

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday, April 16, 2020**

**The meeting was called to order at 5:00 p.m.
A virtual meeting was held via Zoom due to COVID-19.**

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Absent:

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon, Stacy Bolduc

Public: David Mercier

DAVID MERCIER

David Mercier joined the meeting to update commissioners on the Main Street Project. He explained that they hoped to have the project out to bid in April, but it now looks like it will now be May. If the bid goes out in May, it will be awarded in July with the work also starting in July. David feels a contractor may consider doing the majority of the water work this year and do the road next year in 2021. The downside is that if the water is the only part done, there will be more temporary patching and paving work that CVFD would be responsible for driving up cost. Mr. Bamsey expressed his concern regarding any additional cost to CVFD and asked if it could be negotiated in the contract to avoid additional cost as a result of the road having to be done later. David explained you can always write things into the contract that dictate schedule and sequence of work; however, the catch is you take away some of the contractor's flexibility, which could drive up the price of the project at the end. Discussion ensued around the following:

- The contract could take two construction seasons.
- The impact COVID-19 has had on the construction business in New Hampshire. The impact is minimal.
- The impact COVID is having on the price of fuel and asphalt. David will know more about that next week. So far, the prices are not higher; he's not sure if it will drop the prices on fuel and asphalt.
- I&I application has been submitted. The process can take three months. David suggested that if CVFD has the cash flow to go ahead and start the study and then get reimbursed. The flow isolation test would be the first test and cost around \$10,000.00. Mr. Anderson and Mrs. Snow will check on account balances and report next week to commissioners. Mrs. Snow will reach out to DES to see if it makes sense to move forward before signing the contract.
- Construction sequencing was discussed and if it could be changed to save CVFD money. If CVFD has to do additional paving for the cross trenches west of the bridge was discussed and the additional cost. David will review what the additional cost might be due to any additional patching and paving and get back to commissioners and look at construction sequencing.

David Mercier left the meeting at 5:27 p.m.

SUPERINTENDENTS BUSINESS

Mr. Anderson reported that Stacy and Sloan came in this week to do some small projects. Mr. Anderson has been keeping tabs on a couple of construction projects and getting numbers for David for the I&I study.

FIRE CHIEFS BUSINESS

Chief Solomon reported that he has been busy with the issue of the Campgrounds opening up. He and other towns are frustrated with the Governor's office and do not feel that they are being heard. They have reached out to NHMA (New Hampshire Municipal Association) and are on the agenda for the executive board meeting.

Check future meeting minutes for any amendments or changes to these minutes.

Chief Solomon was interviewed by the Union Leader and WMUR regarding the issue. A brief discussion ensued around how many campgrounds are in NH and when they are opening. Matt Leavitt is working on communicating with Tom Holmes and the Conway Board of Selectmen about drafting a letter or sign the petition if they get one done with NHMA. Commissioners will support signing the petition if there is one.

BOOKKEEPERS BUSINESS

Mrs. Snow reported she was able to paint the commissioner's office and shampoo the rug. Payments are coming in online, and the calls that are coming in are for the fire department.

ADMINISTRATIVE BUSINESS

Mr. Bucu made a motion to approve item A weekly payroll manifest's week ending 4/12/20, motion seconded by Mr. Digregorio; Motion passed: 3-0-0.

Mr. Bucu made a motion to ratify B A/P Manifest dated 4/15/2020, motion seconded by Mr. Digregorio;

Discussion:

Quick Med Claim- A monthly bill.

Stryker- Annual Maintenance agreement for the cardiac monitors.

Ti-Sales- Parts to rebuild 24 meters with e-coders and restock brass.

Vachon Clukay- \$8,900.00 work on the audit through April 10th.

Motion passed 3-0-0.

Mr. Bucu made a motion to approve and sign the Superintendent's and Fire Chiefs' timesheets for the week ending 4/12/20, motion seconded by Mr. Digregorio; Motion passed 3-0-0.

Mr. Bucu made the motion to approve the meeting minutes dated 4/9/2020, motion seconded by Mr. Digregorio; Motion passed 3-0-0.

The next commissioner's meeting will be on April 23, 2020 at 5:00 p.m.

There being no other business to come before the board, the meeting adjourned without objection at 6:00 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist