

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday January 23, 2020  
Minutes**

The meeting was called to order at 4:48 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon

Absent:

Public:

SUPERINTENDANT'S BUSINESS

Mr. Anderson reported this week's work consisted of small projects and clearing snow. The last update he received for the Main Street project is the advertising for bids will be in late March for the Western part of the project. There was a brief discussion around the conflicting information that is reported in the Conway Daily Sun and what Paul Degliangeli and Underwood Engineers report. Mrs. Snow commented that there is grant money at stake if the project is not done by December 2020. Discussion ensued around the CVFD portion of the project should be done by then, and Johana McKenna is aware of the situation and will advise Mrs. Snow regarding the grant when the project gets started.

The septage revenue for 2019 was around \$95,000, which is more than anticipated, and the flow was a little less than anticipated at 34%. The amount paid to NCWP was \$14,000 more than last year, but that included the payment towards the project. Discussion ensued around if the IMA contract stays as it is, and all the infiltration was fixed; the septage revenue would be less because the flow would be reduced. Mrs. Snow commented that our expenses would be reduced as well.

FIRE CHIEFS BUSINESS

Chief Solomon reported as a result of things being quiet; he has been able to catch up on paperwork and filing. He is also working on setting up training classes in the spring for his four new call people. If charging for excessive false alarms was briefly discussed and why false alarms happen.

Discussion ensued around the political rally at Tuckerman's last weekend and the savings in fuel with the new boiler at the Fire station.

BOOKKEEPERS BUSINESS

**Mr. DiGregorio made a motion to engage with Vachon Clukay as the CVFD auditor, motion seconded by Mr. Buco; Motion passed 3-0-0.**

The contract was signed by the Chair.

Mrs. Snow updated Commissioners' that when they signed the policy for the sump pump, it had the wrong year on the policy. It was dated December 2020. Mrs. Snow has updated the policy with the correct date.

The Conway Historical Society lease was reviewed. Page 4 states that CVFD is not responsible for snow and ice removal. The public hearing for the lease will be at the Budget Hearing on February 11, 2020.

*Check future meeting minutes for any amendments or changes to these minutes.*

ADMINISTRATIVE BUSINESS

- a. Ratify Payroll Manifest and sign checks for week ending 1/19/2020
- b. Ratify A/P Manifest and sign checks dated 1/22/2020
- c. Approval and signing of Supervisors' timesheets for week ending 1/19/2020
- d. Approval of Meeting Minutes dated 1/16/2020

**Mr. Digregorio made a motion to approve items A and B, motion seconded by; Mr. Buco**

**Discussion:**

EOS- \$795.00 is for the Fire House software support.

North Conway Water Precinct- \$43,000 is the sewer bill for October-December.

Albany Service Center- \$962.75 for the rescue truck, the coolant level sensor needed to be changed.

USA Blue Book- Bags for the grit building

**Motion passed 3-0-0.**

**Mr. Bamsey made a motion to approve and sign the Superintendent's and Fire Chiefs' timesheets for the week ending 1/19/2020, seconded by Mr. Buco; Discussion: Motion passed 3-0-0.**

**Mr. Digregorio made a motion to accept the meeting minutes dated 1/16/2020 as written, motion seconded by Mr. Buco; Motion passed 3-0-0.**

The next commissioners' meeting will be 1/30/2020 at 4:45 p.m.

There being no other business to come before the board, the meeting adjourned at 5:30 p.m.

Respectfully Submitted,  
Stacy Bolduc Receptionist