

CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Wednesday, February 7, 2024, 5:00 P.M.  
Admin. Building Meeting Room

The meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey, Mike Digregorio and Etienne Vallee.

Staff present: Bookkeeper Amy Snow, Superintendent Vallieres. Chief Remington is absent.

Public present: Wryan Feil

Public Comment: Mr. Feil came in to discuss the cost update error on the 2023 Betterment Fee and how it should be rectified. Discussion ensued. (\*See below)

**Administrative Business**

**Mr. Vallee made the motion to ratify a., b., and c. Seconded by Mr. Digregorio.**

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 2/4/24.
- b. Ratify Monthly Payroll Manifest and sign checks for month ending 1/31/24.
- c. Ratify A/P Manifest dated 2/7/24 and sign checks dated 2/9/24.

**Discussion:** December A/P, vehicle maintenance, \$25,232.37 – this is the final quarter bill from the Town of Conway.

**Motion passed 3-0-0.**

**Mr. Vallee made a motion to approve the minutes dated 2/1/2024. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

**Superintendent's Business**

Bruno stated that John Waite from F.W. Webb arrived on Tuesday and inspected the heating system. He thinks the current boiler is oversized and he does not do mini splits. Discussion

ensued. John provides the boilers to F.W. Webb and will provide quotes to Bruno in a couple of weeks.

He added that they're still doing winter stuff and the flood damage at the Grit building will be tended to next Friday.

### Bookkeeper's Business

Amy stated that we had to cancel Chief Solomon's credit card and get a new one for Chief Remington. We need Mr. Bamsey's signature to authorize the paperwork.

She next presented the Budget Hearing Booklet. The taxes have decreased by \$94,000.00 and tax rate went down by .21. Our estimated tax last year was 2.30 and it came in at 1.71. The Budget Hearing is next Tuesday night, and this booklet becomes, as is, the annual report.

Amy stated that she spoke with Tammy Webb, our auditor. She is working on the proposal for the contracts. Amy asked her to look into CVFD paying for the 2024 audit 100% in January 2025 because we will still be paying 2024 bill in January. Tammy doesn't think it will be a problem.

She said that everyone is going automated. She used to be able to make a phone call to Quick Med Claims, talk to someone and get it done. The same with New Hampshire Retirement. Now you call and you have to put in a ticket and wait for someone to call you. It's getting harder and harder to get stuff done in an efficient manner. It took two and a half weeks to clear a retirement issue for Steve Solomon.

Mr. Bamsey asked about presenting future abatements as requested by the auditor. Amy said she believes that she will be under finance and all finance goes through John Eastman, so those abatements will likely be presented by John, perhaps quarterly rather than monthly. Discussion ensued around the audit and payments.

Amy and Mike explained the office's IP address glitch yesterday.

\*Amy asked about reconsidering the billing credits. Discussion ensued. It was decided that there would be a full refund in the first quarter billing of 2024. It will be posted on the website and an email will be sent to notify the residents.

The Pre-Bid meeting for the I/I will be held on Thursday, February 8, 2024 at 10 A.M. at the Administrative Building.

2024 Budget Hearing is Tuesday, February 13, 2024, at 7:00 p.m. in the Fire Station Meeting Room – 97 Main St.

The next Commissioners meeting will be February 22, 2024, at 5:00 P.M. (Bid Opening)

There being no further business to come before the Board, the meeting was adjourned without objection, at 5:53 P.M.

Respectfully submitted,  
Lisa Chisholm  
Office Assistant