

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday June 4, 2020**

Meeting was called to order at 5:02 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Absent:

Others present: Amy Snow- Municipal Bookkeeper, Chief Solomon, and via ZOOM Superintendent Steve Anderson

Public: None

FIRE CHIEF'S BUSINESS

Chief Solomon had nothing to report. Commissioner Buco asked how the SUV was coming along and the Chief said that the radios were in the states now and are being shipped to Wolfboro where they will be assembled and programmed. When asked why they had to come from China he replied that there is where they are made, none are made in the states. Commissioner Bamsey observed that the pine trees behind the barn were taken down, he would now like to see the remaining tree that is there be trimmed back so the branches are not up against the building. He also observed that there was a trailer behind the building and asked if it is being used. After some discussion it was decided that it would be put out to bid after a vote at the next regular meeting. The Chief will research how much it might be worth.

BOOKKEEPER'S BUSINESS

Mrs. Snow had placed the current Consumer Confidence Report at each of the commissioner's seats, it is on the Water page of the website and there are hard copies at the office. Amy wants it on the record that is proud of many of the second homeowners in the District. The monthly reads were done and 90% of the zero reads were from second homeowners especially over in the Cranmore Shores area and they were staying away. They have homes to come to but they decided to stay in Rhode Island and Massachusetts and to not come up here. This can't be said for all the second homeowners in other parts of the town. She added that payments are still trickling in.

SUPERINTENDENT'S BUSINESS

Mr. Anderson started off with stating the State will be night paving Rt. 16 (from Burger King South to the Irving Station) and that 90% of our stuff is off the road, there are only four manholes and three gate boxes in the road. We have the risers in stock, so we are all set. He added that he did know this was going to happen. Amy asked if the guard rails were going to be installed, Mr. Anderson replied that at some point, it is was Dig Safed and they are aware of the Force Main that is there and they know someone from the District has to be there during the digging. Commissioner Buco wanted to know if they are paving the shoulder as well, Mr. Anderson did not know but either way our structures are way off the road except for the aforementioned manholes and gate boxes.

He went on to state that Sloan did all the meter reads, there were a few problem ones that are being dealt with. He said that Sloan was competent at rebuilding them and he and Sloan are both wearing gloves and masks when going into customer's houses to replace meters.

Digs that need to get done are occurring, there is no new information on the Tech Village development, he sent off about six comments off to Tom Irving for the engineers to address – their Planning Board meeting is the 11th.

Check future meeting minutes for any amendments or changes to these minutes.

ADMINISTRATIVE BUSINESS

Commissioner Bamsey made a motion to ratify A & B, motion was seconded by Commissioner Buco

- a. Ratify and sign checks for the Weekly Payroll Manifest for week ending 5/31/2020 and ratify supplemental payroll manifest for week ending 5/24/2020
- b. Ratify A/P Manifest dated 6/3/2020 and ratify supplemental manifest dated 5/29/2020

Commissioner Buco noted the Harcross chemical bill is around \$4,000, this is the delivery spoken of last week, this will last a long time according to Mr. Anderson (4,000 gallons divided by 15 gpd). Commissioner Buco also noted the invoice for Vachon Cluckay in the amount of \$3,400, he noted this is an installment for the audit.

Amy wanted to clarify the supplemental Payroll which is for the 8 hours of makeup time for water/sewer employees to bring them up to 40 hours and the supplemental A/P is for the associated New Hampshire Retirement cost. **Motion passed 3-0-0.**

Commissioner Bamsey made a motion to approve the Supervisors' timesheets for week ending 5/31/2020, motion seconded by Commissioner Buco. Commissioner Buco asked why Mr. Anderson's timesheet had corrections. Commissioner Bamsey explained that it was adjusted because he is back to 40 hours. **Motion passed 3-0-0.**

Commissioner Bamsey made a motion to approve the meeting minutes dated 5/28/2020, motion seconded by Commissioner Buco. Commissioner Buco amended the minutes to remove the supplemental payroll and A/P Manifest. These were copy and pasted in error by Amy. Commissioner Buco then asked what Executive Order #3 is. Amy explained that it is the order that prevents CVFD from shutting off service and charging late fees but that the customers are still responsible for their bills. **Commissioner Bamsey asked for a vote to approve the minutes as amended; motion passed 3-0-0.**

Discussion ensued regarding next week's meeting, right now there is one candidate for the commissioners to interview, Amy will call the candidate tomorrow. The next meeting will open then go right into nonpublic at 5:00 p.m. per RSA91-A:3II(a) on the 11th.

Commissioner Digregorio made a motion to enter nonpublic under RSA 91-A:3II(a), motion was seconded by Commissioner Buco. Roll call vote: Commissioner Digregorio – yes, Commissioner Buco – yes, Commissioner Bamsey – yes. The Board entered nonpublic session at 5:25 p.m.

The public meeting was reconvened at 6:55 p.m. It was decided the minutes would not be sealed.

There being no other business to come before the board, the meeting adjourned without objection at 6:58 p.m.

Respectfully Submitted,
Amy Snow, Municipal Bookkeeper