

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday, February 25, 2021 5:00 p.m.
CONWAY FIRE DEPT. MEETING ROOM with public Via ZOOM**

The meeting was called to order at 5:00 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco.

Others present: Chief Solomon, Superintendent Adam LePrevost, Amy Snow.

Absent:

Public: Matt Toning via phone.

FIRE CHIEF'S BUSINESS

Chief Solomon reported that the State had requested help from fire departments to administer the COVID Vaccine. This is an emergency directive that will pay the fire department to send help. This does require authorization from commissioners. Chief Solomon explained the reimbursement process and Mr. Bamsey signed the agreement that allows Chief Solomon to do the paperwork. This is voluntary detail that the State will reimburse.

Matt Toning joined the meeting via Zoom briefly regarding 121 Main St. but he did not have anything to present at this time to the board and will join a future meeting when he has something prepared.

SUPERINTENDENT'S BUSINESS

Adam explained there was an error in billing the Ranger Station when they had their water leak. We billed the Ranger Station when we should have billed LA Drew, the contractor who fixed the leak. Adam asked commissioners to abate \$313.44 to the Ranger Station and explained we had reissued the bill to LA Drew. The Ranger Station is responsible for the \$30.00 bacteria test to ensure the water line is safe.

Mr. Digregorio made a motion to abate \$313.44 as presented by the Superintendent, seconded by Mr. Buco;

Discussion: Adam clarified the leak had been fixed and the bill has been reissued to LA Drew.

Motion passed 3-0-0.

Adam presented an abatement for 357 White Mountain Hwy. The pictures to document the leak are not good quality and the amount requested does not coincide with what the policy allows. The board decided to send the Sewer Abatement Request back to the customer and explain to her the evidence does not substantiate the request and ask her who fixed the leak and see if she can get a signed affidavit from them.

Mr. Digregorio made a motion to table the Sewer Abatement request for Julie Rivers, motion seconded by Mr. Bamsey; Motion passed 3-0-0.

Adam presented two Underwood Engineering Bills. One is for Main Street and the other is for the I&I study.

BOOKKEEPERS BUSINESS

Amy stated the Annual Report will be printed tomorrow. She also reminded Mr. Bamsey she needs his questioner for the auditor.

Adam briefed the board that the Sanitary Survey is back from the State. He will print it off for next weeks meeting.

Check future meeting minutes for any amendments or changes to these minutes.

Due to record cold in Texas, the four plants that produce caustic soda (used for PH adjustments) are shut down for six weeks. Adam said he ordered 2,000 gallons to be delivered next week to top off both water and sewer. He was assured by our supplier we would be able to get more if we need it.

The proposal for turning the Baptist Church into a single-family residential home was briefly discussed. The parking dynamics were discussed with this property and the concern they may want to make this property a short-term rental. Chief Solomon stated the driveway on the far side of the church is a shared driveway with Dr. Hillers office, and one parking space is assigned to the church. Chief also stated overnight parking has not been allowed in the past. Discussion ensued around the lack of parking for businesses in the district.

The proposed changes to the A/P policy were briefly discussed next. After a brief discussion of the new language vs. the old language, the Mr. Digregorio asked that the discussion be postponed because he would like to a better understanding of the proposed changes vs. the way things are done now. Amy voiced her concern about what happens if Department Heads are not available to approve A/P; who would do it? Chief Solomon responded if he were on vacation, Matt would do it. Mr. Digregorio responded the pro and cons would be discussed at next week's meeting.

ADMINISTRATIVE BUSINESS

- a. Ratify and sign checks for Payroll Manifest for week ending 2/21/21
- b. Ratify A/P Manifest dated 2/24/21 and sign checks dated 02/26/21
- c. Approval of Fire Chief's timesheet for week ending 2/21/21
- d. Approval of Meeting Minutes dated 2/18/21
- e. Letter of Resignation by Superintendent.

Mr. Bamsey made a motion to approve items A-B, to include Weekly payroll and Manifest motion seconded by Mr. Digregorio;

Discussion:

Health Trust- \$30,274.67

NEWWA- \$155.00 for training.

Motion Passed 3-0-0.

Mr. Bamsey made a motion to approve and sign the Fire Chiefs' timesheet for the week ending, 2/21/21 motion seconded by Mr. Digregorio; Motion passed 3-0-0.

Mr. Bamsey made the motion to approve the meeting minutes, 2/18/21 motion seconded by Mr. Digregorio; Motion passed 3-0-0.

Letter of Resignation by Superintendent.

Mr. Digregorio made a motion to accept the letter of resignation by Superintendent, motion seconded by Mr. Buco;

Discussion: Adam explained because his mother is not doing well living alone so far away, he had to make the decision to resign his position. His mother lives three hours away and it does not work for her to be alone. Mr. Bamsey stated that Adam showed good skills and excellent knowledge and he was excited about what could have been accomplished. Adam responded he is always available by phone.

Motion passed with regret 3-0-0.

Mr. Digregorio made a motion to go into nonpublic under RSA 91-A:3II (a) at 5:45 p.m., motion seconded by Mr. Buco; Roll call vote- Mr. Digregorio-yes, Mr. Buco-yes, Mr. Bamsey-yes.

Check future meeting minutes for any amendments or changes to these minutes.

Public meeting reconvened at 6:25 p.m.

The next commissioner's meeting will be on 3/4/21

There being no other business to come before the board, the meeting adjourned without objection at 6:25 p.m.

Respectfully Submitted,
Stacy Bolduc