

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday October 10, 2019
Minutes**

Meeting was called to order at 4:44 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon

Absent: None

Public: None

SUPERINTENDANT'S BUSINESS

Mr. Anderson presented sewer abatement for 68 Hillside Ave that he was a witness to.

Mr. Buco made a motion to approve the sewer abatement for 68 Hillside for \$120.94, seconded by Mr. Bamsey; Motion passed 2-0-0.

Mr. Anderson reported that he has the quotes to fix the manholes on Chase and Wilder back. He explained the scope of work varies on each quote. One quote is to fix the infiltration only, and the other quote is to fix the infiltration and epoxy the seams in the manhole, which would be a permanent fix. The following quotes were discussed (See attached):

- Brian Locke- \$875.00 per pipe penetration x 2 = \$1,750.00 and using epoxy on the seams to fix the infiltration.
- Warren Environmental- \$9,000 per manhole includes fixing the manhole and then lining it with concrete.
- Ted Barry- \$3,000 a manhole + \$5, 0000 mobilization fee per manhole. This is a quote Mr. Anderson got last year.

The Sewer Trust Fund has just shy of \$8,000 left in it this year. Discussion ensued around where infiltration is coming in, and Brian Locke's quote has a five- year warranty and the life expectancy of the fix.

Mr. Digregorio entered the meeting at 4:50 p.m.

Commissioner's support Brian Locke's estimate and it was decided that Mr. Anderson will contact Brian to let him know that CVFD can afford six pipe penetrations this year and see when he can do the work.

The quarterly water/sewer bills are out. Mrs. Snow and Mr. Anderson will start working on warrant articles next week.

FIRE CHIEFS BUSINESS

Chief Solomon reported that this past week, he has been busy with Fire Prevention Week and calls. He then reported on his budget status as of 9/30/19. (See attached). Discussion ensued around the openings that Chief Solomon has open to fill; his overtime budget will be over, and he will have to make up the difference in the operating budget.

Check future meeting minutes for any amendments or changes to these minutes.

BOOKKEEPERS BUSINESS

Mrs. Snow forwarded a draft of the proposed revisions of the IMA (Inter-Municipal Agreement) to David Mercier from last night's joint committee meeting. David sent Mr. Snow an extension of the contract CVFD has with Underwood Engineers to review the proposed changes in the IMA. The contract has been extended from \$1,000- \$3, 0000.

Mr. Digregorio made a motion to extend the contract with Underwood Engineers up to \$3,000 for reviewing changes to the IMA, motion seconded by Mr. Buco; Motion passed 3-0-0.

The use of facilities application for the United Bikers of New Hampshire to use the meeting room in the fire station was signed.

Mrs. Snow is working on a rough draft of the warrant articles and Commissioners budget, and she reported that the health insurance and dental insurance went up.

- Health Trust went up 7.4 %
- Dental went up 3.9 %

She will have the workers comp., property liability, and unemployment insurance cost next Tuesday, and she and Mr. Anderson are working on a list of people they need to contact to get quotes from for next year's budget.

Brad from Pope Security has been contacted to get a quote to replace the lights in the park. Mrs. Snow asked Commissioners to think about any work they want a quote on outside of the normal work that is done every year. Discussion ensued around the need for tree trimming. Mr. Bamsey suggested inspecting the gazebo for structural soundness. There is at least one broken sprinkler head near the fire hydrant that needs to be replaced, and a pine tree that needs to come down.

The siding project is going slow. Chief is concerned about the job getting done before snow flies because he needs to get to the plow and sander that is behind all of their supplies in the barn.

Mrs. Snow reported that the betterment fee would be around \$49.97 down from \$60.65, the decrease is due to Lamplighters payments increasing and receiving the extra grant money owed to CVFD from the state.

ADMINISTRATIVE BUSINESS

- a. Ratify Weekly Payroll Manifest and sign checks for week ending 10/06/19
- b. Ratify Quarterly Payroll Manifest and sign a check for Quarter ending 9/30/19
- c. Ratify A/P Manifest and sign checks dated 10/09/19
- d. Approval and signing of Supervisors' timesheets for week ending 10/06/19
- e. Approval of Meeting Minutes dated 10/03/19

Mr. Digregorio made a motion to approve items A and C, motion seconded by; Mr. Buco

Discussion: Quick Med Claims- Billed \$1,310.35 received \$17,471.33 in ambulatory deposits.
Motion passed 3-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chief's timesheets for week ending 10/6/19, seconded by Mr. Bamsey; Discussion: Motion passed 3-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 10/3/19, seconded by Mr. Buco; Motion passed 3-0-0.

Check future meeting minutes for any amendments or changes to these minutes.

The Joint Committee will meet on 10/30/19 at 3:30 at the North Conway Water Precinct.

The next Commissioners meeting will be on 10/17/19 at 7:00 a.m.

Mr. Digregorio will not be attending the 10/17/19 and 10/24/19 meeting.

Mr. Bamsey suggested having a public meeting in January to discuss the amendment to the IMA.

Chief Solomon has been appointed to the short-term rental committee.

The chili cook-off has been canceled due to only having two applicants.

There being no other business to come before the board, the meeting adjourned without objection at 5:29 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist