

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, December 15, 2022, 5:00 P.M.
Admin. Building

Meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey and Mike DiGregorio. Absent – Tom Buco
Staff present: Chief Solomon, and Bookkeeper Amy Snow.

FIRE CHIEF'S BUSINESS

The Chief presented more December write-offs. (See attached). One customer paid between the time they approved the write-offs last week and a new one was added. **Mr. Bamsey made a motion to approve the write off in the amount of \$112.15 as presented by the Chief. Seconded by Mr. Digregorio. Motion passed 2-0-0.**

The chief showed pictures of the bathroom in the fire station that they started remodeling. The pictures showed a pipe that has been leaking for a while. He is working on getting this fixed in this year's budget. He is also working on other areas of the station.

The chief will be working on Car 2, the oil sensor is not working, and no one is able to get them in for weeks, so he is doing the work himself.

BOOKKEEPER'S BUSINESS

Amy handed out an updated draft of the warrant articles with typos fixed and the fire department articles added.

She then handed out the estimated tax for 2023 - \$3.33. this is a 40% increase. This does not include all the fire department fund balance. Once all the bills are paid in January, the chief will know how much he has to use, every \$10,000 will bring it down \$0.04. Also, if Article 2 passes, it will drop another \$0.08 because that will eliminate another \$20,000 because the Building Maintenance and Park Maintenance warrants will go away. Mr. Bamsey asked the chief to run a budget as if we were already dissolved with this budget minus the Commissioners' budget and Capital Reserve.

Next, Amy presented the Management Letter for the audit; it states we did everything asked of us during the audit. Mr. Bamsey signed the letter.

Amy then presented an email from Jason Gagnon of North Conway Water Precinct (NCWP) asking if this Board wanted to meet with NCWP Board in January. Amy will email Jason saying we would like to meet at their office. Discussion ensued around NCWP's budget. There is a new item in Appendix C that has not been approved by either board. This will be discussed more.

ADMINISTRATIVE BUSINESS

Mr. Bamsey made a motion to ratify a., through d. plus Mike's extra manifest (for \$0.08 that he was shorted) Seconded by Mr. Digregorio.

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 12/11
- b. Ratify Quarterly Payroll Manifest and sign checks for quarter ending 12/31
- c. Ratify Yearly Payroll Manifest and sign checks for year ending 12/31
- d. Ratify A/P Manifest dated 12/14 and sign checks dated 12/16

Motion passed 2-0-0.

Mr. Bamsey made a motion to approve the minutes for week 12/8/2022. seconded by Mr. Digregorio. Motion passed 2-0-0.

The next meeting will be 12/22/2022. There will be no meeting on the 29th. There will be a meeting on January 5, 2023

Amy stated that by the first week of January she will have the End of Year Trust Fund totals and wants to send the articles off for pre-review by the DRA, the Board was fine with that.

There being no further business to come before the Board, the meeting was adjourned without objection at 5:22 P.M.

Respectfully submitted,
Amy Snow, Municipal Bookkeeper.

12/15/20

Run Date	Name	Amount Billed	Insurance Paid	Patient Paid	Collections	Write Off	Reason	Resident	Insurance
6/6/2022	Linda RedHorse	\$ 1,339.00	\$ 290.77	\$ -	\$ 157.85	\$ 112.15	Medicare HMO	Y	Y
6/15/2022	Robert Nagy	\$ 864.00	\$ -	\$ 864.00	\$ -	\$ -	Paid Remove from list	N	Y

Collection \$ 157.85

Write Off \$ 112.15