

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, September 8, 2022, 5:00 P.M.
Admin. Building

Meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey, Mike Digregorio, and Tom Buco.

Staff present: Superintendent Bruno Vallieres, Amy Snow-Municipal Bookkeeper and Chief Solomon.

Members of the Town of Conway: Andrew Smith.

Paul D and John Eastman arrived at 5:15 P.M.

ADMINISTRATIVE BUSINESS

Mr. Bamsey made a motion to ratify a., & b. Seconded by Mr. Buco.

- a. Ratify Payroll Manifest and sign checks for week ending 9/4/22
- b. Ratify Payroll Manifest and sign checks for month ending 8/31/22
- c. Ratify A/P Manifest dated 9/7/22 and sign checks dated 9/9/22

Discussion: Treasurer State of NH, \$26,949.00 – paid once a year.

Eversource, \$9,401.23 – increased with new rates.

TiSales, \$1,892.21 – Inventory/Parts Avesta Housing and Capital Outlay Infrastructure.

Motion passed 3-0-0.

Mr. Bamsey made a motion to approve the minutes for week 9/1/2022, seconded by Mr. Buco. Motion passed 3-0-0.

Mr. Bamsey asked if Amy had any contact with Spots on Lots regarding the resealing of the Park parking lot? Amy replied that she spoke with them and related that if they can't do it this year, the price would need to hold for next year. He assured Amy that he would be up and it would be done within the next couple of weeks.

FIRE CHIEF'S BUSINESS

The Chief has nothing for this meeting.

SUPERINTENDANT'S BUSINESS

Bruno said that he's planning on maybe the middle of October to put the silt fence up for the roadway behind the park.

Discussion ensued around sludge monofil facility permits. There is a lot of work right now with reports.

5:15 P.M. Paul D. and John Eastman joined the meeting and Mr. Bamsey started the work session with the Town of Conway staff to discuss the dissolution or possibly just turning over the Fire Department.

Discussion ensued regarding warrant articles to turn over the district and/or the Fire Department. Mr. Digregorio stated that he felt that there should be a survivor document included in any transfer to ensure that what is stated in that document is what is done by the town, and he wants it in writing.

Discussion moved on to ambulance calls, payments, level of service and budgets.

Personnel, department staff and responsibilities for each was the next topic of conversation. Mr. Digregorio said that he feels that we're all the same page, but again he wants it in writing.

A draft for each department proposed for dissolution was suggested to present to the Selectmen.

Mr. Bucu stated that he feels there are still far too many questions to be answered for the residents so they can understand how all of this is going to work.

There was a short conversation around utilizing the Conway Town garage and ended with the current turnover of the Conway Information Booth.

BOOKKEEPERS BUSINESS

Amy presented a request to release funds from the Trust Funds. **Mr. Bamsey made a motion for \$20,501.90 be released from the Conway Village Trust Funds. Break down is \$14,601.90 to be released from the CVFD Force Main Asset Replacement Trust Fund and \$5,900.00 CVF Water System Improvement Trust Fund. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

Amy then addressed a proposal from BMSI. New Hampshire Retirement System is updating their reporting system. To be able to upload the reports everyone must update their payroll systems. To do that, a new payroll system id needed from BMSI with a one-time fee of \$1,495.00 and that is to do the actual conversion. This is for January 1, 2023, but we have to pay for it now. It will be \$2,100.95 for the annual subscription. It is a cloud-based system and will no longer be longer be on our server. **Mr. Bamsey made a motion to accept the proposal as presented by the Bookkeeper. Seconded by Mr. Bucu. Motion passed 3-0-0.**

Mr. Bamsey made a motion to submit a drinking water and ground water Trust Fund application to New Hampshire DES to fund water system improvement projects. Seconded by Mr. Bucu. Motion passed 3-0-0.

The next Commissioners meeting will be September 15th 2022 at 5 P.M. at the Administrative Building.

There being no further business to come before the Board, meeting was adjourned without objection at 7:15 P.M.

Respectfully submitted,
Lisa Chisholm, Office Assistant