

CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Thursday, December 7, 2023, 4:30 P.M.  
Admin. Building Meeting Room

The meeting was called to order at 4:35 P.M.

Commissioners present: Etienne Vallee, Steve Bamsey, and Mike DiGregorio.  
Staff present: Bookkeeper Amy Snow, Superintendent Vallieres, and Chief Solomon.

**Administrative Business**

**Mr. Vallee made the motion to ratify a., and b. Seconded by Mr. Digregorio.**

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 12/3/23.
- b. Ratify A/P Manifest dated 12/6/23 and sign checks dated 12/8/3.

**Discussion:** Verathon – These are blades for the video Laryngoscope.

**Motion passed 3-0-0.**

**Mr. Vallee made a motion to approve the minutes dated November 30, 2023, seconded by Mr. Digregorio. Motion passed 3-0-0.**

**Superintendent's Business**

Bruno began with the revamped water budget. He explained that they are looking at replacing 60 meters instead of 50 next year. Discussion ensued.

**Fire Chief's Business**

The Chief stated that he has just received a letter from FEMA saying that we will not be getting the grant for the radios.

The Chief next presented write-offs and collections. (See attached.)

**Mr. Vallee made the motion to write off \$1,749.37 as recommended by the Chief. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

Mr. Bamsey asked the Chief if he had thought any more about being a consultant. The Chief said that he has been talking with his wife and John Eastman and is working on logistics. Discussion ensued.

He added that they did about 20 calls last Monday during the storm.

### **Bookkeeper's Business**

Amy presented a last-minute release from Trust Funds. Bruno got a last-minute bill from the STAR account for \$650.26. It will be added to the check that we recently requested.

**Mr. Vallee made a motion to release the funds in the amount of \$650.26 from the CVFD Force Main Asset Replacement Expendable Trust Fund. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

Amy stated that she had informational things for them. She will have their budget for them next week and will also give you your first glance at all warrant articles, except fire, she doesn't have that yet. And Lower Bartlett is working on the contract with North Conway Water Precinct as we speak.

Amy next presented an abatement request for back flow testing. We sent out the back flow bills last week and today she received an email from New England Back Flow saying that Eastern Slope Campground for \$55.00 shouldn't have been on the list. **Mr. Vallee made a motion to abate \$55.00 for the Eastern Slope Campground back flow test. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

She then presented an addendum to Tuckerman's sewer abatement agreement.

**Mr. Vallee made a motion to approve the addendum to the sewer abatement agreement between CVFD and Tuckerman Brewing Company. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

She stated that the Town of Conway has agreed to maintain Pequawket Park for \$7,200.00. The only thing that they don't do is plant flowers and Amy offered that either she or Lisa would do that if needed.

She next explained the Actuarial Report. Discussion ensued. It was decided that we will not be doing the Actuarial Report.

She then asked if the Commissioners are prepared to set the rates? Discussion ensued.

**Mr. Vallee made a motion to enter non-public under RSA 91-A:3 II (a) and RSA 91-A:3 II (e). Seconded by Digregorio. Roll call vote, Mr. Bamsey – Yes, Mr. Vallee – Yes, -Mr. Digregorio - Yes. Entered non-public at 5:20 pm.**

**The public portion of the meeting resumed at 5:48 pm. Mr. Vallee made a motion to seal the minutes as otherwise it would render the proposed action ineffective. Seconded by Mr. Digregorio. Roll call vote, Mr. Bamsey – Yes, Mr. Vallee – Yes, Mr. Digregorio – Yes.**

The next meeting will be December 14th, 2023, at 5:00 P.M.

There being no further business to come before the Board, the meeting was adjourned without objection, at 5:49 P.M.

Respectfully submitted,  
Lisa Chisholm  
Office Assistant

12/7/23

Run Date	Name	Amount Billed	Insurance Paid	Patient Paid	Collections	Write Off	Reason	Resident	Insurance
8/16/2023	Neil Banerjee	\$ 1,128.00	\$ -	\$ -	\$ 1,128.00	\$ -	Deductible	N	Y
7/17/2023	Kimberly Bradbury	\$ 1,339.00	\$ 79.19	\$ -	\$ 1,259.81	\$ -	Deductible	N	Y
7/23/2023	Mark Buxton	\$ 1,291.00	\$ -	\$ -	\$ 1,291.00	\$ -	Ins. Paid Pt	N	Y
6/20/2023	Alan Coleman	\$ 1,363.00	\$ -	\$ -	\$ 1,363.00	\$ -	Ins. Paid Pt	Y	Y
2/17/2023	Fancine Corradino	\$ 1,197.40	\$ 418.73	\$ -	\$ -	\$ 106.81	Medicare Remainder	Y	Y
5/13/2023	Patricia Favia	\$ 960.00	\$ -	\$ 705.19	\$ 254.81	\$ -	Ins. Paid Pt	Y	Y
6/30/2023	Patricia Favia	\$ 960.00	\$ -	\$ -	\$ 960.00	\$ -	Ins. Paid Pt	Y	Y
7/20/2023	Edwin Forsythe	\$ 1,348.60	\$ 483.92	\$ -	\$ -	\$ 123.45	Medicare Remainder	Y	Y
7/18/2023	Eugene Gray	\$ 1,382.20	\$ 498.41	\$ -	\$ -	\$ 127.14	Medicare Remainder	Y	Y
6/23/2023	Scott Hayman	\$ 1,459.00	\$ 1,015.50	\$ -	\$ 443.50	\$ -	Repricing -	Y	Y
8/28/2023	Jacquelyn Leblanc	\$ 1,363.00	\$ -	\$ -	\$ 1,363.00	\$ -	No Insurance	Y	N
6/30/2023	Roger Leblanc	\$ 1,363.00	\$ 367.67	\$ -	\$ 126.47	\$ 123.53	Medicare HMO	Y	Y
7/23/2023	Juan Lopez	\$ 1,531.00	\$ -	\$ -	\$ 1,531.00	\$ -	No Insurance	N	N
7/28/2023	Ralph Manno	\$ 1,531.00	\$ -	\$ -	\$ 1,531.00	\$ -	No Insurance	N	N
8/19/2023	Joshua Rowe	\$ 1,315.00	\$ -	\$ -	\$ 1,315.00	\$ -	No Insurance	N	N
5/1/2023	Patsy Sherry	\$ 1,363.00	\$ -	\$ -	\$ 1,363.00	\$ -	Exchange Plan	Y	Y
7/17/2023	Kayla Small	\$ 1,363.00	\$ 356.18	\$ -	\$ 1,006.82	\$ -	Repricing -	N	Y
7/3/2023	Paul Terry	\$ 1,375.00	\$ 495.31	\$ -	\$ -	\$ 126.35	Medicare Remainder	Y	Y
7/22/2023	Paul Terry	\$ 1,372.60	\$ 494.27	\$ -	\$ -	\$ 126.09	Medicare Remainder	Y	Y
6/13/2023	Katie Treamer	\$ 1,219.00	\$ 203.00	\$ -	\$ -	\$ 1,016.00	Repricing	Y	Y

Collections \$ 14,936.41

Write Off \$ 1,749.37