

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday May 30, 2019
Minutes**

Meeting was called to order at 4:49 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco

Others present: Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper, Conway Historical Society members Gary Macdonald Treasurer, Ken Rancourt President, Mike Tamulis, Doug Burnell on behalf of the Upper Valley Land Trust

Absent: Gregg Quint- Superintendent

Public: None

CONWAY HISTORICAL SOCIETY

Gary Macdonald came before the board to discuss the future use of the building that Mountain Top is leasing when they move out in September. The projected date that they are moving is September 30th. Garry explained they have been working on the Eastman Lord House in bringing it back as a feature in the village. They are proposing to utilize a portion of the building for the Historical Society to further their purpose and lease the other half of it to the Upper Valley Land Trust Realty.

Mrs. Snow explained the original lease did not allow Conway Historical Society to sublease, so an amendment was made to allow a sublease to Mountain Top Music. She went on to explain a new amendment to the lease would have to be voted on by the voters at the annual meeting- also, a new sublease written up stating the Upper Valley Land Trust as the new sublease.

The conditions of Mountain Top making improvements on the building instead of paying rent was discussed and Mr. Macdonald explained they are trying to restore the Eastman Lord House which needs extensive repair and the Conway Historical Society cannot maintain three buildings(Salyards is being rented by the Robert Frost School, the old Fire Building and the Eastman Lord House). He went on to explain they cannot maintain the fire building without leasing it out to the Upper Valley Land Trust to offset some of the cost to maintain it, and the Conway Historical Society would utilize a portion of the building for meetings and to display some of the exhibits for Eastman Lord Building. Discussion ensued around reviewing the lease sections eighteen and section three regarding usage. Section fourteen discusses not allowing a sublease. Mrs. Snow made copies of the original lease and the amendment for the Historical Society. The Historical Society had a different copy of the lease that was not signed by anyone. Mrs. Snow had a signed copy of the lease disclosing no subleasing. Discussion ensued around how Conway Historical Society came to own the building, and CVFD owns the land and how many parking spots Upper Valley Land Trust would use, if the board supports the proposed plan, and having to work through the legal language of the lease.

Mr. Bamsey and Mr. Buco support the proposed plan and agree it will help to maintain the character of the Village.

Mr. Macdonald asked what the next steps are to be taken, Mr. Digregorio responded the decision had not been made if the proposal is appropriate or not, and is not sure if he supports it. He supports attracting businesses that are going to pay taxes but knows that will not happen with that building, and he went on to explain he is fine with the sublease and is not looking for CVFD to make a lot of money on the deal.

Mr. Bamsey explained commissioners need to have further discussion on this proposal because there will be an impact on municipal land. There was a brief discussion around who maintains what in the park and the parking

Check future meeting minutes for any amendments or changes to these minutes.

lot and Mr. Macdonald explained again the goals of the Conway Historical Society and the need to lease the building.

The meeting ended agreeing that the commissioners will get back to them with what will happen next and what needs to be done. It was discussed that the proposal has to go to the voters at annual meeting. Mrs. Snow asked for Conway Historical Society's Articles of Incorporation. Mr. Macdonald has them and will get a copy to her.

Historical Society left the meeting at 5:25 p.m.

There was discussion reaching out to Peter Malia regarding the lease proposal and if a short term lease can be done in the meantime. After an engaging discussion on what the commissioners can approve or not approve it was decided that Mrs. Snow would rewrite a new amendment and contact Conway Historical Society to let them know a new agreement has been drawn up however everything will need to go through CVFD's lawyer to make sure a short term lease can be entered into, and voters will have to approve the long term lease. Also, Conway Historical Society will pay for the legal review. Mrs. Snow will send out a copy to be discussed at the next meeting.

SUPERINTENDANT'S BUSINESS

Mr. Anderson updated the board he has interviewed one person for the posted position, and the position has been posted in the paper, Granite State Rural Water and NH Municipal Association. It will run for eight days. The pay scale will depend on experience.

FIRE CHIEFS BUSINESS

Chief Solomon reported the Mountain Top and Recreation projects have been keeping him busy. He also did an inspection that resulted in fifty violations. Discussion ensued around the violations found and what happens next.

Other points of interest Chief Solomon is they have been busy with calls, hosting high school students EMT class and was he was on NH Today with Jack Heath to discuss ambulance billing.

The rec will move in on June 17th. Tuckerman's is planning on increasing their occupancy load to one hundred; they are still challenged with parking and will be going to the Planning Board for site plan review. Discussion ensued around the challenges with parking and that Tuckerman's is an asset to CVFD.

BOOKKEEPERS BUSINESS

Mrs. Snow reported that delinquent notices went out, and there were no shut-offs this quarter. Auditors are still working on the audit.

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve items A and B, motion seconded by; Mr. Buco Discussion: Discussion: John Carter Sprinkler Co. - \$930.00 repair leak on airline, and shut system down for backflow repair and annual sprinkler. Motion passed 3-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 5/26/19, seconded by Mr. Buco; Motion passed 3-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 5/23/19, seconded by Mr. Buco; Motion passed with the following amendment: Mr. Anderson and Mr. Quint entered the meeting at 6:00 p.m. Motion passed 3-0-1.

Check future meeting minutes for any amendments or changes to these minutes.

Discussion for the meeting with North Conway on Wednesday, June 5th was discussed next. Mr. Bamsey asked the board what they would like for points of discussion or reviewed at the meeting. Mrs. Snow would like more clarification on repair and refurbishment and state that CVFD is not responsible for NCWP upgrades. After an engaging discussion, it was agreed that definitions needed clarification and appendix C. Mr. Bamsey recapped the following goals for the meeting:

- Clarify definitions (repair, refurbishment, and capital projects need to be defined).
- Clarify the process of how CVFD is notified before and during future NCWP projects to ensure communication regarding if the project follows the IMA.

There was an engaging discussion around requesting the information that David Mercier requested from NCWP to be able to better determine CVFD cost of the NCWP septage receiving and dewatering upgrade, Mrs. Snow reiterated the importance of getting the information in the event that NCWP comes up with a number for the project.

The next meeting will be 6/6/19 at 4:45 p.m.

Sub-committee meeting with North Conway will be on June 5th at 3:45 p.m.at the NCWP.

There being no other business to come before the board, meeting adjourned without objection at 6:47 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist