

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, December 14, 2023, 5:00P.M.
Admin. Building Meeting Room

The meeting was called to order at 5:00 P.M.

Commissioners present: Etienne Vallee, Steve Bamsey, Mike Digregorio is absent.
Staff present: Bookkeeper Amy Snow, Superintendent Vallieres, Assistant Chief Remington,
and Chief Solomon.

Administrative Business

Mr. Bamsey made the motion to ratify a., b., and c. Seconded by Mr. Vallee.

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 12/10/23.
- b. Ratify A/P Manifest dated 12/13/23 and sign checks dated 12/15/3.
- c. Elected officials yearly and Fire payout.

Discussion:

Grainger, Submersible Transmitter – this goes underwater and detects the water level.

FireMatic – This is a vendor for normal fire supplies.

North Conway Water Precinct – This is the flat rate for the water bill and then we pay whatever the usage is.

Motion passed 2-0-0.

Mr. Bamsey made a motion to approve the minutes dated December 7, 2023, seconded by Mr. Vallee. Motion passed 2-0-0.

Mr. Bamsey asked about the budget and projected legal fees. Amy passed out copies of the commissioner's budget. Discussion ensued. It was decided that CVFD would pay a \$15,000.00 retainer fee to Jason Dennis for legal services.

Superintendent's Business

Bruno stated that his budget was approved.

He said the Andrew Smith was over for a few hours. We talked about future business; future projects and we're thinking Tasker Hill for water main and Pequawket Drive for sewer.

Fire Chief's / Assistant Fire Chief's Business

The Chief stated that they had done 72 calls so far this month.

Assistant Chief Remington stated that the Assistant Chief's spot has been posted externally. Other needed positions have been posted as well.

The Chief then presented the draft consultation agreement for the commissioners to go over.

Bookkeeper's Business

Amy presented the updated water and sewer budgets. The net gain is \$5,338.00 on water and \$7,196.00 on sewer. She then asked that the commissioners set the rates. Water went down from \$5.50 to \$5.32 on the usages, the demand fees did go up a bit. On the sewer side, the betterment fee went down from \$45.50 to \$44.63. But the usage charge did go up \$2.51.

Mr. Bamsey made a motion to set the rates as presented by the municipal bookkeeper. Seconded by Mr. Vallee. Motion passed 2-0-0.

Mr. Bamsey made a motion to enter non-public under RSA 91-A:3 II (a). Seconded by Mr. Vallee. Roll call vote, Mr. Bamsey – Yes, Mr. Vallee – Yes. Entered non-public at 5:25 pm.

The public portion of the meeting resumed at 5:44 pm.

Mr. Vallee made a motion to pay the new Fire Chief \$85,000/year for 45 hours a week with three weeks' vacation and two personal days, seconded by Mr. Bamsey. Motion passed 2-0-0

The next meeting will be December 21, 2023, at 5:00 P.M.

There being no further business to come before the Board, the meeting was adjourned without objection, at 5:45 P.M.

Respectfully submitted,
Lisa Chisholm
Office Assistant