

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday June 13, 2019  
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio,

Others present: Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper

Absent: Gregg Quint- Superintendent, Tom Bucu

Public: None

SIDING BID OPENING

There was only one sealed bid for the siding on the fire station. New Hampshire Aluminum submitted a bid for \$76,210.00. Mr. Bamsey reviewed in detail what the bid includes. The warrant was for \$85,000, and Stan Szetella has done the brickwork leaving the warrant article a little short to cover the cost. Discussion ensued around the roof work coming out of building maintenance. After a brief discussion, it was decided to accept the bid from New Hampshire Aluminum.

**Mr. Digregorio made a motion to accept the bid from New Hampshire Aluminum for \$76,210.00, motion seconded by Mr. Bamsey; Discussion:** Chief Solomon stated there might be additional cost depending on what they find when they take the siding off. **Motion passed 2-0-0.**

SUPERINTENDANT'S BUSINESS

Mr. Anderson and Mr. Bamsey updated on the committee meetings with North Conway. Mr. Bamsey explained that the committee is moving in the direction of looking at a flat rate and reviewed the following points that are being proposed:

- CVFD not taking part in the septage receiving and not having to pay for any capital cost at all in exchange for not sharing in the revenue.
- Flat rate plus 5% buffer towards the capital cost or whatever they want to put the money towards. This would simplify the IMA, and if NCWP has budget overrides, CVFD would not have to pay towards it.

Discussion ensued around scenarios and numbers. The importance of fixing infiltration to get the sewer cost down was discussed.

Chief Solomon asked who would control the rate. Mr. Bamsey explained that Mr. Gagnon proposed when NCWP raises their rate which their voters vote on; CVFD would pay a percentage of the rate increase.

Mr. Digregorio remarked he believes there is some very good language in the contract currently that protects CVFD and does not want to give that language up and stated further that there needs to be very clear language how the flat rate goes up or down. Mr. Bamsey agreed and responded that language would not be given up and anything being discussed is in broad strokes, and nothing is solidified till both boards agree to any of the proposed changes. Discussion ensued around the language of the water IMA and the lack of language in the current Sewer IMA on how to resolve disputes or disagreements.

The next committee meeting will consist of looking at other IMA's (inter-municipal agreements) that towns have. The subcommittee meets on 6/26/19 and there will another commissioner meeting before then to discuss anyone's concerns or questions again.

*Check future meeting minutes for any amendments or changes to these minutes.*

The Majestic Theater has a new sewer line, and the last clay line has been eliminated. When money allows Ted Berry to come back, the connection will be sealed off.

There are nine applications for the posted position. Interviews are being scheduled for next week.

#### FIRE CHIEFS BUSINESS

The following motions were made:

**Mr. Digregorio made a motion to approve abatement for \$113.98 for Heidi Sands for ambulance billing, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

**Mr. Digregorio made a motion to accept a grant from Homeland Security for an unspecified amount for radio programming, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

Chief Solomon updated commissioners that the projected completion date for the quint is 7/2/19. The inspection trip to the plant to inspect the vehicle will not take place now until after 7/4/19. The quint will not be in service until the first week of August if everything goes well.

Mr. Bamsey stated that Josh MacMillan came to the school and talk to the fifth graders about both of his jobs with the fire department and Solo and what an excellent job he did in presenting to the kids. Discussion ensued around current training and future training. Mr. Bamsey would support more training (maybe first aid) for the kids at the elementary level.

There will be no commissioners meeting the week of July 4<sup>th</sup> due to the holiday falling on Thursday.

#### BOOKKEEPERS BUSINESS

Mrs. Snow presented a release of lien.

**Mr. Digregorio made a motion to release a lien for 256 Eaton Rd. Town of Conway map 276 lot 100, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

MS35 was signed to go back to the DRA. Both Mr. Bamsey and Mr. Digregorio signed it.

An RWN email from June 10<sup>th</sup> to clean up the front of the park was discussed next. To clean up the front, remove the dead trees, trim the bushes lower their tops, and raise the canopy on the big oak by two feet would cost \$700.00. This would improve the view from the street, and for an additional two hundred dollars, RWN will prune the large birch tree that has broken branches from this winter and raise the canopy on the trees out back by the pond for an additional \$200.00 for a total of \$900.00. The money was not budgeted for this year; after a brief discussion, it was decided to have the quote redone to see what it would cost for the following: Trim the bushes and lower their tops and raise the canopy on the tree in the front. CVFD will take care of the dead trees, and money would come from the Park Trust Fund. The trees by the pond will be done next year.

Mrs. Snow spoke with Peter Malia regarding Conway Historical Society/ Mountain Top, and he said it should not cost more than \$200.00 for him to review the lease agreement. Gary Macdonald let Mrs. Snow know that the Conway Historical Board has approved spending the \$200.00 for Peter to review the material. Mrs. Snow handed out copies of the amendment to the lease agreement and a copy of the short term lease. The lease has been updated to state both parties are responsible for insurance and snow removal. A section for certificates of liability has been added, and the short term sublease runs from September to April 1st, 2020. Peter Malia did not see any problems with the sublease. All the material will go to Peter for review before it goes to the Conway Historical Board.

*Check future meeting minutes for any amendments or changes to these minutes.*

ADMINISTRATIVE BUSINESS

- a. Ratify Weekly Payroll Manifest signed out of session for week ending 6/2/19
- b. Ratify and Sign checks for Weekly Payroll Manifest for week ending 6/9/19
- c. Ratify Monthly Payroll signed out of session for month ending 5/31/19
- d. Ratify A/P Manifest signed out of session dated 6/5/19
- e. Ratify and sign checks for A/P manifest dated 6/13/19
- f. Approval and signing of Supervisors' timesheets for week ending 6/2/19
- g. Approval and signing of Supervisors' timesheets for week ending 6/9/19
- h. Approval of Meeting Minutes dated 5/30/19

**Mr. Digregorio made a motion to approve items A and E, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

**Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 6/21/19 and 6/9/19, seconded by Mr. Bamsey; Motion passed 2-0-0.**

**Mr. Digregorio made a motion to approve the meeting minutes of 5/30/19, seconded by Mr. Bamsey; Motion passed 2-0-1. Mr. Digregorio abstained due to having to leave the meeting early.**

The next meeting will be 6/20/19 at 4:45 p.m.

Mrs. Snow updated commissioners that Interware will be launching their new platform that will allow customers to choose the option for paperless billing and make reoccurring payments.

There being no other business to come before the board, meeting adjourned without objection at 6:20 p.m.

Respectfully Submitted,  
Stacy Bolduc Receptionist