

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONERS MEETING  
Thursday April 8, 2021 5:00 p.m.  
Fire Station Meeting Room  
Public via Zoom**

Meeting was called to order at 5:00 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Absent: Tom Buco  
Others present: Chief Solomon, Bruno Vallieres-Superintendent, Amy Snow-Municipal Bookkeeper

**FIRE CHIEF'S BUSINESS**

The Chief announced that Tyler Richardson has resigned and is leaving the state so there is an opening for a Full-time Firefighter. We did pay for some training, but we do not get reimbursed for these types of trainings from the employee. There are about 20 open positions throughout the state. Discussion ensued around insurance benefits and looking at the District, maybe, changing the policy to offer a health insurance waiver for employees who are covered under an outside plan.

The Chief presented an ambulance abatement request from a patient that paid \$700 of her bill and is asking us to abate the remaining \$311. This abatement does not fall into our abatement policy and she is not a village resident. There was no hardship application with this request. The chief stated it is a simple form and we ask for no tax information. The Chief was instructed to ask for a hardship application and bring it back to the Board. The Commissioners commended this patient for paying the \$700.00 but they can't abate it due to policy.

If an ambulance bill isn't paid, it is sent to collections, it is then on the patient's credit report as an unpaid medical bill. We only recoup about 10% of what is sent to collections.

**SUPERINTENDENT'S BUSINESS**

Bruno reported that there was a Main St. construction meeting today. The project is starting end of the next week. They will work on drainage and the temporary water services. They are not going to bore any of the water lines; they are going to dig all of them. There is some night work scheduled for the tie in at the intersection and for some drainage work.

Bruno spoke with Black Bear Coop and they would like to come in next week to speak with the commissioners about the District taking over the meters in the park. Bruno was asked to compile a list of everything Black Bear needs to do and costs from the district.

The Town is doing an overlay this summer on Hillside and Muster Roads. We will have to raise our manholes. Bruno explained this is an easy job and we have the inventory needed. He and his crew are cutting the pavement and raising the manholes and the town will do the paving.

The Water/Sewer crew took care of the leaning bench in the park, the benches and gazebo are being power washed tomorrow. The chief stated that the roof of the gazebo needs replacing, the shakes are curling, and mold is growing on them. He went on with more issues and how to fix them. There are trim boards that need replacing and sections that need repair, it needs to be power washed and painted and there is spalling in the concrete around the uprights, the floor should be painted or sealed and the electric outlet needs repairing. He asked RWN to look at it and give us a quote. Commissioners feel it would be a good idea to have a camera or

*Check future meeting minutes for any amendments or changes to these minutes.*

two looking over the park. Discussion ensued about the roof and how to fix it. The Chief wants to rent a sweeper to clean the Park parking lot and the Station lot. It was suggested that he ask the town to do it for us.

The chief talked about things that don't belong in the park. The new signs (No Overnight Parking) were installed and the "Park Parking Only" sign came down. He found a large pile of leaves covering the curbing on the westerly side of the parking lot. Bruno stated that his guys will take care of that. The chief went on to state that a lot of stone was thrown into the garden bed and the parking lot by the sidewalk blow. RWN is balking at cleaning this up and it is going to cost us more money if they have to rake and pick up rocks; they use a leaf blower to clean up the park. Discussion ensued around cleaning the park and flower beds. The chief will speak with Jerry from RWM tomorrow. He also found that there are two "Two Hour Parking" signs buried in the brush on the church side of the driveway and thinks they should be taken down. The commissioners agreed they should be taken down. Amy questioned if we should advertise that the park parking lot is open to the public. The commissioners do want to advertise.

RWN is looking at the gazebo to see how much they would charge to fix it.

Bruno stated that there is a lot of interest in the office position but only 4 applications have come in for the tech position.

### BOOKKEEPER'S BUSINESS

Amy suggested having Coleman's put up a silt fence to protect the beds during construction. Commissioners did not feel it is necessary. Maybe in the winter though, to keep the rocks out. Mr. Bamsey did have a conversation with Bruno asking him to take pictures before the project, so we have a record. Discussion ensued around the Garden Club maybe taking care of the flower beds.

Mr. Bamsey signed the Acknowledgement and Election Form for COBRA sent by HealthTrust. CVFD has no eligible employees but COVID-19 is bringing about all kinds of new forms to sign.

Amy reminded the Board that Dave Mercier sent in a preapplication for \$500,000 to implement the fixes resulting from the I&I study. Today she received a call saying that the preapplication was approved and the funds are there for us. She went on to explain that the study has not happened yet and only the legislative body can vote to take on debt and we already had our Annual Meeting. She asked the board if she should submit another preapplication for next year. The loan will have a 20% loan forgiveness in the amount of \$100,000. The preapplication does not commit us to the loan and is due by June 1. After some discussion, the board agreed to have her submit a preapplication.

### ADMINISTRATIVE BUSINESS

- a. Ratify Payroll Manifest and sign checks for week ending 4/4/2021
- b. Ratify Payroll Manifest and sign checks for month ending 3/31/2021
- c. Ratify Payroll Manifest and sign checks for quarter ending 3/31/2021
- d. Ratify A/P Manifest dated 4/7/2021 and sign checks dated 4/9/2021

**Mr. Bamsey made a motion to approve items A thru D, motion seconded by Mr. Digregorio.**

**Discussion:**

EJP - \$3,000 for parts and supplies.

\$1,915 to Fire Tech and Safety - maintenance on air packs and compressor.

**Motion passed 2-0-0.**

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**Mr. Bamsey made a motion to approve and sign the Fire Chiefs' timesheet for the week ending 4/4/2021, motion seconded by Mr. Digregorio; Motion passed 2-0-0.**

**Mr. Bamsey made the motion to approve the meeting minutes dated 4/1/2021, motion seconded by Mr. Digregorio; Motion passed 2-0-0.**

The question came up if the money for SAG was put back in the state budget, Amy has not heard from Tom about this.

The next commissioner's meeting will be on 4/15/2021

There being no other business to come before the board, the meeting adjourned without objection at 6:15 p.m.

Respectfully Submitted,  
Amy Snow, Municipal Bookkeeper