

CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Thursday, January 19, 2023, 5:00 P.M.  
Admin. Building

Meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey, Mike DiGregorio, and Tom Buco  
Staff present: Bookkeeper Amy Snow. Superintendent Vallieres arrived at 5:05 P.M.

BOOKKEEPER'S BUSINESS

Amy started by handing out a chronology of events that happened in 2022 with NCWP and the minutes from February 8<sup>th</sup>, 2022.

At this point Tammy from Vachon Clukay called in to discuss the adjusting journal entries for the 2022 Audit.

Amy then presented a draft of the updated budget. Explanation and discussion ensued.

She then updated the Commissioners on the set-up procedure for obtaining funds from EPA for the I/I project.

SUPERINTENDENT'S BUSINESS

Bruno stated that he's been trying to see what summer was going to be about. It is time to replace certain things. Generators will be replaced and rebuilt, and I/I relining.

He then added that the state will be doing resurfacing from the four corners by Irving to almost into Center Conway. Discussion ensued around manhole covers.

ADMINISTRATIVE BUSINESS

**Mr. Bamsey made a motion to ratify a. and b. Seconded by Mr. Buco.**

a. Ratify Weekly Payroll Manifest for week ending 1/15/23.

b. Ratify December A/P for checks dated 1/20/23.

Albany Service Center, \$1336.00 – truck service

Always Accurate Garage Doors- installation of logic board

Locality Media, The new First Due software for the Fire Department

TiSales, \$5150.00 - Inventory

**Motion passed 3-0-0.**

**Mr. Bamsey made a motion to approve the minutes for week 1/12/2022.  
seconded by Mr. Digregorio. Motion passed 3-0-0.**

Mr. Digregorio asked about the use of the Town Maintenance Garage. Bruno stated that all our maintenance is going to be scheduled through the town garage, this includes fuel ability.

The next meeting will be on January 26, 2023

February 1<sup>st</sup> is the meeting with North Conway Water Precinct at 4:30 P.M.

There being no further business to come before the Board, the meeting was adjourned without objection at 6:05 P.M.

Respectfully submitted,  
Lisa Chisholm, Office Assistant

## NCWP EVENTS

Feb 8, 2022 – Jason Gagnon attended meeting to discuss upcoming projects and sludge removal.

June 16, 2022 – NCWP Commissioners attend CVFD Commissioner's meeting to discuss IMA transferring to the Town, flat rate, Aeration project, sludge dryer, erosion project, sludge removal.

December 2022 – Jason Gagnon submitted a budget with 2 new items added to Appendix C: Technician and Sludge Removal. It was pointed out that he cannot add new items.

He removed both items

He added the Sludge Removal Cost to the Wastewater Treatment Facility Maintenance Contracts line of Appendix C