trust Fund and other small projects can be done with the building maintenance line. Discussion ensued. McGinley and the supplier are looking into First Responder/municipal discounts for us.

The chief went on to say that the department has been steady busy. Phil's waiver is in, and he is all set.

**Superintendent's Business**

Bruno believes that all the money in the Building Maintenance Trust Fund will be used for the mini-splits and the new furnace. Bruno is thinking about having min-splits in the main

office and the meeting room, we can add to it later if we want to do the upstairs in the future. Discussion ensued around placement.

If a department of the town, like the Supervisor's of the Checklist, moves here they will pay "rent" for their share of heat, electricity, phones, etc. and if the town does not move here our guys might move down to this (meeting room). Bruno also stated that the maintenance of the hydrants is moving to a fire expense, now it is in the water budget, so are administrative expenses. Discussion ensued.

### **Bookkeeper's Business**

Amy presented an abatement for late fees applied. **Mr. Vallee made a motion to abate the Conway Heights account for \$47.81 in penalty fees. Seconded by Mr. Bamsey. Motion passed 2-0-0.**

Amy informed the Board that at Tuesday's selectmen's meeting the selectman approved the agreement that transfers the NH Municipal Bond Bank debt to the town effective 1/1/25. This is the first of four (4). It was made clear that this debt will be paid for by water and sewer rents and revenues just as it is now.

**Mr. Vallee made a motion to enter into a Memorandum of Understanding with the Town of Conway for Pequawket Park Maintenance for the summer (attached), seconded by Mr. Bamsey. Motion carried 2-0-0.** Discussion ensued.

The commissioners signed the Annual Report Certification as well as the MS-636.

Amy stated that we have names on the ballot for every position. We have started meeting with the town regarding all the stuff that needs to be done for the transition. Turn offs are next week. Bid opening is next week.

Motion was made to enter non-public under RSA 91-A:3 II(a) – Personnel, second by Mr. Bamsey. Roll call: Mr. Vallee – yes, Mr. Bamsey – yes. The Board entered non-public at 5:27 pm and came out of non-public at 5:41 pm.

The next Commissioners meeting will be February 29, 2024, at 5:00 P.M.

There being no further business to come before the Board, the meeting was adjourned without objection, at 5:41 P.M.

Respectfully submitted,  
Amy Snow  
Municipal Bookkeeper

