

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday October 24, 2019
Minutes**

Meeting was called to order at 7:00 a.m.

Commissioners present: Steve Bamsey, Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon

Absent: Michael Digregorio

Public:

SUPERINTENDANT'S BUSINESS

Mr. Anderson updated commissioners he has been busy with backflow testing and next week they will be working on manhole release valves. He got an email from the owner of Profile Motor Power Sports requesting the district expand their boundaries to include them because they would like to open a car wash. Mr. Bamsey asked how many Albany residents CVFD is currently providing services to. Mr. Anderson responded two, Beep Beep and Almost There. There was a brief discussion around the logistics and the process of bringing them into the District. They have requested a meeting with commissioners. Challenges include the following:

- It would be very expensive, and they would have to incur the cost.
- In between Profile and Almost There is Albany Auto; would they be included?
- How the line would possibly have to run (under the road) and the need for a pump station was also discussed.
- DOT permits would have to be obtained

It was agreed to invite them to a commissioners meeting to discuss the matter further, and Mr. Anderson reported the truck is being worked on at North East Auto Body.

FIRE CHIEFS BUSINESS

Chief Solomon reported that the two local people that applied for the full-time job did not pass the CPAT test; therefore, they cannot apply for the open position. The application is open until Oct. 31st.

Chief will try to have a partial draft of his budget for the Oct. 31st meeting. The next committee meeting will be on Oct. 30th. Mr. Bamsey asked Chief Solomon to look at the wage scale to see he can increase the scale to attract candidates and look at what the impact on the budget would be if his position were salaried.

Chief Solomon has the plans for the proposed new location of the Bank of New Hampshire. He reported that the plans would not go through site plan review. Chief Solomon will review the plans with Mr. Anderson later today.

Discussion ensued around the decision that the Planning Board waved the site plan review because they decided it was not applicable because the new building is not significantly different in size from the existing drive-through. Because there will be no site plan review, Chief Solomon will not have any input.

BOOKKEEPERS BUSINESS

Mrs. Snow reviewed the balance in the Sewer Debt Expendable Trust Fund and scenarios for the betterment fee next year. There was a brief discussion to use some of the grant money for fixing the infiltration in the

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manholes and towards the sewer debt. In the Building Maintenance Trust Fund, the balance is \$47,900, and \$29,300 will come out for the fire station siding. Mrs. Snow suggested putting \$5,000 in next year. Discussion ensued around possibly of starting a water and sewer building maintenance trust fund to help fund maintenance on the other buildings (chem. building, pump stations, the building at the lagoons and well houses) currently; the Building Maintenance Trust Fund is only for the fire station and the administration building.

The RWN contract was reviewed next. Mrs. Snow said the four applications of fertilizer are not included in the contract because it's done by a third party, and RWN bills us separately on their letterhead. The birch tree in the back of the park was discussed. Mrs. Snow does not have the quote back from Brad yet to fix the lights in the park. The line item for the park can be increased when the commissioner's budget is being done. There is a sprinkler head in the park that also needs to be worked on.

Mr. Buco made a motion to enter into an agreement with RWN for park maintenance for 2020 for the bid price of \$6,215.00, motion seconded by Mr. Bamsey; motion passed 2-0-0.

Paul D. contacted Mrs. Snow and updated her that the Main St. project was moving forward and expected to go out to bid in February 2020. By the end of next week, CVFD should have the 80% plans from David Mercier.

Paul D. will have the old poles removed on Main Street if they are not done by winter. Discussion ensued around the poles removed it would be easier for the sidewalk plow to remove the snow.

ADMINISTRATIVE BUSINESS

- a. Ratify Payroll Manifest and sign checks for week ending 10/20/19
- b. Ratify A/P Manifest and sign checks dated 10/23/19
- c. Approval and signing of Supervisors' timesheets for week ending 10/20/19
- d. Approval of Meeting Minutes dated 10/17/19

Mr. Buco made a motion to approve items A and B, motion seconded by; Mr. Bamsey Discussion: NH Aluminum-

\$25,404 for the siding on the fire station.

Witmer \$1,472.80 2 nozzles for the new fire truck.

Motion passed 2-0-0.

Mr. Buco made a motion to approve and sign the Superintendent's and Fire Chiefs' timesheets for the week ending 10/20/19, seconded by Mr. Bamsey; Discussion: Motion passed 2-0-0.

Mr. Buco made a motion to approve the meeting minutes of 10/17/19, seconded by Mr. Bamsey; Motion passed 2-0-0.

There will be a committee meeting on Oct. 30th at 3:30 at the North Conway Water Precinct if the engineers have reviewed the proposed amendments to the IMA.

The next commissioners' meeting will be 10/31 at 4:45 p.m.

There being no other business to come before the board, the meeting adjourned without objection at 7:52 a.m.

Respectfully Submitted,
Stacy Bolduc Receptionist

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