

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday September 19, 2019
Minutes**

Meeting was called to order at 4:47 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Amy Snow- Municipal Bookkeeper, Superintendent Steve Anderson, Chief Solomon

Absent:

Public:

SUPERINTENDANT'S BUSINESS

Mr. Anderson reported on the committee meetings progress. With the aid of a projection he went through three different scenarios, and also Mr. Anderson reported that the total dewatering project/septage receival project came in under budget thus reducing the monthly payment by \$21,000 and change every year. It is important to know the loan is top-loaded. Discussion ensued around flow numbers from 2017-2018 and pros and cons of current IMA and the proposed changes. (See attached).

Tom Buco entered the meeting at 4:55 p.m.

High lights of the Joint Committee meeting for the proposed changes to the IMA that were discussed are the following:

- The formula the Committee used to come up with the flat rate of \$3.88 per 1000 gallons was discussed, and any changes to NCWP residential rate up/down would be reflected in our rate, i.e., if their residential rate goes up 1%, then CVFD's rate would go up 1%.
- Scenarios A and B do not include any over expenditures or under expenditures of NCWP's budget, which would mean there would be a true-up at the end of the year.
- All future capital projects NCWP does in the future would continue to go on taxes, except for applicable projects at the plant to be determined as part of the wastewater process. The committee still needs to define capital projects very specifically as far as the wastewater equipment that is used to treat CVFD flow minus the grit removal and screening because CVFD has this.
- Section 6J still needs to be reviewed what happens when another town hooks into NCWP water/sewer plant.
- Section 6E would be modified.
- NCWP will keep the septage receival revenue.
- Setting rates for 2020 could be a challenge because NCWP starts their budget process later than CVFD if NCWP had to raise their rates mid-year, CVFD would have a catch-up payment the following year to make up the difference.
- NCWP collection system would stay on NCWP taxes.
- Advantage of the current IMA is there could be more septage revenue. With the flat rate, it would be capped.

Check future meeting minutes for any amendments or changes to these minutes.

- Based on the 2018 data, the flat rate is the least expensive way to go of the three scenarios presented and easier to budget for.

Mr. Digregorio left the meeting at 5:20 p.m.

Discussion ensued around NCWP at some point in the future bringing Lower Bartlett on to their system.

Mr. Anderson hired a new employee who will start in two weeks, and DES Sewer has done an energy audit. Mrs. Snow explained they looked at the pump stations, and they will present a plan that will save CVFD money on energy. If in two years CVFD decides to implement their plan, they have 50% loan forgiveness up to \$200,000 so long as Eversource also has incentives. The audit is free. Discussion ensued.

FIRE CHIEFS BUSINESS

Chief Solomon reported they got the fire hydrant testing done this week. He has a request to use the meeting room from the United Bikers of New Hampshire. Mrs. Snow explained the United Bikers of New Hampshire is a registered nonprofit with the State of New Hampshire and is a charitable trust. They raise money for Jen Friends, End 68 hours of hunger and Liberty House (for homeless vets). They are looking for a place to meet the last Tuesday of the month at 7:00 p.m. they are well aware of the rules and where to park. Could be anywhere from 10-30 people attending the meeting. The first meeting will be at the end of October.

Mr. Bucu made a motion to approve the United Bikers of New Hampshire to use the meeting room at the Fire Station the last Tuesday of the month, motion seconded by Mr. Bamsey; Motion passed 2-0-0.

Replacing the siding on the fire station was briefly discussed. The project is going well. The discussion went back to hydrant flushing. There are two hydrants that were not working as well as they should. Jack Frost Lane, they flushed mud out of the line, and the end of Pleasant St. the line dead-ends and rusted metal came out of the line there. The remaining two-thirds of the system will be flushed next week. Every year a third of the system will be flushed to keep the system clean. Bruno painted the hydrants. Chief has two bids on Engine One. The bids will be opened next week.

BOOKKEEPERS BUSINESS

Reads will happen on September 30th other than that the office is very slow at this time.

ADMINISTRATIVE BUSINESS

- Ratify Payroll Manifest and sign checks for week ending 9/15/19
- b. Ratify A/P Manifest and sign checks dated 9/18/19
- c. Approval and signing of Supervisors' timesheets for week ending 9/15/19
- d. Approval of Meeting Minutes dated 9/12/19

Check future meeting minutes for any amendments or changes to these minutes.

Mr. Buco made a motion to approve items A and B, motion seconded by; Mr. Bamsey

Discussion:

Albany Service Center- \$2,720.06 State inspections.

Motion passed 2-0-0.

Mr. Buco made a motion to approve and sign the Superintendent's and Fire Chiefs timesheets for the week ending 9/15/19, seconded by Mr. Bamsey; Discussion: Motion passed 2-0-0.

Mr. Buco made a motion to approve the meeting minutes of 9/12/19, seconded by Mr. Bamsey; Motion passed 2-0-0

The next meeting will be 9/26/19 at 4:45 p.m.

There being no other business to come before the board, the meeting adjourned without objection at 6:01 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist