

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday July 25, 2019
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Assistant Gregg Quint- Superintendent, Amy Snow- Municipal Bookkeeper, Captain Matt Leavitt

Absent: Superintendent Steve Anderson, Chief Solomon

Public:

ADMINISTRATIVE BUSSINESS

- a. Ratify Payroll Manifest and sign checks for week ending 7/21/19
- b. Ratify A/P Manifest and sign checks dated 7/24/19
- c. Approval and signing of Supervisors' timesheets for week ending 7/21/19
- d. Approval of Meeting Minutes dated 7/18/19

Mr. Buco made a motion to approve items A and B, motion seconded by; Mr. Bamsey Discussion:

North Conway Water Precinct- \$67,374.22 was the Q2 waste water bill.

Health Trust- \$22,575.00

Motion passed 2-0-0.

Mr. Buco made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 7/21/19, seconded by Mr. Bamsey; Discussion: Motion passed 2-0-0.

Mr. Buco made a motion to approve the meeting minutes of 7/18/19, seconded by Mr. Bamsey; Motion passed 2-0-1. Mr. Buco abstained.

Mrs. Snow reported the rally that took place in the park last week was to bring attention to the undocumented children. It is still unclear as to who held the rally.

Mr. Digregorio entered the meeting at 4:50 p.m.

The farmers market was not busy on Saturdays, so they decided to discontinue it on Saturday's.

Mountain Top's yard sale is August 10th not the August 30th.

Mr. Bamsey made a motion to amend the request for use of facilities for Mountain Top Center to use the park August 10, 2019 as opposed to August 30, 2019, seconded by Mr. Digregorio; Motion passed 3-0-0.

SUPERINTENDANT'S BUSINESS

Mr. Quint reported that Wilder, Chase, and Farrington Streets have been cameraed. There was one leak that was substantial that is leaking five gallons a minute and some of the service lines are partially crushed and there are quite a few roots. Mr. Bamsey asked where they found all of this stuff. Mr. Quint responded the worst one is at the intersection Wilder St. and Chase Ave. Very little was found on Wilder St. where they did all of the manholes. They were also able to do Eaton Rd. to the ejector station. Mr. Anderson will get quotes when the video comes back from Easter Pipe to get fix some of the leaks. The big leak at the intersection of Wilder and

Check future meeting minutes for any amendments or changes to these minutes.

Chase will be a priority. Discussion ensued around particulars of the leak and getting quotes to fix the leaks and service lines.

SUBLEASE SIGNING

Doug Burnell from the Upper Saco Valley Land Trust and Ken Rancourt from the Conway Historical Society came before the board to sign the sublease.

Mr. Digregorio made a motion to ratify the short term sublease between the Conway Historical Society and Upper Saco Valley Land Trust for 36 Main Street, seconded by Mr. Buco; Motion was amended to 111 Main Street.

Motion passed 3-0-0.

The first page was updated to reflect 111 Main Street. Sublease was signed with the correct address.

The traffic lights coming off Rt. 153 was discussed. The timing of the lights is not keeping up with the flow of traffic.

Ken and Doug left the meeting 5:10 p.m.

SUPERINTENDANT'S BUSINESS

Mr. Bamsey asked Mr. Quint if there was any money to fix the leak Mr. Quint said that Mr. Anderson stated there is around \$6,000 available in the Sewer Maintenance Trust Fund. He hopes to have the video next week.

FIRE CHIEFS BUSINESS

Captain Leavitt reported the new fire truck is on its way here. It will go to Vermont first then Ossipee Mountain Electronics. He stated they did 20 calls this week and a couple of water rescues.

BOOKKEEPERS BUSINESS

Mrs. Snow presented the Fraud Prevention Policy out of draft form to be signed by commissioners and she reported CVFD received a clean audit and the audit was given to commissioners. Discussion ensued around Fund Balance on pg. 43.

Mrs. Snow shared an email from David Mercier regarding the information that CVFD requested regarding NCWP dewatering upgrade. Giving how the IMA discussions are going, he will not do anything with the information unless commissioner instruct him further, and we are out of budget for his services.

Mr. Bamsey agrees with Mr. Mercier's sentiments and feels we don't need to ask anything of him at this time.

Mr. Bamsey asked Mr. Quint to please ask Mr. Anderson to start working on a draft outlining language around the proposed flat rate i.e. protections that we would want in place to protect CVFD.

Mr. Bamsey will not be here August 8th and the 15th.
The next meeting will be 8/1/19 at 4:45 p.m.

There being no other business to come before the board, meeting adjourned without objection at 5:27 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist

Check future meeting minutes for any amendments or changes to these minutes.