

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONERS MEETING
Thursday February 20, 2020
Minutes**

The meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio

Absent: Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon
Public:

FIRE CHIEFS BUSSINESS

Chief Solomon presented write-offs and collections to commissioners', he is recommending to write-off 2,453.70 and is recommending that \$10,677.62 be sent to collections.

Mr. Bamsey made a motion to approve ambulance write-offs for \$2,453.70, motion seconded by Mr. Digregorio; Motion passed 2-0-0.

Chief Solomon will appear on Inside Edition next week, either Monday or Tuesday. He will be demonstrating and talking about snow blower safety.

SUPERINTENDENTS BUSINESS

Mr. Anderson reported they have been clearing fire hydrants this past week, and he got an update from the Main Street engineer. They had a meeting with DOT, and DOT has comments about the plans that need to be addressed. They are still shooting for an April bid and awarding the contract in June. Part of the project will be done in 2021. A brief discussion ensued. Having Paul D attend a future meeting was discussed and keeping the lines of communication open with him.

Mr. Bamsey asked if Mr. Anderson has reached out to the realtor for the Baptist Church on Main St. to see if they wanted to update their service line going to the church. Mr. Anderson responded he has not yet and stated there is an 8-inch service line that comes across next to the park that could be used if they want to update their line. It was discussed that CVFD would be responsible for the cost if they wanted to update the service line and why CVFD would pay for the upgrade vs. the customer. Part of the Main St. project is updating service lines to a two-inch service. If the church is used as a restaurant, then the service line needs to be updated, and the time to do it is during the Main St. project because the State may not allow the pavement to be cut into after the project is done. Mr. Anderson will call the current owners of the church to talk to them about possibly updating the service line.

BOOKKEEPERS BUSINESS

Mrs. Snow presented a lien to commissioners.

Mr. Bamsey made a motion to lien 559 Pequawket Dr. map 278 lot 110 in the amount of \$ 643.10 plus future charges and penalty fees, motion seconded by Mr. Digregorio; Motion passed 2-0-0.

Mrs. Snow handed out the Annual Report for commissioners to review. Mrs. Snow would like to make the report available by 3/3/2020. She pointed out the formatting changes made to the Capital Improvements page.

Check future meeting minutes for any amendments or changes to these minutes.

Commissioner's well let Mrs. Snow know next week if there are any changes that need to be made to the report.

ADMINISTRATIVE BUSINESS

- a. Ratify Payroll Manifest and sign checks for the week ending 2/16/2020
- b. Ratify A/P Manifest and sign checks dated 2/19/2020
- c. Approval and signing of Supervisors' timesheets for the week ending 2/16/2020
- d. Approval of Meeting Minutes dated 2/11/2020

Mr. Bamsey made a motion to approve items A and B, motion seconded by Mr. Digregorio; Motion passed 2-0-0.

Mr. Bamsey made a motion to approve and sign the Superintendent's and Fire Chiefs' timesheets for the week ending 2/16/2020, motion seconded by Mr. Digregorio; Motion passed 2-0-0.

Last week's meeting minutes will have to be voted on next week because Mr. Digregorio was not at the meeting last week, and Mr. Buco is not at this week's meeting to vote.

The next commissioners' meeting is 2/27/2020 at 4:45 p.m.

The meeting adjourned without objection at 5:30 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist