

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONERS MEETING  
Thursday July 16, 2020 5:00 p.m.**

Meeting was called to order at 5:02 p.m.

Commissioners present: Steve Bamsey, Tom Buco, Mike Digregorio  
Others present: Amy Snow- Municipal Bookkeeper, Captain Matt Leavitt in for Chief Solomon  
Public: None

FIRE BUSINESS

Captain Leavitt said the department is busy, they have already done 77 calls this month, four were water rescues and a barn fire the other day. All shifts are covered, and everything is going well. The fire was a garage fire on Wedgewood Drive. The water rescues were three at Lower Falls and one was on the Saco for young girls. Part of the 77 calls were people who were holding off during COVID. These were not the usual local people that call. Discussion ensued about COVID. Captain Leavitt went to say that five hydrants are 4 ½” instead of 4” so he and Steve Anderson painted the caps bright yellow so all departments, including us, will know that an adapter is needed. Commissioner Digregorio asked how often we test fire ponds, Captain Leavitt replied twice a year.

Commissioner Bamsey read the letter Superintendent Anderson wrote to the Albany Selectmen asking for information on the chemicals being used by the farms behind the Ranger Station. His understanding is that they are doing organic farming but Commissioner Digregorio feels there are chemicals we do not want in our drinking water.

BOOKKEEPER’S BUSINESS

Amy started by telling the Board that Steve Anderson has been working with Bernie Quint on the water line in Poole’s Circle and Sloan worked with them all day.

She presented a request from Carol Shikles asking if we could forgo the Betterment Fee for now. After an engaging discussion Amy was asked to contact her and talk to her about the choice of continuing to pay the Demand fee or stop paying the Demand Fee and pay a connection fee if a new house is built. If she wants to stop the Demand Fee, there needs to be a written contract. Amy will call the town to see what the town has done as far her tax card.

Amy said that Tom Steele was in and told her that DOT installed the test wells when they had the leak and DOT monitored them. The spill was mitigated, and the wells are no longer being monitored. He also told her that the wells by the farms were put in by a geothermal company looking to see if they could do geothermal heating. Also, the USGS put in a well so some reason but Tom could not remember why. Commissioner Digregorio asked when the last time our water was tested for (road) salt.

Amy called Perma-Pave and Sir-lines-a-lot for quotes to sealcoat the park parking lot. Perma-Pave showed up Monday and quoted over \$6,000 to do the parking lot by the park. While they were at it, Steve Anderson asked them to quote the Admin. Building lot and that was over \$4,000. Amy found the plan for park parking lot that shows 47 parking spaces drawn out. Commissioner Bamsey suggested we ask them to bundle the two lots for a lesser price. Commissioner Buco thought we could also do the back parking lot of the fire station. The fire station lot is scheduled to be redone once the Main Street project is complete.

Amy handed the commissioners a synopsis of the interview she had with a candidate for the Superintendent’s position. Superintendent Anderson entered the meeting at 5:40 p.m.

*Check future meeting minutes for any amendments or changes to these minutes.*

The ad runs through next week and Commissioner Digregorio asked when they will hear Bruno's proposal. Superintendent Anderson would like to finish running the ad and see what happens. Discussion ensued around the information on the synopsis.

#### ADMINISTRATIVE BUSINESS

**Commissioner Bamsey made a motion to ratify A & B and the additional Monthly Payroll; motion was seconded by Commissioner Buco.**

- a. Ratify and sign checks for the Weekly Payroll Manifest for week ending 7/12/2020
- b. Ratify A/P Manifest dated 7/15/2020 and sign checks date 7/17/2020

Commissioner Buco put on the record that Diesel Works was paid for servicing the generators. He ask what Matheson was – it is the rental on the acetylene tank. He noted that the North Conway Sewer Bill is for both Quarter 1 and Quarter 2 at \$136,000, he asked if this seems high at \$68,000 a quarter. Superintendent Anderson and Amy both said that it is about normal. Commissioner Bamsey reminded us that spring is high due to infiltration. Commissioner Buco noted that Quick Med Claims (ambulance billing company) is only \$568.00 due to low call volume. He then noted Ti-Sales for \$4,000; Superintendent Anderson explained that it was for the parts Poole's Circle and is coming out of the Water System Improvement Trust Fund. CVFD owns the new line – the one we are installing. Commissioner Digregorio stated that the board approved \$17,000 for this project at last week's meeting. Commissioner Buco put on the record that the money appropriated for the trust funds is itemized on the A/P edit list. Lastly, he noted the Rural Development payment for \$191,335 for our July payment. **Motion to approve items a) and b) passed 3-0-0.**

**Commissioner Bamsey made a motion to approve and sign the Supervisors' timesheets for the week ending 7/12/2020, motion seconded by Mr. Buco. Motion passed 3-0-0.**

**Commissioner Bamsey made the motion to approve the meeting minutes dated 7/9/2020; motion seconded by Commissioner Buco; Commissioner pointed out a typo and Amy wanted to set the record straight that it was Gail Carrier not Sheryl Carrier that called about the flags. Motion to accept the minutes as amended passed 3-0-0.**

The Commissioners signed the commendation letter for Jon Powers.

Discussion ensued regarding the weeding and the grass in the park. It is RWN's job to weed the beds.

The next commissioner's meeting will be on July 23, 2020

There being no other business to come before the board, the meeting adjourned without objection at 5:53 p.m.

Respectfully Submitted,  
Amy Snow, Municipal Bookkeeper

*Check future meeting minutes for any amendments or changes to these minutes.*