

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday July 2, 2020 5:00 p.m.**

Meeting was called to order at 5:04 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Chief Solomon, via Zoom Superintendent Anderson

Public: None

SUPERINTENDENT'S BUSINESS

Superintendent Anderson asked to use approximately \$17,000 from the Water System Improvement Trust Fund to replace the water line in Poole's Circle. He got a quote from Burnham Company for the install and from Ti Sales for the parts and CVFD will provide some labor. This is about 500 feet about 5 or 6 feet deep.

Commissioner Buco remembered doing something there earlier but Mr. Anderson said the only thing we did was sell parts to one the residents there. He explained that he installed a meter pit in early June to see what was going on and the leak is averaging about 22,000 gallons a day which is going into the ground.

Commissioner Buco questioned if this is private property that we will be digging in. Mr. Anderson explained that it belongs to the Association and the president is sending us a letter granting permission to dig. Amy explained that they will also start the process of giving us an easement on that road. CVFD already has easements from Bridge Street to E Street.

Commissioner Digregorio asked if the pipe is going to be in the middle of the road and Mr. Anderson replied that it will be in the ditch line and maybe two feet into the travel lane. Commissioner Digregorio then asked if we would still replace the entire line if we found the leak halfway through. Mr. Anderson explained that the line is cheap plastic and not up to District specs, so they are going to replace the entire line regardless. He then went on to say that this leak is about 40% of our unaccounted-for water. He plans on bringing the line far enough to fix another issue where a water to one house goes under another house on Pequawket Dr.

Mr. Anderson will order the parts and call Dig Safe on Monday, and Burnham said it should take him two days. Commissioner Buco asked if the road was paved. Mr. Anderson said it was not and Burnham will bring a few truckloads of crushed gravel. He added that the leak detection found no leaks on the whole system except for right there.

Mr. Anderson stated that we are in contact with DES regarding the test wells and are waiting to hear back from them. We mapped out the 400-foot radius and the farms are well outside the wells. Discussion ensued around placement and possible reasons they are there. Amy was asked to call Bayard Kennett to see if he has information on this and Dave Mercier as well. Commissioner Bamsey asked if logging can be done around wells, Mr. Anderson said he would not want to see that due to oil and gas possibly being spilled. A discussion ensued around a solar array being installed on district property near the wells.

BOOKKEEPER'S BUSINESS

Amy told the Board that she received a phone call from a realtor regarding the Baptist Church. He has a possible buyer and wants to know about use of the parking lot. The commissioners said he can come to meeting to discuss it. The Chief said the Baptist Church was able to use the parking lot on Sundays and AA also filled the parking lot. Commissioner Digregorio stated he would be willing to work with any for profit business. Amy

Check future meeting minutes for any amendments or changes to these minutes.

suggested that this may be a good time to start a conversation about making the lot a public municipal parking lot. Commissioner Bamsey had a question about the number of parking spaces the Historical Society has and what the wording in contract actually means. Discussion ensued around the church building's condition. Commissioner Buco suggested we have an engineer look at the lot and determine how to maximize parking. The chief suggested getting it seal coated.

FIRE CHIEF'S BUSINESS

The chief stated that they are summer busy. Commissioner Digregorio noted that Jon Powers completed his Paramedic program and is very proud. He would like the commissioners to recognize him for his accomplishment. The chief said we spent \$10,000 in cash plus costs to cover his shifts. He has his paperwork from the state and is working with Memorial so on Monday he can work as a Paramedic. Discussion ensued around others that did this program.

Amy informed the board that on July 15th Emergency Order 3 is terminated so we can go back to business as usual meaning late fees and shuts can once again occur except we will not be allowed to charge late fees for outstanding Quarter 1 bills. She also relayed that the manger of the Hostel on Washington Street was the first customer to come with an issue about paying the bill. Additionally, she said the customer with last week's abatement request paid her bill in full.

The chief said he fixed all the lighting issues on the Tahoe.

Commissioner Digregorio said that the flag holders were no longer available. Commissioner Bamsey said he saw some at Lowe's for around \$10.00 that are good metal hangers.

ADMINISTRATIVE BUSINESS

Commissioner Bamsey made a motion to ratify A, B, C & D; motion was seconded by Commissioner Buco.

- a. Ratify and sign checks for the Weekly Payroll Manifest for week ending 6/28/2020
- b. Ratify and sign checks for the Monthly Payroll Manifest for period ending 6/30/2020
- c. Ratify and sign checks for the Quarterly Payroll Manifest for period ending 6/30/2020
- d. Ratify A/P Manifest dated 7/1/2020 and sign checks dated 7/3/2020

Commissioner Buco asked what we paid Ossipee Valley Mutual Aide Association \$1,600 for. The chief stated that is how much the dues are, it is twice that if Carroll County is your dispatch.

Commissioner Buco asked where we are with the Audit. Amy replied that the MS535 is filed with the DRA and believes the audit is under review at Vachon Clukay and should be sent to us soon. **Motion passed 3-0-0.**

Commissioner Bamsey made a motion to approve and sign the Supervisors' timesheets for the week ending 6/28/2020, motion seconded by Mr. Buco. Motion passed 3-0-0.

Commissioner Bamsey made the motion to approve the meeting minutes dated 6/25/2020; motion seconded by Commissioner Buco; Motion passed 3-0-0

Commissioner Bamsey asked if the job posting is out. Amy responded it is in the Concord Monitor, the Union Leader, Indeed, and was updated in the trade websites and NHMA. Discussion ensued about the postings. They are posted electronically for 30 days and in print in the Monitor for seven days.

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The next commissioner's meeting will be on July 9, 2020

There being no other business to come before the board, the meeting adjourned without objection at 6:27 p.m.

Respectfully Submitted, Amy Snow, Municipal Bookkeeper