

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday October 17, 2019
Minutes**

Meeting was called to order at 7:00 a.m.

Commissioners present: Steve Bamsey, Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon

Absent: Michael Digregorio

Public:

SUPERINTENDANT'S BUSINESS

Mr. Anderson reported that he is working on backflow testing and repairing hydrants. He also followed up with Brian Locke regarding the manholes to get on his schedule to have the manholes fixed on Chase and Wilder St.

Mr. Anderson then updated commissioners and gave details regarding a minor accident the new hire had with one of the trucks. With the aid of a drawing on the board, a discussion ensued around the details of how the accident happened. The accident is being reviewed by the insurance company, and the truck is at North East Auto Body. It's estimated to cost around \$6,200.00 to fix the damage.

Mr. Anderson has spoken with Judith Houston and reviewed where CVFD is in the post plan for closing the lagoons. She would like to see more grass; however, there is no money in the budget this year for it. It will be budgeted for next year. Other things that need to be addressed include:

- Fixing some of the silk fencings.
- Moving fill.
- Updating the sign to include the new sludge permit number.
- The tire tracks were a concern to Judith. Mr. Anderson explained they are a result of the ground being wet due to a wet spring, and nobody is driving around on the lagoon.

Mr. Bamsey suggested checking with Paul D. to see if he can provide any loam to help with growing grass. Discussion ensued around Judith expressed concern about the town dumping snow at the lagoons because of the salt content; it could interfere with the monitoring wells. Mr. Anderson will make Paul D. aware of Judith's concern, and there could be a change in allowing the snow to be dumped at the lagoons.

FIRE CHIEFS BUSINESS

Chief Solomon reported when he is not busy with calls; he is working on his budget for next year. He has posted a full- time position. He has two people interested who will be going to Vermont to take the C-PAT test. If they do not pass the test, they cannot apply. Discussion ensued around what makes up the C-PAT test and the importance of purchasing a stairmill to help with training for the test and keeping current employees in shape. Chief stated he might have enough money in the budget this year to purchase one. He is currently pricing them out.

The siding project at the fire station was briefly discussed.

Check future meeting minutes for any amendments or changes to these minutes.

BOOKKEEPERS BUSINESS

Mrs. Snow handed out a draft of warrant articles for commissioners to review (see attached). There was discussion around the bookkeepers recommendation to appropriate the sum of \$199,553 (State of NH SAG money that is an increase in, and back pay of grant for the Force Main Project that the District was entitled to and was successful in convincing the State to pay) to be added the Sewer Debt Expendable Trust Fund.

Mr. Bamsey questioned if the money can be used toward anything else. Mrs. Snow responded yes, you can use it however the board wants, but she is recommending it go into the Sewer Debt Expendable Trust Fund to help bring down the betterment fee. Discussion ensued around if a portion of the money should be used to help pay what is owed to North Conway Water Precinct for the dewatering/screw press upgrades. Once the money goes in the Sewer Debt Expendable Trust Fund, it can only be withdrawn for the sewer debt.

Park Maintenance was discussed next. It was discussed to raise the line item to include what it will cost to fix the lights in the park. Pope is working on the quote now. Mrs. Snow will email the warrant draft to Mr. Digregorio for him to review.

The amendment to the lease agreement for the Historical Society to rent the Mountain Top building in the park needs to be reviewed. The current lease is a short term lease. The budget hearing will be posted to state that it is also a hearing for an amendment to the lease for the Historical Society.

ADMINISTRATIVE BUSINESS

Mr. Buco made a motion to approve items A and B, motion seconded by; Mr. Bamsey Discussion:

Albany Service Center- \$1,804.96 engine two had a fuel and exhaust leak.

Witmer- \$3,089.92 was for fire safety equipment.

Computer Port- \$630.00 is for back up off-site for the server. Discussion ensued around protecting against cyber-attacks (ransomware).

Motion passed 2-0-0.

Mr. Buco made a motion to approve and sign the Superintendent's and Fire Chief's timesheets for week ending 10/13/19, seconded by Mr. Bamsey; Discussion: Motion passed 2-0-0.

Mr. Buco made a motion to approve the meeting minutes of 10/10/19, seconded by Mr. Bamsey; Motion passed 2-0-0.

The next commissioners' meeting will be on October 24th at 7:00 a.m. unless there is a change in the agenda.

There being no other business to come before the board, the meeting adjourned without objection at 7:57 a.m.

Respectfully Submitted,
Stacy Bolduc Receptionist

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