

CONWAY VILLAGE FIRE DISTRICT
BOARD OF COMMISSIONERS' MEETING
Thursday, May 12, 2022, 5:00 P.M.
Administration Building

Meeting was called to order at 5:00 P.M.

Commissioners present: Steve Bamsey and Mike Digregorio. Tom Buco is absent.
Staff present: Amy Snow - Municipal Bookkeeper, Chief Solomon, and Superintendent Vallieres.

Mr. Digregorio made a motion to enter non-public under RSA 91: A-311(b). Seconded by Mr. Bamsey. Roll call vote, Mr. Digregorio – Yes, Mr. Bamsey – Yes. Entered non-public at 5:02 P.M.

The Public portion of the meeting resumed at 5:45 P.M.

Mr. Bamsey made a motion to offer the new Assistant Fire Chief position to Philip Remington effective July 1st, 2022. Seconded by Mr. Digregorio. Motion passed 2-0-0.

FIRE CHIEF'S BUSINESS

Discussion ensued regarding the new complexities of Fire Fighter training.

Mr. Bamsey asked if Mr. Remington could start sooner. The Chief said he would look into it.

The Chief then stated that he had looked into the Shore Line Protection permit that we have to acquire for the potential road at the back of the Fire Station to the Park. We will need a stamped, surveyed plan. This plan may prove too costly. The Chief will consult the rules further and see what we come up with.

He added that they had assisted with a 7-acre brush fire in Tamworth.

SUPERINTENDENT'S BUSINESS

Bruno stated that they are gearing up to go back to work on Chase, Wilder and Farrington.

He then noted that we have recently purchased a Chlorine Analyzer.

BOOKKEEPER'S BUSINESS

Amy wanted to make the Board aware that she has received several letters from the IRS stating that there is an issue with a 941 form for payroll taxes for Quarter 4 2021. She has proof of payment on October 5th, 2021, and the bank statement showing that the IRS took that money on October 5th 2022. She has sent written proof of all of this.

She added that she is currently updating all the procedural manuals.

There still seems to be an issue with certain emails. We'll continue to get this worked out.

ADMINISTRATIVE BUSINESS

Mr. Bamsey made a motion to ratify a., and b. Seconded by Mr. Digregorio.

- a. Ratify Payroll Manifest and sign check for week ending 5/8/22
- b. Ratify A/P Manifest dated 5/11/22 and sign checks dated 5/13/22

Discussion: BAU HOPKINS, \$5,410.00 – Chlorine Analyzer

Motion passed 2-0-0.

Mr. Bamsey made a motion to approve the chief's timesheet for week ending 5/8/22. Seconded by Mr. Digregorio. Motion passed 2-0-0.

Mr. Bamsey made a motion to approve the minutes for week 5/5/2022, seconded by Mr. Digregorio. Motion passed 2-0-0.

Mr. Bamsey brought up that the gazebo has a broken rail, and there is an issue with the decorative balusters. This has become a safety hazard and perhaps should be cordoned off. Bruno said that he would look at it.

Mr. Bamsey would like the North Conway Water Precinct meeting on next week's agenda to discuss what the topics will be. The NCWP board was invited to attend either the 6/9 or 6/16 meeting.

There being no further business to come before the Board, meeting was adjourned without objection at 6:25 P.M.

Respectfully submitted,
Lisa Chisholm, Office Assistant