

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday, May 7, 2020
AMENDED**

**The meeting was called to order at 5:00 p.m.
A virtual meeting was held via Zoom due to COVID-19.**

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Absent:

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon, Stacy Bolduc

Public: None

FIRE CHIEF'S BUSINESS

Chief Solomon opened the meeting with the governor announced stipends for first responders. A lump sum check will be sent to the employers, and then the stipends will be disbursed to the employees. Chief asked questions and sent out to commissioners a document outlining how the money can be accepted from NHMA. RSA 21-P:43 under Emergency Management, was used as a reference on how to accept the money and how to expend it. A public hearing will not be required under the referenced RSA to accept the money. NHMA lawyers did advise that the money should be accepted by the board. The guidance on how to disburse the money is the following:

- Career personal- \$300.00 a week.
- Part-time on call personal with EMS certification- \$150.00 a week.
- Fire fighters that are not EMS certified- \$50.00 a week.

Chief Solomon did report that there is one employee who does not qualify for a stipend at all, due to working in Boston at this time, and when she comes home, she would have to quarantine for two weeks and would not be able to respond to calls. There are five other employees that work for other agencies and are already receiving a stipend.

The criteria for receiving the stipend is that the employee has to be eligible and able to respond to calls. Discussion ensued around payroll taxes and that it will cost the District \$1,547.35 in payroll taxes. Chief Solomon is waiting to see if he can get the District reimbursed for the payroll taxes. The disbursements will start next week and continue for eight weeks and two days. The funds do not qualify for NH Retirement. People who refuse to go on COVID calls do not qualify for the stipend.

Mr. Bamsey made a motion to accept revenue and appropriate said funds up to \$32,400 from the State of New Hampshire for stipends for CVFD First Responder per RSA 21-P:43, motion seconded by Mr. Buco; Motion passed 3-0-0.

Quick Med Claims sent Chief two accounts on hold for abatements. One is an account that has been abated in the past and the other one is a Medicare remainder of a patient that is deceased.

Mr. Bamsey made a motion to abate \$375.62 as presented by the Fire Chief, motion seconded by Mr. Digregorio; Motion passed 3-0-0.

Chief Solomon update that they have been status quo with calls and such. He has a plan in place to get training started again. It is what is known as single company training. It would allow four people to train on one piece of apparatus and developed some evolutions in case someone becomes ill they will be quarantining for people instead of twelve or sixteen.

Check future meeting minutes for any amendments or changes to these minutes.

Discussion ensued around low call volume and the campgrounds are opening up next Friday. Concerns around altercations between locals and people from out of town was briefly discussed.

SUPERINTENDENTS BUSINESS

Mr. Anderson reported that he and Mrs. Snow looked at different scenarios if the District were to furlough some employees. With the aid of a handout, the potential saving to the District per month was discussed. The benefits have been extended to July 25th. Discussion ensued around totals if the employee paid their share of the ins. VS. the District paying the employees insurance and if employees would make out better being furloughed. The savings would be around \$12,000 to the District if three employees were furloughed. Mrs. Snow recapped what she learned from researching the furlough option in regard to the impact it has on NH Retirement and stated it could take a number of weeks for the employee to get a check. Mr. Digregorio did not want to see any negative impact to the employees unless an employee wants to volunteer for it. Stacy Bolduc expressed she may be interested in volunteering to be furloughed but would like to discuss it with her husband first due to the possible delay in receiving the unemployment. She will follow-up with Mr. Anderson. Other points discussed: the impact to retirement, Mr. Bamsey suggested the District pay the employee's portion of the insurance. Mr. Bamsey asked Mr. Anderson to present the furlough option to the other two employees discussed to get their feelings on the idea. It was emphasized it would be volunteer situation and the employees job is secure they would be hired back if the employee does not want to volunteer for furlough, they will continue to get paid by the District. This discussion will continue next week. Stacy will let Mr. Anderson know by next Thursday if she will volunteer for the furlough, and Mr. Anderson will talk to Sloan and Roy to get their feelings.

Mr. Anderson will also update commissioners on the Tech Village project. Chief Solomon commented that there is an existing subdivision approval that they are looking to modify that requires them to loop the water system. Chief Solomon stated the District wants the water system looped to support better fire flow. A brief discussion ensued, and it was discussed having Chief Solomon attend the meeting with Mr. Anderson to look at the plans.

Updating fee structures was discussed next, and the terminology that needs to be updated.

BOOKKEEPERS BUSINESS

Mrs. Snow will begin the process of extending the District's loan to December 2021, and she will be looking into what needs to be done to extend the grant for the Main Street project. Mr. Bamsey may need to come in and sign paperwork.

Mrs. Snow will contact Mr. Mercier to see what expenses will be incurred. She is proposing paying what has been borrowed on the loan, so it is not earning interest.

ADMINISTRATIVE BUSINESS

- a. Ratify the Weekly Payroll Manifest for week ending 5/3/2020
- b. Ratify the Monthly Payroll Manifest for month ending 4/30/2020
- c. Ratify A/P Manifest dated May 6, 2020
- d. Approval of Supervisors' timesheets for week ending 5/3/2020
- e. Approval of Meeting Minutes dated 4/30/2020

Mr. Bamsey made a motion to approve item's A, B, and C motion seconded by Mr. Buco;
Discussion:

Eversource- \$7,770.00 sewer being the biggest part of the bill.

Gemini Sign- striping for the new SUV \$1,070.00

Strobes- \$ 628.00 lights for the new SUV.

Maltz \$427.00

Check future meeting minutes for any amendments or changes to these minutes.

Mcmaster Carr- \$840.00
Saco River Medical- two physicals for call members

Motion passed: 3-0-0.

Mr. Bamsey made a motion to approve and sign the Superintendent's and Fire Chiefs' timesheets for the week ending 5/3/2020, motion seconded by Mr. Buco; Motion passed 3-0-0.

Mr. Bamsey made the motion to approve the meeting minutes dated 4/30/2020, motion seconded by Mr. Buco; Motion passed 3-0-0.

The next commissioner's meeting will be on May 14, 2020, at 5:00 p.m.

There being no other business to come before the board, the meeting adjourned without objection at 6:08 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist

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