

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday, January 21, 2021, 5:00 p.m.
CONWAY FIRE DEPT. MEETING ROOM with public Via ZOOM**

The meeting was called to order at 5:00 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Via Zoom Tom Bucu

Others present: Chief Solomon, Superintendent Adam LePrevost, Amy Snow.

Absent:

Public:

FIRE CHIEF'S BUSINESS

Chief Solomon reported they have been busy doing some maintenance and plowing snow. He briefed commissioners on the COVID vaccine. Chief said he would know tomorrow if there would be vaccine available for the second shot. Discussion ensued around the availability of the vaccine and how to sign up for the shot.

SUPERINTENDENT'S BUSINESS

Adam asked Commissioners to make a motion to write-off brass leaded water inventory that can no longer be used for potable water.

Mr. Bamsey made a motion to write-off \$8,589.61 in leaded brass that is currently in CVFD's inventory as recommended by the Superintendent, motion seconded by Mr. Digregorio;

Discussion: Mr. Bamsey questioned that the inventory does not have a resale or trade-in value. Adam stated it could be scrapped and there are some rubber and friction plates that can be used. Discussion ensued around what other purposes the inventory could be used for (in ditches, airlines, or fire suppression) and how the law changed not allowing leaded brass for potable water (drinking water). This motion takes the inventory off the books.

Motion passed 3-0-0.

Adam presented a sewer abatement next. The usage is the result of a leak in the ground between the meter-pit and the shut-off to the house. The house has been shut-off. Upon inspection of the meter-pit Adam said he could see the dial was moving he reiterated the customer shuts the water-off when he is not using the house and it is now shut-off at the curb and will not be turned on until the leak is fixed.

Mr. Digregorio made a motion to approve the sewer abatement for \$110.68 for 174 Hillside Ave., motion seconded by Mr. Bamsey; Motion passed 3-0-0.

Adam explained the scenario around the sewer abatement request for 6 Muster Rd. The customer used 40,000 gallons last quarter and the customer spoke with Adam and voiced concern that the meter was not working right. Adam had the meter sent out to be tested and the meter tested within new meter specifications between 98.5-101.5. The customer hired a plumber to look at the house and he did not find a reason for the excessive usage.

Discussion ensued around there is no evidence to support a leak, they have a deduct meter on the outside spigot. It was also discussed getting back to doing monthly meter reads after COVID to look for any unusual usage. The newer meters being considered will have data logging capabilities to help with pinpointing a time frame when the usage occurred.

Check future meeting minutes for any amendments or changes to these minutes.

The Budget Hearing information for 2021 was reviewed next (see attached).

Points discussed:

- Amy will add “*of the Capital Reserve Fund*” for article 8.
- Pg.8 Adam explained the line items have changed.
- The format was briefly discussed.

Curtis Brown joined the meeting at 5:50 p.m.

Curtis joined the meeting via Zoom to discuss his sewer abatement request. He explained his bill stated that they used 40,900 gallons of water and does not know where the water went. He also hired a plumber to investigate and he did not find any problems. After a brief discussion around the water usage history, Mr. Bamsey stated because the meter tested fine and a plumber could not find anything wrong, the only conclusion that can be drawn is the water went into the sewer system. Discussion ensued around what Mr. Brown uses the deduct meter for and how it is set up. Mr. Digregorio asked if Mr. Brown did anything extraordinary this year using the deduct meter. Mr. Brown responded yes, they planted grass and used the deduct meter to water the grass in August and September. The bill in question is for October-December. Mr. Brown clarified the deduct meter covers two outdoor faucets.

Mr. Bamsey explained that Mr. Brown could set up a payment plan with the office and if he finds anything that he thinks contributed to the excessive usage document the evidence and come back to the Board.

Mr. Brown said he will talk to Amy in the meantime about a payment plan and we will read the meter for the next month to see if there continues to be an issue.

Mr. Brown left the meeting at 6:05 p.m.

Mr. Bamsey made a motion to approve the sewer abatement for 6 Munster Rd. for \$466.18, motion seconded by Mr. Digregorio;

Discussion: Mr. Digregorio asked how much did it cost CVFD to send the meter out to have it tested? Adam responded \$50.00.

Motion failed 0-3-0.

BOOKKEEPERS BUSINESS

Amy briefly reviewed the Budget Hearing packet.

ADMINISTRATIVE BUSINESS

- a. Ratify and sign checks dated for Payroll Manifest for week ending 01/17/21.
- b. Ratify A/P Manifests dated 01/20/21 and sign checks dated 01/22/21.
- c. Approval of Fire Chief’s timesheet for week ending 01/17/21.
- d. Approval of Meeting Minutes dated 01/14/21.

Mr. Bamsey made a motion to approve items A-B, to include Weekly payroll and Manifest motion seconded by Mr. Digregorio;

Discussion:

Mr. Buco questioned why there are two manifests. Amy explained one manifest is for bills paid in December 2020 and the other manifests is for bills paid in January 2021.

Bound Tree- \$1,069 for a replacement head on the advanced training mannequin.

Ti Sales- \$ 1,387.10 to replenish 5/8 meters for inventory.

Mount Washington Sewer- \$900.00 manhole issue at the Jem Coin Laundry parking lot.

Check future meeting minutes for any amendments or changes to these minutes.

Motion Passed 3-0-0.

Mr. Bamsey made a motion to approve and sign the Fire Chiefs' timesheet for the week ending, 01/17/21 motion seconded by Mr. Digregorio; Motion passed 3-0-0.

**Mr. Bamsey made the motion to approve the meeting minutes, 01/14/21 motion seconded by Mr. Digregorio;
Motion passed 3-0-0.**

Amy reported she will have the Budget Hearing posted in the paper next week. The public is invited via Zoom and the link for the meeting and the Budget Hearing packet will be available on the Board page of the website.

The next commissioner's meeting will be on 01/28/2021

There being no other business to come before the board, the meeting adjourned without objection at 6:25 p.m.

Respectfully Submitted,
Stacy Bolduc