

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Tuesday, May 4, 2023, 5:00 P.M.
Admin. Building Meeting Room

The meeting was called to order at 5:00 P.M.

Commissioners present: Etienne Vallee, Mike DiGregorio, and Steve Bamsey
Staff present: Superintendent Bruno Vallieres, Bookkeeper Amy Snow and Assistant Chief Phil Remington.

Administrative Business

Mr. Digregorio made the motion to ratify a., & b. Seconded by Mr. Vallee.

Motion passed 3-0-0.

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 4/30/23.
- b. Ratify A/P Manifest dated 5/3/23 and sign checks dated 5/5/23.

Mr. Bamsey made a motion to approve the meeting minutes dated 4/27/2023. Seconded by Mr. Digregorio. Motion passed 2-0-1.

Superintendent's Business

Bruno began with a recent Grainger order, it's a new tripod that was much needed.

He said that he got back from vacation on Tuesday, and he has been catching up on things. With the big rains surprisingly, we have nothing damaged. There was a big washout on E Street.

Bruno said that his main concern was, if the covered bridge was going to be compromised that'd be the level that's going to come into the Saco Pump Station. Mr. Bamsey asked if that happened is there a plan for that situation. Bruno answered yes, we can switch anytime.

Bruno agreed to take Mr. Vallee on a tour of our pump stations to better understand the physical outlay.

He added that he and Amy have been working on the relining project. Digging has started and we have a few projects. Discussion ensued around new connections.

Bruno stated that a couple of weeks ago he was asked for numbers for the "ON CALL". He stated that every weekend somebody is on call, and they actually come in. That's 104 days a year. They come in to check. Whatever time of day they choose they come in and do the numbers for two places, the well yard and the Saco Pump Station. They've been told to use the company vehicles. Everyday somebody comes in to do those checks.

Last year we had about 17 SCADA call backs. SCADA says there's an issue, you need to come and take care of it.

We had about 9 customer calls last year.

And myself, who knows me, calls me or I just get up and want to do something here. It's about 5 or 6 times a year. So, there's about 142-147 times where staff does come back.

Discussion ensued around a free water and sewer usage benefit in lieu of a company vehicle.

Mr. Bamsey made the motion to approve a 40,000-gallon water and sewer usage abatement per year for Superintendent Vallieres, retroactive to January 1, 2023. Seconded by Mr. Digregorio. Motion passed 3-0-0.

Assistant Fire Chief's Business

Assistant Chief Remington stated that it was obviously a busy day on Monday, most calls were storm related, but we got through it. We did put a truck over on the west side for several hours. Fortunately, the river went down as fast as it came up.

He then presented a hardship abatement in the amount of \$245.32. **Mr. Vallee made a motion to support the ambulance abatement as recommended by the Chief. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

Discussion ensued around Swift Water Rescue and further training for the fire fighters.

Bookkeeper's Business

Amy began with the April abatements. Tuckerman's and Pine Hill (See attached)

She presented a form stating that we don't lobby that needed to be signed.

She then presented a form about nondiscrimination of our customers. She explained the listed questions regarding a designated civil rights coordinator, and the maintaining of demographic data on race, color, national origin, sex, age, disability status of those we serve. We have to appoint a civil rights coordinator. **Mr. Vallee made the motion to appoint the chairman as the civil rights coordinator for the district. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

Amy next presented an abatement for Alpine Title. Bruno confirmed that he had witnessed the leak. **Mr. Digregorio made the motion to approve the abatement in the amount of \$251.86 for 6 Pleasant Street, Conway New Hampshire. Seconded by Mr. Vallee. Motion passed 3-0-0.**

She presented a second abatement. Bruno explained the situation. **Mr. DiGregorio made the motion to approve the sewer abatement in the amount of \$1,518.75 for 256 Tasker Hill Road. Seconded by Mr. Vallee. Motion passed 3-0-0.** A letter will be sent to the homeowner.

Mr. Vallee made a motion entered nonpublic under RSA 91-A:3 II(e). Seconded by Mr. Digregorio. Motion passed 3-0-0.

Entered nonpublic at 6:08 P.M.

The public portion of the meeting resumed at 6:25 P.M.

A motion was made by Mr. Vallee to not publicly disclose the minutes because it was determined that divulgence of the information likely would render the proposed action ineffective. Seconded by Mr. Bamsey. Roll call vote, Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes.

The next meeting is scheduled for Thursday, May 11, 2023. 4:30 P.M. in the Administrative Building Meeting Room.

The meeting was adjourned without objection at 6:26 P.M.

Respectfully submitted,
Lisa Chisholm, Office Assistant

April	2023	Abatements
		\$882.92 Tuckerman
		\$153.90 Pinehill

\$1,036.82