

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday, October 22, 2020, 5:00 p.m.**

The meeting was called to order at 5:03 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco
Others present: Chief Solomon, Superintendent Adam LePrevost, Amy Snow
Absent:
Public:

FIRE CHIEF'S BUSINESS

Matt stated they were on track to do 130 calls this month. He went on to say that he has been getting quotes for an ambulance, one came in at \$260,000 with a stretcher, and one came in for \$170,000 without a stretcher. He said one of their staff is in quarantine due to possible exposure to COVID from a class he attended.

Commissioner Bamsey asked Adam to speak with Colemans to ensure that the Fire Department can respond to calls once construction starts.

Commissioner Digregorio stated that there are some broken flag poles and a broken bracket. Amy will call Gorham Flag to get pricing.

SUPERINTENDENT'S BUSINESS

Adam reported he is getting quotes to replace Bruno's truck; he wants to put a service box on it rather than a bed. Discussion ensued around whom he is obtaining quotes from and what he is looking for; he is specifically asking for Bluetooth for hands-free communication. Adam will be talking to the Board next week about budget items, namely employee wages; this may happen in nonpublic.

BOOKKEEPER'S BUSINESS

Amy presented the second draft for the Abatement Policy. After some discussion, there were three additions. The first was to add in the first sentence "*properly documented*" and "*at the last meeting of the month*" the third was to authorize the Municipal Bookkeeper to grant penalty fee abatements and fix billing errors for \$20.00 or less.

She then presented an abatement request for sewer usage for 49 Towel Rd. The customer provided pictures and testimony enough to prove no water entered the sewer system.

Commissioner Digregorio made a motion to grant the abatement for \$1,987.90, motion seconded by Commissioner Buco; Motion passed 3-0-0.

Next was an abatement request from the Humane Society. There was no evidence provided to show that no water entered the sewer. The abatement was not granted, but the commissioners stated that the Humane Society could resubmit the request if proof could be forthcoming.

Another abatement was presented to abate an after-hours service call fee. Adam explained that there was a break in a service line on the customer's property before the meter. He felt that the customer should not be charged the fee because it was in the District's best interest that he called us to mitigate the leak. After a discussion about the service calls **Commissioner Digregorio made a motion to grant the abatement for \$80.00 for 173 Jack Frost Lane; Motion was seconded by Commissioner Buco. Motion passed 3-0-0.**

Check future meeting minutes for any amendments or changes to these minutes.

ADMINISTRATIVE BUSINESS

- a. Ratify and sign checks for Payroll Manifest for week ending 10/18/2020
- b. Ratify A/P Manifest dated 10/21/2020 and sign checks dated 10/23/2020
- c. Approval of Fire Chief's timesheet for week ending 10/23/2020
- d. Approval of Meeting Minutes dated 10/15/2020

Mr. Digregorio made a motion to approve items A&B, motion seconded by Mr. Buco;

Discussion:

United Training Center-\$9870.00 Mr. Buco is glad we are encouraging employees to take these classes.

This is a Basic Paramedic course that runs from September 2020 to November 2021 for Chris BB

Rockingham Electric- \$18.10 for water and sewer, and \$1,556.72 for fire to replace lights.

Aqua Solutions-\$1,498 for pump inspection.

Ti-Sales for meters - \$2973.00

Firematic - \$1,224 for hoses

Motion Passed 3-0-0.

Mr. Bamsey made a motion to approve and sign the Fire Chiefs' timesheet for the week ending, 10/18/2020 motion seconded by Mr. Digregorio; Motion passed 3-0-0.

Mr. Bamsey made the motion to approve the meeting minutes, 10/15/2020 motion seconded by Mr. Buco; Motion passed 3-0-0

The next commissioner's meeting will be on 10/29/2020

There being no other business to come before the board, the meeting adjourned without objection at 6:01 p.m.

Respectfully Submitted,
Stacy Bolduc and
Amy Snow