

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, December 22, 2022, 5:00 P.M.
Admin. Building

Meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey, Mike DiGregorio, and Tom Buco
Staff present: Chief Solomon, Superintendent Vallieres and Bookkeeper Amy Snow.

FIRE CHIEF'S BUSINESS

The Chief stated that we did storm last weekend and we will be doing storm again this. The real issues are the power lines that were just put back up after the last storm.

He then said that he has made an offer to a retired fighter/paramedic from Arizona. There are a lot of hoops for him to jump through and the Chief has not heard back yet.

SUPERINTENDENT'S BUSINESS

Bruno began with the IMA. He has received the new IMA budget from the North Conway Water Precinct (NCWP). It appears that Jason had added items that were not approved to be on Appendix C but has since removed them. However, the Plant Maintenance Contract line increased by \$127,976.00. It is believed that Jason added the Sludge Disposal to this line, plus other items. Amy sent Jason an email inquiring as to what this increase is but has not heard back yet. Discussion ensued concerning the June 16, 2022 minutes regarding this topic.

Amy will reach out to set up a joint meeting with the NCWP commissioners on Wednesday, January 18, 2023, at 4:30 P.M. in North Conway. She will confirm.

Mr. Bamsey stated that that we need to familiarize ourselves again with the IMA so that we can get a clear understanding and we can discuss this at our January 12th meeting.

Bruno added that we've budgeted appropriately.

BOOKKEEPER'S BUSINESS

Amy started with an update for the water and sewer budgets. There was a necessary adjustment that needed to be made on the On-Call, it is now correctly split three ways.

Amy's auto sum was not working on the sewers budget, she has fixed it and numbers are correct.

She next presented the 2021 audit. Amy will call Tammy from the auditors' office to set up a phone-in meeting, possibly on January 5th or after January 12th to go over the audit.

ADMINISTRATIVE BUSINESS

- a. Signing of MOA with Town of Conway.

Mr. Digregorio made a motion to enter into the Memorandum of Agreement between the CVFD and the town of Conway. Seconded by Mr. Buco. Motion passed 3-0-0.

Mr. Bamsey made a motion to ratify b., and c. Seconded by Mr. Buco.

- b. Ratify Weekly Payroll Manifest and sign checks for week ending 12/18
c. Ratify A/P Manifest dated 12/21 and sign checks dated 12/23

Mr. Buco asked why we are paying money to William and Linda Barton? Bruno explained that this past summer we hit their water line and debris went directly into their water heater causing failure. The line was not where we thought it was, that has been corrected. We are reimbursing them for the portion of the damage caused by CVFD.

Healthtrust - \$26,871.22

New England Backflow - \$3,135.00 (We bill the customers)

Vachon Clukay - \$14,000.00

Motion passed 3-0-0.

Mr. Bamsey made a motion to approve the minutes for week 12/15/2022. seconded by Mr. Digregorio. Motion passed 2-0-1.

There will be no meeting on the 29th. There will be a meeting on January 5, 2023

There being no further business to come before the Board, the meeting was adjourned without objection at 5:59 P.M.

Respectfully submitted,
Lisa Chisholm, Office Assistant