

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday July 18, 2019
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Assistant Gregg Quint- Superintendent, Chief Solomon, Amy Snow- Municipal Bookkeeper

Absent: Superintendent Steve Anderson

Public:

SUPERINTENDANT'S BUSINESS

Mr. Quint presented two abatements. After a brief discussion, the following motions were made:

Mr. Digregorio made a motion to approve the sewer abatement for \$97.45 for 162 East Main Street, seconded by Mr. Buco; Motion passed 3-0-0.

The next sewer abatement was for a hot water tank that ruptured. After an engaging discussion around the leak, **Mr. Digregorio made a motion to approve the sewer abatement for \$3,364.47 for 20 Washington Street, seconded by Mr. Buco;** Discussion: Mr. Buco commented on the amount of the abatement. It was decided the request follows the abatement policy.

Motion passed 3-0-0.

Mr. Bamsey asked when Pleasant Street will be paved. Mr. Quint responded he has not heard from DOT yet.

FIRE CHIEFS BUSINESS

Chief Solomon presented ambulance write-offs to commissioners. He explained the write-off are high due to changing billing companies. There was discussion around having Chief Solomon propose legislation around ambulance write-offs.

Mr. Digregorio made a motion to write-off \$18,382.03 in ambulance write-offs, motion seconded by Mr. Buco; Discussion: Mr. Buco questioned if any of the write-off's would be collected by Quick Med, Chief Solomon feels that the VA write-offs would be partially paid and is confident that Quick Med Claims will do a better job at collecting payments and following up with people who do not have insurance or no insurance information was provided. The challenge is the timeframe that insurance money can be collected has expired. Chief Solomon is already seeing an improvement in switching to Quick Med Claims.

Motion passed 3-0-0.

Chief Solomon reported he is on vacation next week. Mr. Digregorio asked if the cameras at the fire station are going. Chief Solomon responded no, he has to change the modem to a bridge and put in a new router. He may have to have Consolidated come back and reprogram it. Chief Solomon will call Mr. Digregorio after he gets back from vacation to follow-up with him to see what he has to do to get them going again.

Check future meeting minutes for any amendments or changes to these minutes.

BOOKKEEPERS BUSINESS

Mr. Bamsey signed the Management Representation letter regarding the audit. Mrs. Snow presented a request to use the park from Mountain Top Music to hold a yard sale to include sheet music instruments and related.

Mr. Digregorio made a motion to approve the use of facilities by Mountain Top Music for August 30th 8:00 a.m. - 2:30 p.m., motion seconded by Mr. Buco; Motion passed 3-0-0.

Chief Solomon reported that there are several lights out in the park and suggested switching them over to LED lights and the light post that got knocked over, never got fixed. It was agreed to call Pope and have them look at replacing the lights.

Chief Solomon wanted to make commissioners aware that last Friday night there was a political rally in the Park. There was a car parked in the park and the rally went till 10:00 p.m. the guys at the fire station recognized some of the people who attended to be members of the World Fellowship Center. Mr. Bamsey asked Mrs. Snow to call the World Fellowship Center to inquire if they have any information about a gathering that took place last Friday night in the park.

Both boards of the Upper Saco Valley Land Trust and the Historical Society have approved the short term sub-lease. Mrs. Snow is waiting to hear from Doug and Ken when they can come in and sign the lease. It was decided the motion to enter into the sub-lease contract will be made when Doug and Ken come in to sign the lease. Mr. Digregorio suggested any e-mails Mrs. Snow has from Upper Saco Valley Land Trust and the Historical Society stating both boards agree to the lease go with the minutes of the meeting when they come in to sign the lease.

The Fraud Prevention Policy was discussed next.

Mr. Digregorio made a motion to approve the Fraud Prevention Policy as presented in draft form, motion seconded by Mr. Buco; Motion passed 3-0-0.

Mrs. Snow will have the policy next week for commissioners to sign.

ADMINISTRATIVE BUSSINESS

- a. Ratify Payroll Manifest and sign checks for week ending 7/14/19
- b. Ratify A/P Manifest and sign checks dated 7/17/19
- c. Approval and signing of Supervisors' timesheets for week ending 7/14/19
- d. Approval of Meeting Minutes dated 6/27/19 and 7/11/19

Mr. Buco made a motion to approve items A and B, motion seconded by; Mr. Digregorio

Discussion:

Rural Development \$191,335.00 is the second payment for the year.

Minute Man Press- \$500.06 is for Q2 billing.

Motion passed 3-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs timesheets for week ending 7/14/19, seconded by Mr. Buco; Motion passed 3-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 6/27/19 and 7/11/19 seconded by Mr. Bamsey; Motion passed 2-0-1. Mr. Buco abstained for the 6/27/19 minutes due to not having been able to attend the meeting.

Check future meeting minutes for any amendments or changes to these minutes.

Motion passed for meeting minutes 7/11/19 3-0-0.

The cycle of the lights at the four corners was briefly discussed.

Mr. Bamsey recapped the committee meeting that took place Tuesday at the North Conway Water Precinct. He reported that NCWP has provided the information that David Mercier requested. The information will be forwarded to Underwood. The committee will not be meeting again till September. The flat rate concept is holding but they still have to figure out the number to base the flat rate on. Mr. Bamsey stated Mr. Anderson's first impression of the letter is that NCWP does meet justification for the third screw press for processing and CVFD would be responsible for a portion of the project. Underwood Engineers will look at it further for better understanding.

Jason shared at the meeting there is State legislation in process regarding PFOA's , they are trying to lower the standards for PFOA's. The result of this change is that the town (Conway) may not be able to send any of their leach to North Conway and NCWP would have to ship their leachate someplace up north.

Discussion ensued around tying the fixed rate to a percentage of NCWP residential rate sewer rates. There was a consensus between Mr. Bucu and Mr. Bamsey that the meetings are productive and there is good communication between all those who are participating and everyone is moving in the same direction.

The next meeting will be 7/25/19 at 4:45 p.m.

There being no other business to come before the board, the meeting adjourned without objection at 5:48 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist