

CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONERS' MEETING  
Thursday January 13, 2022, 5:00 P.M.  
Admin Building Meeting Room

Meeting was called to order at 5:00 P.M.

Commissioners present: Mike Digregorio, and Tom Buco- Steve Bamsey by telephone  
Staff present: Chief Solomon, Amy Snow- Municipal Bookkeeper, Superintendent Vallieres  
Public present: Artis from Children Unlimited.

Mr. Digregorio stated that the first order of business is the Children Unlimited sewer abatement. The abatement amount, per policy, is \$4,199.67. **Mr. Buco made the motion to approve the abatement to Children Unlimited for \$4199.67. Seconded by Mr. Bamsey. Motion passed 3-0-0.**

FIRE CHIEFS' BUSINESS

The Chief is requesting formal acceptance of two gifts, the 2022 Polaris snowmachine and the helmet donation. **Mr. Buco made the motion to accept the gift of the snowmachine donation from Northern Extremes in the amount of \$5,000.00. Seconded by Mr. Bamsey. Motion passed 3-0-0.**

**Mr. Buco made the motion to accept the gift of the 3 snowmobile helmets donation from Profile Power Sports in the amount of \$1,019.00. Seconded by Mr. Bamsey. Motion passed 3-0-0.**

*The Conway Fire Department, as well as all members of the Conway Village Fire District, wish to publicly thank both Northern Extremes and Profile Motor Sports for these much-appreciated gifts.*

The ladder truck is currently out of service. The needed part should arrive tomorrow and will be fixed as soon as possible.

The department is still very busy.

SUPERINTEDENT'S BUSINESS

Not much going on this week. We're using this time to catch up on paperwork.

BOOKKEEPERS BUSINESS

Amy started with a lien request. **Mr. Digregorio made the motion to apply a lien to 115 West Main Street, Map/Lot 277-189, for unpaid water and sewer charges. Seconded by Mr. Buco. Motion passed 3-0-0.**

Amy then presented the arrears which will show in the annual report.

She informed that people are signing up for the paperless billing.

Amy then presented copies of the budget as it currently stands. (See attached.) Discussion ensued regarding the gazebo and the resealing of the Park parking lot. Resealing the parking lot will happen in the spring. A warrant article to repair the gazebo will be on the warrant so the voters can decide its fate.

### ADMINISTRATIVE BUSINESS

**Mr. Digregorio made a motion to ratify a., and b., seconded by Mr. Buco.**

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 1/9/22
- b. Ratify A/P Manifest dated 1/12/22 and sign checks dated 1/14/22

Discussion: Primex Insurances - \$76,775.00  
E J Prescott – Frame rings/Manhole Risers  
Ti Sales – meter inventory - \$754.00  
Eversource - \$9,234.00  
Northern Extreme – Snowmobile - \$3,799.00  
**Motion passed 3-0-0.**

**Mr. Digregorio made a motion to approve the chief's timesheet for week ending 1/9/22, seconded by Mr. Buco. Motion passed 3-0-0.**

**Mr. Digregorio made a motion to approve the meeting minutes dated 1/6/22. Seconded by Mr. Buco. Motion passed 3-0-0.**

**Mr. Digregorio made the motion to go into non-public per RSA 91-A:3 II(d) Seconded by Mr. Buco. Roll call vote, Tom – Yes, Steve – Yes, Mike – Yes. Entered non-public at 5:52 PM.**

Public session resumed at 6:12 p.m.

The next meeting will be Wednesday, January 19, 2022, at 3:00 P.M. Town of Conway Staff will be invited to this meeting.

There being no further business to come before the Board, meeting was adjourned without objection at 6:14 P.M.

Respectfully submitted,  
Lisa Chisholm, Office Assistant

# General Fund D

## 2021 Expenditures and 2022 Budget

### EXPENDITURES

<b>Administrative</b>	<b>2021 Budgeted</b>	<b>2021 Expended</b>	<b>2022 Requested</b>
Audit and Accounting	\$ 5,400	\$ 4,810	\$ 5,500
Legal/Professional	\$ 10,000	\$ -	\$ 10,000
Property/ Liability Ins.	\$ 242	\$ 77	\$ 262
Workers Compensation	\$ 15	\$ 9	\$ 12
Annual Meeting	\$ 250	\$ 323	\$ 325
Travel Expense	\$ 1	\$ -	\$ 1
Miscellaneous	\$ 1	\$ -	\$ 1
Office Expense	\$ 8,000	\$ 6,688	\$ 7,500
Building Maintenance (new)	\$ 2,800	\$ 2,750	\$ -
<b><i>General/Admin Total</i></b>	<b>\$ 26,709</b>	<b>\$ 14,657</b>	<b>\$ 23,601</b>

### Elected Officials

Payroll	\$ 7,650	\$ 7,650	\$ 7,650
FICA	\$ 474	\$ 474	\$ 474
Medicare	\$ 111	\$ 111	\$ 111
<b><i>Elected Officials Total</i></b>	<b>\$ 8,235</b>	<b>\$ 8,235</b>	<b>\$ 8,235</b>

### Pequawket Park

Maintenance	\$ 11,500	\$ 8,898	\$ 10,750
Electricity	\$ 450	\$ 365	\$ 400
<b><i>Pequawket Park Total</i></b>	<b>\$ 11,950</b>	<b>\$ 9,263</b>	<b>\$ 11,150</b>

<b>Total General Fund Expenditures</b>	<b>\$ 46,894</b>	<b>\$ 32,156</b>	<b>\$ 42,986</b>
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## General Fund REVENUES

	2021 Anticipated	2021 Actual	2022 Anticipated
Miscellaneous	\$ 4	\$ 4	\$ 4
Interest	\$ 2,400	\$ 1,205	\$ 1,200
<b>Total Revenues</b>	<b>\$ 2,404</b>	<b>\$ 1,209</b>	<b>\$ 1,204</b>

Operating Expenses (Art. 2)	\$ 42,986
Building Maint Trust Fund (Art. )	\$ 25,000
Park Maint Trust Fund (Art. )	\$ 2,000
Sub Total	\$ 69,986
Fund Balance Off-set	\$ 15,000
Projected Revenue	\$ 1,204
<b>To be raised by taxes</b>	<b>\$ 53,782</b>

2022 estimated tax \$0.20

per \$1,000  
(down .04 from 2021)

2021 valuation  
**\$265,848,195**

**Fund Balance to be left (15% of \$73,894)**

\$11,084

\$10,000= \$0.04

Unassigned Fund Balance available

71,606

2021 ESTIMATE \$2.04

2021 ACTUAL \$1.83

**DRAFT FOR 1/13/2022**

To see if the District will vote to raise and appropriate the sum of forty-three thousand seven hundred thirty-six dollars (\$43,736) for general municipal operations; this amount to be offset by five thousand dollars (\$5,000) from Fund Balance. This is a tax funded article. This article does not include appropriations contained in special or individual articles addressed separately.

**[Recommended by the Board of Commissioners 0-0-0] (Majority vote required)**

To see if the District will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Building Maintenance Capital Reserve Fund previously established; ten thousand dollars (\$10,000) to come from fund balance with fifteen thousand dollars (\$15,000) to be funded by taxation. Balance of Capital Reserve Trust Fund as of December 31, 2021, sixty-eight thousand one hundred ninety-three dollars and nineteen cents. (\$68,193.19).

**[Recommended by the Board of Commissioners 0-0-0] (Majority vote required)**

To see if the District will vote to raise and appropriate the sum of two thousand dollars (\$2,000) to be added to the Pequawket Park Maintenance Capital Reserve Fund previously established. This amount to be funded by taxation. Balance of Capital Reserve Trust Fund as of December 31, 2021, seven thousand four hundred thirty-eight dollars and fifty cents (\$7,438.50).

**[Recommended by the Board of Commissioners 0-0-0] (Majority vote required)**

To see if the District will vote to raise and appropriate the sum of twelve thousand dollars (\$12,000) to make repairs to the gazebo in Pequawket Park. This amount to be funded by five thousand dollars (\$5,000) from Fund Balance, five thousand dollars (\$5,000) from the Pequawket Park Capital Reserve Trust Fund and two thousand dollars (\$2,000) to be funded by taxation. Balance of Capital Reserve Trust Fund as of December 31, 2021, seven thousand four hundred thirty-eight dollars and fifty cents (\$7,438.50).

**[Recommended by the Board of Commissioners 0-0-0] (Majority vote required)**