

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONERS MEETING  
Thursday, October 8, 2020, 5:00 p.m.**

**The meeting was called to order at 5:04 p.m.**

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco  
Others present: Chief Solomon, Superintendent Adam LePrevost, Amy Snow  
Absent:  
Public:

FIRE CHIEF'S BUSINESS

Chief Solomon reported they responded to a large fire in Rock House Mountain, resulting in the building being a total loss. Discussion ensued around the details of the fire and the lack of responders showing up to calls. The fire was a bit of a challenge due to the time it takes to fill the fire truck from the hydrant. Chief stated he is happy with the quint's performance.

Chief stated he is still working on budgets, and he will be off the week after next.

SUPERINTENDENT'S BUSINESS

Adam reported that Main Street Project contract was signed on Wednesday, and they will start work on November 1<sup>st</sup>. While there is low traffic volume, they will start with the cross drainage (storm drains).

**Mike Digregorio entered the meeting at 5:15 p.m.**

It was discussed parking the DOT inspector's trailer at the parking lot behind the Methodist Church on Main St. and getting them access to the internet, phone, and electricity.

The pump at the Saco pump station (the Grit Station) will need to be repaired. It was evaluated by Aqua Solutions, who originally installed the pump, and it was recommended to rebuild the pump. Discussion ensued around the age of the pump. Aqua Solutions will get back to Adam with a quote to rebuild it. Adam has also reached out to AC Electric to get a quote. Mr. Bamsey recommended Fay Electric, located in the southern part of the State, for a quote as well. The life span of the pump is seven to twelve years.

Barry Miller will check the well pump next Thursday. Adam also reported he has applied for a waiver to not test for PFAS (Polyfluoroalkyl) anymore because we have not detected any for the last three tests.

BOOKKEEPER'S BUSINESS

Amy reviewed the following abatements:

Pine Hill- \$280.01 This abatement is done every quarter because the water goes through two houses before it goes into Pine Hill Park. The two houses are billed separately.

Tuckerman- \$947.00 we have a contract that is renewed every year with Tuckerman's to abate them for the water consumption that does not go through their sewer.

Radio Station Condo's \$620.00- A bill was done for parts used that did not work for a job being done at the Radio Station Condos. The bill was already processed in the system before the discovery was made, and our software does not allow us to reverse the bill. The abatement process is the only way to take the charges off the customers' accounts.

*Check future meeting minutes for any amendments or changes to these minutes.*

Per the auditor's recommendation, all abatements should be brought to the commissioner's attention and documented for the public record for auditing purposes. The above abatements were dated with today's date and are attached to these minutes.

The GASB 75 engagement letter was signed.

**Mr. Digregorio made a motion to sign the letter and engage with Jefferson Solutions for the GASB 75 Report, motion seconded by Mr. Buco;**

Mr. Buco requested that the letter be attached to the minutes for the record.

**Motion passed 3-0-0.**

Release of Liens:

**Mr. Digregorio made a motion to release the lien for 101 Fairview Avenue Conway NH, 03818 TOC Map# 277 Lot #240, motion seconded by Mr. Buco; Motion passed 3-0-0.**

**Mr. Digregorio made a motion to release the lien for 8 Towle Rd Conway NH, 03818 TOC Map# 264 Lot# 24, motion seconded by Mr. Buco; Motion passed 3-0-0.**

Amy reported that the billing is out, and 18 people have signed up for paperless billing.

#### ADMINISTRATIVE BUSINESS

Ratify and sign checks for Payroll Manifest for the week ending 10/4/2020

b. Ratify and sign checks for Monthly Payroll Manifest the month ending 9/30/2020

c. Ratify and sign checks for Quarterly Payroll Manifest quarter ending 9/30/2020

d. Ratify A/P Manifest dated 10/7/2020 and sign checks dated 10/9/2020

e. Approval of Fire Chief's timesheets for week the ending 10/4/2020

f. Approval of Meeting Minutes dated 10/1/2020

**Mr. Bamsey made a motion to approve items A-D, motion seconded by Mr. Digregorio;**

**Discussion:**

Eversource-\$5,188.70 there was a brief discussion around the Park electrical bill is lower due to the lights being updated, and Chief Solomon has 33 fixtures ordered so he can continue to update his lighting. He hopes to get the interior lights done this year. Eversource has made the abatement process easier.

First National Bank- \$2,030.00 grant expense for Envo masks.

Alkalay & Smillie- \$188.00

**Motion Passed 3-0-0.**

**Mr. Bamsey made a motion to approve and sign the Fire Chiefs' timesheet for the week ending, 10/4/2020 motion seconded by Mr. Buco; Motion passed 3-0-0.**

**Mr. Bamsey made the motion to approve the meeting minutes, 10/1/2020 motion seconded by Mr. Buco;** Mr. Buco wanted to make sure if the minutes indicate an attachment that the attachments get attached to the minutes for the record.

**Motion passed 3-0-0**

The meeting ended with a brief discussion around purchasing better quality flags, poles, and brackets with leftover money in the commissioners' budget. Amy and Chief Solomon will look into the cost.

The next commissioner's meeting will be on 10/15/2020

*Check future meeting minutes for any amendments or changes to these minutes.*

There being no other business to come before the board, the meeting adjourned without objection at 5:55 p.m.

Respectfully Submitted,  
Stacy Bolduc

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