

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONERS MEETING  
Thursday, April 30, 2020**

**The meeting was called to order at 5:01 p.m.  
A virtual meeting was held via Zoom due to COVID-19.**

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Absent:

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon, Stacy Bolduc

Public: None

PUBLIC HEARING FOR ACCEPTANCE OF UNANTICIPATED REVENUE FROM US HHS

Mr. Bamsey opened the public hearing at 5:00 p.m. there was no public attending the meeting via Zoom. Chief Solomon explained that the unanticipated revenue was an automated disbursement to all health care providers that billed Medicare in 2019. He then explained the formula they used, and this is also part of the CARES Act 1. Chief Solomon went on to explain the money has to be accepted within 30 days of getting the money or it has to be returned. He also explained he has to go into the State's system and accept the terms and conditions for receiving the money. The terms and conditions are 11 pages long. Chief Solomon gave a brief overview of what some of the conditions are.

- The funds cannot be used for lobbying, Pornography, or Executive level 2 pay or higher
- The Recipient certifies that the payment will only be used to prevent, prepare for, and respond to coronavirus, and the payment shall reimburse the Recipient only for healthcare related expenses or lost revenues that are attributable to coronavirus.
- By accepting the money, the District agrees to not balance bill any COVID-19 transports.

Chief Solomon has done the analysis, and he recommends that the Commissioner's accept the money with the conditions. A brief discussion ensued around the question if there is a timeframe to use the money and the current policy for balance billing and that this applies to anybody who is transported related to COVID.

**The public hearing closed at 5:10 pm.**

**Mr. Bamsey made a motion to accept from US HHS the unanticipated revenue in the amount of \$11,576.98 for ambulance service, motion seconded by Mr. Buco; Motion passed 3-0-0.**

**Public meeting opened at 5:11 p.m.**

FIRE CHIEF'S BUSINESS

Chief Solomon reported that there are three more federal pots of money that he is exploring. He will keep commissioners posted.

The department budget and revenue were discussed next.

With call volume down and billable runs down, Chief Solomon asked for direction from commissioners regarding discretionary spending if they wanted him to look at his budget to see where he can cut. Discussion ensued around the tax rate, possibly going up next year for the Town of Conway due to loss of revenue. Chief Solomon has an employee who would like to attend paramedic school in the fall, and he anticipates having to pay the bill in June. The bill is around \$10,000.00. If he needs to cut his budget, he may not have the money. Discussion ensued around the employee's level of commitment necessary to take the class and dedication to the

*Check future meeting minutes for any amendments or changes to these minutes.*

District. Commissioners agreed unanimously that they are committed to getting employees trained at a paramedic level and support moving forward with the training. Mr. Digregorio commented if we do not move forward, it will set the District back a year because of the application process.

Chief Solomon pointed out there will be cost savings in the budget due to vehicle fuel and heating fuel being low. He can also hold off on LED lighting at the fire station to save money to help minimize the impact on the tax rate next year, and they're also may be other federal money that may kick in. Chief Solomon stated he would continue to keep Commissioners updated on revenues and the budget.

#### SUPERINTENDENTS BUSINESS

Mr. Anderson reported that he has been doing building maintenance and service calls as they come in. He commented that the water and sewer budget is already very lean and did not think he cut the budget anymore. Mr. Bamsey questioned if backflow testing could be done on any of the places that have been shuttered. There was a brief discussion around what businesses are open and how safe it is to enter these businesses. Backflow customers will not see charges for backflow testing in quarters three and four. They will only be charged for one test. The loss in revenue is \$3,500.00. Chief Solomon commented that the state will be rolling out guidelines tomorrow on some processes and suggested waiting to see what the guidance is. It was agreed to hold off on the backflow testing at this time.

#### BOOKKEEPERS BUSINESS

Mrs. Snow reported that deposits are coming in, and she has been working on some projects. Seasonal people have been calling to have their water turned on.

#### ADMINISTRATIVE BUSINESS

- a. Ratify the Weekly Payroll Manifests for week ending 4/26/2020
- b. Ratify A/P Manifest dated April 29, 2020
- c. Approval of Supervisors' timesheets for week ending 4/26/2020
- d. Approval of Meeting Minutes dated 4/23/2020

**Mr. Bamsey made a motion to approve item's A and B (payroll and A/P manifest's), motion seconded by Mr. Buco;**

**Discussion:**

Intervale Safe and Lock- \$612.00 was for two industrial locks for the office and the well yard.

Paging devices- \$1,200.00 was for four pagers, batteries, and knobs for fire pages.

NHRS- \$14,259.00 retirement paid for the month of April.

Staples-\$1,755.00 was for replacement for two workstations and a printer that needed to be replaced.

**Motion passed:** 3-0-0.

**Mr. Bamsey made a motion to approve and sign the Superintendent's and Fire Chiefs' timesheets for the week ending 4/26/2020, motion seconded by Mr. Buco; Motion passed 3-0-0.**

**Mr. Bamsey made the motion to approve the meeting minutes dated 4/23/2020, motion seconded by Mr. Buco; Motion passed 3-0-0.**

The next commissioner's meeting will be on May 7, 2020, at 5:00 p.m.

There being no other business to come before the board, the meeting adjourned without objection at 5:51 p.m.

Respectfully Submitted,  
Stacy Bolduc Receptionist

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