

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Tuesday, October 5, 2023, 5:00 P.M.
Admin. Building Meeting Room

The meeting was called to order at 5:00 P.M.

Commissioners present: Etienne Vallee, and Steve Bamsey. Mike DiGregorio was absent.
Staff present: Bookkeeper Amy Snow, Superintendent Bruno Vallieres and Chief Solomon.

The motion was made by Mr. Bamsey to enter non-public under RSA 91-A:3 II (e) and was seconded by Mr. Vallee. Roll call vote: Mr. Vallee – yes, Mr. Bamsey – yes. The board entered non-public session at 5:01 pm.

The public portion of the meeting resumed at 5:10 P.M. **Mr. Vallee made a motion to seal the minutes, seconded by Mr. Bamsey. Roll call vote Mr. Vallee – Yes, Mr. Bamsey – Yes.**

Administrative Business

Mr. Bamsey made the motion to ratify a., and b. Seconded by Mr. Vallee.

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 10/1/23.
- b. Ratify A/P Manifest dated 10/4/23 and sign checks dated 10/6/23.

And Ratify monthly payroll and sign checks for month ending 9/30/2023 and ratify quarterly payroll and sign checks for quarter ending 9/30/2023.

Discussion: Locality Media, \$8035.00 – that is the records management software for the Fire Department.

Motion passed 2-0-0.

Mr. Bamsey made a motion to approve the minutes dated September 28, 2023, seconded by Mr. Vallee. Motion passed 2-0-0.

Superintendent's Business

Bruno stated that they had an inspection of the sludge site, and it went well. Other than that, we've been steady. Discussion ensued around fire hydrants being hit and damaged and repaired.

Fire Chief's Business

The Chief stated that they did 151 calls in September, which is the busiest September we've ever had. We are currently 126 calls over last year at this time.

We are trying to keep up and get inspections done.

Next week is fire prevention week. Hopefully get to spend some time with the kids. That's one of the perks of the job.

I think we're done with vehicle maintenance. I'm working on next year's budget, everything is expensive and going up, the only pro I can say is, so is the revenue coming in.

Bookkeeper's Business

Amy stated that she got a call from HeathTrust, there is a 15.7% increase. Their board is meeting next week, and they will decide the actual increase. Dental is going up 4%, life insurance is going down .01. It's a huge increase.

She next presented September abatements. (See attached.)

She then presented the end quarter arrears. (See attached.)

Lastly, she presented the MS535, the auditor does this, it gives us a total fund balance. The beginning fund balance was \$92,902 at the end of last year. The commissioners have a fund balance this year of \$104,868 at the end of 2022. So, it was an increase of \$11,966. The commissioners need to print your name, put your position, and sign it.

Discussion ensued around health insurance.

The next meeting will be October 12, 2023, at 5:00 P.M.
Mr. Vallee will not be available for the next meeting.

There being no further business to come before the Board, the meeting was adjourned without objection at 5:25 P. M.

Respectfully submitted,
Lisa Chisholm
Office Assistant

Sept

2023

Abatements

\$21.69 Green Briar bulk water

\$11.31 267 WMS bulk water

\$33.00

ARREARAGES UPDATE 9/30/2023

Unpaid invoices (44 accounts)	\$8,364.32	
In Lien (3 accounts)		\$3,223.88
Credit balances (92 accounts)	(\$19,211.59)	
Federal Spice accounts for		(\$7,448.46)
Total arrears	(\$10,847.27)	