

CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Thursday, February 2, 2023, 5:00 P.M.  
Admin. Building

Meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey and Mike DiGregorio. Tom Buco was absent.  
Staff present: Bookkeeper Amy Snow, Superintendent Bruno Vallieres, and Chief Solomon

FIRE CHIEF'S BUSINESS

The Chief began with Write Offs and Collections. (See attached). **Mr. Digregorio made a motion to approve the write offs in the amount of \$1,500.86. Seconded by Mr. Bamsey. Motion passed 2-0-0.**

He added that our new employee has started orientation and will start taking shifts next week.

SUPERINTENDENT'S BUSINESS

Bruno stated that he was hunting down some infiltration and relining is on the docket for 153 Pleasant. It's been spring all winter and there's a lot of water.

Discussion ensued regarding the IMA and the previous night's meeting with the NCWP Commissioners. The Commissioners asked that Bruno contact Jason Gagne within the next week or so to discuss what the upgrade costs and consists of.

BOOKKEEPER'S BUSINESS

Amy presented the engagement letter to the auditor to do the 2022 audit for signing. **Mr. Bamsey made the motion to engage Vachon Clukay for the 2022 audit as stated by the bookkeeper. Seconded by Mr. Digregorio. Motion passed 2-0-0.**

ADMINISTRATIVE BUSINESS

**Mr. Bamsey made a motion to ratify a. and b. Seconded by Mr. Digregorio.**

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 1/29/23.
- b. Ratify A/P for 2/1/23 and sign checks dated 2/3/23.

**Motion passed 2-0-0.**

**Mr. Bamsey made a motion to approve the minutes for week 1/26/2022. seconded by Mr. Digregorio. Motion passed 2-0-0.**

**Mr. Digregorio made a motion to enter Non-public per RSA 91-A:3II(c). Seconded by Mr. Bamsey. Roll call vote, Mike – yes, Steve – yes. Entered non-public at 5:37 P.M.**

Back in public at 6:00 P.M. The minutes publicly disclosed, we discussed Fire Department organizational structure.

The next meeting will be on February 9, 2023

There being no further business to come before the Board, the meeting was adjourned without objection at 6:04 P.M.

Respectfully submitted,  
Lisa Chisholm, Office Assistant

272 minutes

Run Date	Name	Amount Billed	Insurance Paid	Patent Paid	Collections	Write Off	Reason	Resident	Insurance
2/19/2022	Cynthia Ruston	\$ 1,387.00	\$ -	\$ -	\$ 1,387.00	\$ -	No Insurance	N	N
8/24/2022	Susan Shiovone	\$ 1,365.40	\$ 452.42	\$ -	\$ -	\$ 115.41	Medicare Remainder	Y	Y
8/31/2022	Joshua Robbins	\$ 1,387.00	\$ 460.98	\$ -	\$ 117.60	\$ -	Medicare Remainder	N	Y
9/16/2022	Simeon Hauer	\$ 1,363.00	\$ -	\$ -	\$ 1,363.00	\$ -	No Insurance	N	N
9/20/2022	Ian Murray	\$ 1,363.00	\$ -	\$ -	\$ 1,363.00	\$ -	Applied to Deductible	Y	Y
10/10/2022	Le Phuong	\$ 1,219.00	\$ -	\$ -	\$ 1,219.00	\$ -	No Insurance	Y	N
10/12/2022	Jack Kim	\$ 1,435.00	\$ -	\$ -	\$ 1,435.00	\$ -	No Insurance	N	N
8/31/2022	Chapman Connerty	\$ 1,483.00	\$ -	\$ -	\$ 1,483.00	\$ -	Applied to Deductible	N	Y
9/27/2022	Adrian Hurd	\$ 1,339.00	\$ -	\$ -	\$ 1,339.00	\$ -	No Insurance	N	N
9/28/2022	Laura Gorman	\$ 1,459.00	\$ 327.75	\$ -	\$ 123.55	\$ 166.45	Humana Plan	Y	Y
9/29/2022	Shaun Pilkington	\$ 1,291.00	\$ -	\$ -	\$ 1,291.00	\$ -	No Insurance	N	N
8/2/2022	Dorothy Smith	\$ 1,219.00	\$ -	\$ -	\$ -	\$ 1,219.00	Billed in Error	N	N/A
8/23/2022	Donna Armaignac	\$ 1,351.00	\$ 767.41	\$ -	\$ 583.59	\$ -	No response	N	Y
9/10/2022	Robert Finn	\$ 1,738.00	\$ -	\$ -	\$ 1,738.00	\$ -	No Response	N	N

Collections \$ 13,442.74

Write Off \$ 1,500.86