**CONWAY VILLAGE FIRE DISTRICT**

**COMMISSIONERS MEETING**

**Thursday May 13, 2021 5:00 p.m.**

**Fire Station Meeting Room**

Meeting was called to order at 5:00 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Chief Solomon, Bruno Vallieres-Superintendent, Amy Snow-Municipal Bookkeeper

FIRE CHIEF’S BUSINESS

Chief Solomon informed the group that the Fire Department received the LUCAS device and gave a demonstration on chest compressions. Because it was a gift of more than $5000, there needs to be a public hearing to accept it. Need to Post for a public hearing 7 days in advance. Will have hearing on 5/20/2021 at 5:00PM. The Fire Department will be reaching out to the donors to ask if they want a press release.

SUPERINTENDENT’S BUSINESS

Bruno updated the group that construction is on track, working strictly nights. They have been putting in some sleeves for water lines across the road along with the drainage.

New Employee Andrew Myers started this past Monday. The crew is working on air release maintenance during the day.

New anodes are in and are scheduled to be replaced in June. The chlorine analyzer that was discussed in the warrant article had very high bids, could probably purchase the analyzer but will have to wait a year to install it. The cost was under projected so we will have to check the budget. The original limit was $5500, but it will end up costing $6800-$7000. To have it purchased and installed will cost $10,500-$12,000. Amy informed everyone that if the warrant article was $5500 we can’t spend $6800 and that money can’t be pulled from other sources. Because it ended up costing more it can be rolled over until next year with another warrant article.

Lamplighter’s pipe leak needed parts and help to control, so hopefully water usage will drop through our meters. Mr. Digregorio asked if someone was required to inform the fire department if fire hydrants were going to be shut off in a neighborhood like Lamplighters? Chief Solomon said that he will inform someone there to do so.

Mr. Buco asked if at any point we need to shut down construction on Main St? Bruno said no and that they’ve been making repairs as they occur and there have been no issues. In a worst-case scenario, they can shut off water as needed to Main St. or the School.

Mr. Bamsey asked about Andrew’s training – if it is planned or day-by-day? Bruno said that he is learning the water side of things first and will learn sewer in a couple weeks.

BOOKKEEPER’S BUSINESS

Mr. Bamsey signed a disbursement request for the I&I for $789 for engineering.

Amy requested Commissioner’s to approve an abatement for $70. Need to abate a warrant for a double charge.

**Mr. Bamsey made a motion to approve an abatement for $70 for Mr. Hugus, motion seconded by Mr. Digregorio; Motion passed 3-0-0.**

Amy updated the group regarding the Letter to the State, the Secretary of the Treasury, the Governor, the Joint Finance Committee and the GOFEER Committee, asking them to reconsider us for ARPA money as a village district. Discussion ensued. All commissioners signed the letter.

Amy also mentioned the topic of Congressionally Directed Spending (CDS), for water and sewer projects. This would require 20% contribution on our side for water, but no match required for sewer. Has to fall into SRF requirements, which the I&I does. We do not have to accept the money depending on the terms. Amy has questions for Jeanne Shaheen’s office regarding the application. We are requesting $500,000 for SRF loan and grant request for I&I construction. After some discussion it was decided that we would apply for $1M. Mr. Bamsey signed the application.

ADMINISTRATIVE BUSINESS

Mr. Buco started off by discussing sewer on Pequawket. He wants to apply for DES Federal money. Amy can pre-apply. Mr. Bamsey asked to find out if we got any type of loan forgiveness what it would do to current rates.

Mr. Bamsey wanted to address the insurance information from PRIMEX and Health Trust. Lawyers from both companies said they offer waivers to employee’s, but not to offer stipend it as a benefit. As long as we don’t have a contract with employees, we’re protected. The Board discussed options. Amy will look into policy.

1. Ratify and sign checks for Payroll Manifest week ending 5/9/21
2. Ratify A/P Manifest dated 5/12/2021 and sign checks dated 5/14/21

**Mr. Bamsey made a motion to ratify items a. and b., motion seconded by Mr. Digregorio.**

**Discussion:**

Ti Sales $11,950

A&D instrument repair $656.25

Eversource $7300

Mount Washington Sewer $375

**Motion passed 3-0-0.**

**Mr. Bamsey made a motion to approve and sign the Fire Chiefs’ timesheet for the week ending 5/9/2021, motion seconded by Mr. Buco; Motion passed 3-0-0.**

**Mr. Bamsey made a motion to approve the minutes dated 5/6/2021, motion seconded by Mr. Buco.**

**Discussion:**  **Motion passed 3-0-0.**

Mr. Digregorio is waiting to hear back from Sal Massa on the price of shingles for the gazebo.

There being no further business to come before the board, meeting was adjourned without objection at 6:15 p.m..

Respectfully Submitted,

Birdie Bailey, Office Assistant