

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday June 18, 2020 5:00 p.m.**

Meeting was called to order at 5:00 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco
Others present: Amy Snow- Municipal Bookkeeper, Chief Solomon, via Zoom: Steve Anderson – Superintendent

Public: None

FIRE CHIEF'S BUSINESS

The chief talked about the trailer. It needs a little work; it is not worth a whole lot. Steve Anderson will look at it to see if the water/sewer department could use it, if not it will be advertised for sealed bid. It will be parked in the Administrative Building parking lot.

The Chief stated that he is working on taking two weeks off in a row in July. Matt will take care of the Chief's administrative duties while he is gone. This will happen as long as he can get coverage

BOOKKEEPER'S BUSINESS

Amy had previously sent to the commissioners the Loan Agreement with DES for the I&I study for their revue. **Commissioner Digregorio made a motion to enter into a loan agree with the Department of Environmental Services for \$75,000 with \$75,000 of loan forgiveness for the I&I study; motion was seconded by Commissioner Buco.** Commissioner Buco pointed out Section 8 states that if we default, they can take our state aid grants. He also pointed that the principal forgiveness is applied on the first payment. Exhibit A describes the project, Exhibit B states the interest is 2%, it is a federal program, so we have to follow their rules. The fiscal sustainability is for repair and explanation and cost effectiveness is the asset management part. These were put in these contracts so districts will maintain the assets they borrowed the money for. Commissioner Buco wanted to ensure that we have all this. Amy assured him that it is all taken care of. This loan is only for a study so no assets are involved, it is to determine where we may need to spend money to repair our assets. It just needs to get approved by Governor and Council after the commission signs it. The project needs to be completed by June 2, 2020 unless there are unforeseeable delays.

Motion passed 3-0-0.

SUPERINTENDENT'S BUSINESS

Mr. Anderson said they replace a hydrant this week, Sloan and Bruno have been flushing the dead-end sewer mains, other than that just doing some clean-up and it has been pretty quiet.

Mr. Anderson has agreed to stay on as an employee of District and will be the Superintendent until a new one comes on board.

ADMINISTRATIVE BUSINESS

Commissioner Bamsey made a motion to accept a. and B.; motion was seconded by Commissioner Buco

- a. Ratify and sign checks for the Weekly Payroll Manifest for week ending 6/14/2020
- b. Ratify A/P Manifest dated 6/17/2020 and sign checks date 6/19/2020

Check future meeting minutes for any amendments or changes to these minutes.

Commissioner Buco asked about the invoices for John Carter Sprinkler: these were for the routine yearly inspections for both the Fire Station and the Admin Building and one was for repairs to the Admin Building and removal and replacement of 8 sprinkler heads for testing (they are 20 years old).

He also mentioned that there are more invoices for the new Tahoe one for \$2,599 which are the cabinets for the rear of the truck and one for \$8,000. It is almost done, there are a few more small invoices coming in. The warrant was for \$65,000 and we are just under \$60,000 at this point said the Chief.

Commissioner Buco pointed out there is a reimbursement to Jon Powers for his EMT test as well. Discussion then ensued around employees at the Fire Department and our policy about them getting a CDL to drive the fire trucks, we are exempt from needing it but the department wants them to have it.

Motion passed 3-0-0.

Commissioner Bamsey made a motion to approve and sign the Supervisor's timesheets for the week ending 6/14/2020, motion seconded by Commissioner Digregorio. Commissioner Buco questioned the \$300 stipend that appears on the time sheets now, the chief said it is the First Responders' stipend which is in effect until June 30th; **Motion passed 3-0-0.**

Commissioner Bamsey made the motion to approve the meeting minutes dated 6/11/2020, motion seconded by Commissioner Digregorio; Motion passed 3-0-0.

Commissioner Digregorio talked about putting American flags on the poles along Main Street. All the brackets went with the poles when they were taken out. He wants to see if there is money in the Commissioners to buy new ones. The Selectmen put in the application to Public Service and Commissioner Digregorio will see if he can get permission to use his bucket truck to put them up. Steve Anderson will get the pole numbers and Amy will look at the Commissioners budget, send the Selectmen a letter requesting to do this and call Tad Furtado to see if he has the brackets.

The next commissioner's meeting will be on Thursday, June 25, 2020 at 5:00 p.m.

Commissioner Digregorio made a motion to enter nonpublic per RSA 91-A:3II(a) & (b); motion seconded by Commissioner Buco. Roll-call vote – Commissioner Digregorio – yes, Commissioner Buco – yes, Commissioner Bamsey – yes. Commissioners entered nonpublic at 5:40 p.m.

The public portion of the meeting commenced at 6:06 p.m.

There being no other business to come before the board, the meeting adjourned without objection at 6:07 p.m.

Respectfully Submitted,
Amy Snow, Municipal Bookkeeper

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