

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday June 10, 2021, 5:00 p.m.
Fire Station Meeting Room**

Meeting was called to order at 5:00 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Chief Solomon, Bruno Vallieres-Superintendent, Amy Snow-Municipal Bookkeeper

FIRE CHIEF'S BUSINESS

The Chief attended the Selectmen's meeting on Tuesday. The parade route has been changed; up Washington St., left onto Rt. 16, left at the Irving station, and ending in Carl Thibodeau's plaza. The Selectmen approved Tuckerman's outdoor permit for the whole summer. Nik is trying to expand and is having issues with the Planning Board. ARPA came up at the Selectmen's meeting and the chief explained to them that village districts received no money from GOFFER the first round and is not going to get any this round. CVFD had actual COVID-19 expenses for its duties serving the citizens of the Town of Conway and would they (Select Board) consider giving some to the districts. He was told Jason from North Conway Water Precinct also approached the Select Board asking for ARPA money and mentioned CVFD's I&I project. The Select Board was not voting but they are now aware of our need now. Mr. Buco stated that there are incentives for sewer projects with the state ARPA funds.

SUPERINTENDENT'S BUSINESS

Bruno updated the Board on the I&I. It will finish up next week (a week ahead of schedule) and they haven't found anything we weren't aware of. When it is done, 75% of the system will be camera'ed – 25,000 feet. We will get a report once the engineers get and compile all the information. One hotspot is the line running under the foot bridge across the pond to Quint St. The worst spots together, combined, is infiltrating 30 gallons per minute. This project will pinpoint the areas in need of repair so we do not waste money repairing lines that do not need it.

He talked about Tuckerman's next. The chief has signed off on the plans, but Bruno has not. There are both water and sewer concerns. He is working with Nik on this for the concession stand and bathrooms they want to construct.

Construction on Main St.: 80% of the pipe is laid on the west side of the bridge, they will start night work next week to work on the temporary water line. Hopefully by the end of the month they should be ready to hook up all the services. Discussion ensued about the dig in front of the school driveway.

The sewer line to the Historical Society's building in the park has been fixed; it was all on Coleman's. They fixed the pipe and paid for the clean-up in Upper Saco Valley Land Trust's bathroom. Discussion ensued around why no supervisors were there, and it was brought up in the meeting and will not happen again. Bruno assured the board that everything is being mapped. He did say that things are winding up – the I&I is finishing up, Hillside and Muster are almost done with our part and water line is going in quickly.

Mr. Bamsey commented that he corresponded with Paul D. about the fact that ADA pedestrian walkways are not being maintained because so much of the road is being taken up by construction. Bruno explained that only material that cannot be reused is loaded onto dump trucks but agreed that access to the walkways is not being maintained.

Check future meeting minutes for any amendments or changes to these minutes.

He then alerted the board that the new Office Assistant quit on Tuesday. The job is reposted. Discussion turned to the open position for water/sewer tech. Bruno did say that Andrew is catching on quick and is doing very well.

BOOKKEEPER'S BUSINESS

Amy handed out the Consumer Confidence Report to the Board prior to the meeting. She asked Chairman Bamsey to sign Disbursement 7 for the I&I project in the amount of \$10,728.65 of which \$10,050 was for the flow assessment and rest for engineering. She then asked the commissioners to sign the MS535 for the DRA. This form calculates the Fund Balance used in 2020 in the General fund. \$12,000 was budgeted but we only used \$947. She reiterated that the office position is re-posted, and she called a couple of the other interviewees but has not heard back, there is someone coming in on Monday for an interview.

She told the Board that she will be on vacation in two weeks. The office will be closed, all calls will be routed to Bruno's phone, there will be no A/P that week, and Chief will do payroll but there will be no manifest.

ADMINISTRATIVE BUSINESS

- a. Ratify and sign checks for Payroll Manifest week ending 6/6/21
- b. Ratify A/P Manifest dated 6/9/2021 and sign checks dated 6/11/21

Mr. Bamsey made a motion to ratify items a. and b., motion seconded by Mr. Digregorio.

Discussion:

\$1,553 for the fire truck tire at Albany Service Center.

\$780 to Computer Port for new front desk computer

\$6,093 for the Eversource bill

\$1,118 to American Test Center for the annual firetruck pump tests

\$140 to NCWP for the monthly water bill

Motion passed 3-0-0.

Mr. Bamsey made a motion to approve and sign the Fire Chiefs' timesheet for the week ending 6/6/2021, motion seconded by Mr. Digregorio. Motion passed 3-0-0.

Mr. Bamsey made a motion to approve the minutes dated 6/3/2021, motion seconded by Mr. Digregorio. Motion passed 3-0-0.

Discussion ensued about the next few meeting dates. There will be a meeting on the 17th at 7:00 a.m. in the Admin Building meeting room, there will be no meeting the week of the 24th, and we will meet again on the July 1 at 5:00 pm. and on the July 8 at 5:00 pm both at the Fire Station.

The chief mentioned that he is doing research on salaries and health insurance and needs some time to get it all together. Mr. Digregorio said we definitely need to act on it during budget season.

There being no other business to come before the board, the meeting adjourned without objection at 5:56 p.m.

Respectfully Submitted,
Amy Snow, Municipal Bookkeeper