

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday February 6, 2020
Minutes**

Meeting was called to order at 4:50 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon

Absent:

Public: None

SUPERINTENDANT'S BUSINESS

Mr. Anderson presented a sewer abatement for 12 River St. for \$681.69.

Mr. Digregorio made a motion to abate \$681.69 for 12 River St. as recommended by the Superintendent, motion seconded by Mr. Bamsey; Discussion: The customer is submitting an insurance claim for the water portion of the bill. There was a brief discussion around if the abatement should be granted pending the insurance company. **Motion passed 2-0-0.**

Mr. Buco entered the meeting at 4:55 p.m.

With the aid of a handout Mr. Anderson reported numbers on gallons pumped vs. gallons billed for 2019 (see attached) there was a total of 29,563,436 out of two wells that were not billed, of that 3,987,980 was municipal usage such as pump stations, fire station, park irrigation, the main office building, and bleeders. Discussion ensued around hydrant flushing and water that can not be accounted for due to leaks and meter inaccuracy and the cost to pump the water per gallon.

Mr. Anderson reported that a top of the line correlator would be around \$20,000-\$25,000.

There was an engaging discussion around meter replacement and how expensive it is to upgrade the water meter's and get more advanced technology. Mr. Bamsey questioned if there were any grants available. Mr. Anderson will reach out to Superintendent Gagnon to see if he knows of anything and try to get a cost associated with upgrading the water meters. Mr. Digregorio is concerned with the batteries dying in the current meters.

FIRE CHIEFS BUSINESS

Chief Solomon reported that he spent the day in Concord attending the Senate Hearing on house bill 458 for short-term rentals. An amendment was presented to improve the bill regarding disorderly houses and the fire life safety piece. However, the bill does not allow the town to zone short-term rentals. Details of the bill were discussed and the Airbnb issues in the Village District and Town of Conway.

The Chief is working on a grant application for mechanical CPR device (LUCAS).

BOOKKEEPERS BUSINESS

Mrs. Snow reported that the District had made the list (we are in sixth place on the list) for the I and I (inflow and infiltration) study; there is an SRF loan with 75% forgiveness that will cover some of the cost of the study. Mrs. Snow has been given a list of things to do, and the two following things need to be done first:

Check future meeting minutes for any amendments or changes to these minutes.

- Get approval at the annual meeting to proceed.
- Get RFQ (request for qualifications) for an engineer on the QBS (qualified basis system). She has emailed Kathleen at DES to see if CVFD can continue to use Underwood engineers who were hired under the QBS.

This study will help to locate the areas of infiltration and the SRF loan with 75% forgiveness will provide some relief in the cost associated with the study.

The Engineering Service Request Authorization to proceed was signed next by the Mr. Bamsey. This is to proceed with the construction phase of the Main St. project.

The Revenue page of sewer (pg. 11) was updated to remove the asterisk from the STAR account and put on the Betterment fees. Page 12 was updated to reflect the correct numbers.

Discussion ensued around the warrant articles.

The word “*Service*” will be removed from Article 7.

The Public Hearing and the Budget hearing will be Tuesday. The order will be the Public Hearing (for the Conway Historical Society sub-lease of the old fire station in the park) will be first with the Budget Hearing to follow. Mrs. Snow will let the necessary parties know the Public Hearing will be first.

ADMINISTRATIVE BUSINESS

- a. Ratify Payroll Manifest and sign checks for week the ending 2/2/2020
- b. Ratify A/P Manifest and sign checks dated 2/5/2020
- c. Approval and signing of Supervisors’ timesheets for the week ending 2/2/2020
- d. Approval of Meeting Minutes dated 2/6/2020

Mr. Digregorio made a motion to approve items A and B, motion seconded by; Mr. Bucu

Discussion: None

Motion passed 3-0-0.

Mr. Bucu made a motion to approve and sign the Superintendent’s and Fire Chiefs’ timesheets for the week ending 2/2/2020, seconded by Mr. Digregorio; Discussion: Motion passed 3-0-0.

Mr. Bucu made a motion to approve the meeting minutes dated 1/30/2020 as written, motion seconded by Mr. Digregorio; Motion passed 3-0-0.

Mr. Bamsey asked if the sewer pipe will be camered again after all the work is done on Main St. is done to ensure no damage was done to the main as a result of the project. Mr. Anderson responded that it is not part of the project, but it can be done, and the cost would be around \$5,000.00. The project will not be completed this year, so it would not be in this year’s budget.

The next commissioners’ meeting will be 2/11/2020 after the Budget Hearing.

There being no other business to come before the board, the meeting adjourned without objection at 6:10 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist

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