

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday May 9, 2019
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio, Tom Buco
Others present: Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper,
Absent: Gregg Quint- Superintendent
Public: None

SUPERINTENDANT'S BUSINESS

Mr. Anderson presented two sewer abatements as the first order of business.

Mr. Digregorio made a motion to abate \$104.08 for 287 West Main St., motion seconded by Mr. Buco; Motion passed 3-0-0.

Mr. Digregorio made a motion to abate \$2,292.82 for 296 East Main St., motion seconded by Mr. Buco; Discussion ensued around if the abatement should happen this quarter or next quarter because the vet has not had a full quarter in their new location. It was agreed to approve the abatement **Motion passed 3-0-0.**

Water and sewer budgets for the first quarter were handed out and reviewed.

Mr. Anderson reported Almost There is connected to the sewer. He went on to explain some of the projects that they are working on include: backflow testing, cleaning, inspecting and exercising the air release manhole valves. Next week they will start fixing manhole leaks. Discussion ensued around the Main Street project meeting that took place and that they want to separate the Eastern project from the Western project and the challenges with the library.

Mr. Anderson will follow-up with Paul D. to see if he should come to a commissioners meeting to discuss the project further.

The guardrail project will not happen at the scenic vista.

FIRE CHIEFS BUSINESS

Chief Solomon handed out the bid spec for the siding for commissioners to review. Chief Solomon proposed the following timeline:

Those who will receive the bid specs and want to bid on the job have their bid in by the end of next week; do a pre-bid by May 23rd with proposals in by June 13th to open at the commissioners meeting, and then take no more than a week to determine if the low bidder meets the requirements and can be hired. Challenge is finding a qualified master craftsman. Discussion ensued around finding a qualified certain teed installer and expanding the search outside the area to Boston. It was decided Chief Solomon would widen the search for a qualified installer and who should oversee the project.

BOOKKEEPERS BUSINESS

Mrs. Snow opened with the auditor will be here next week. The first quarter bill to NCWP for waste water was discussed next, and that the annual wastewater treatment budget was higher

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than the appendix C of the IMA (inter-municipal agreement). North Conway Superintendent Gagnon explained he inserted merit and sick leave incentive that is not part of appendix C and that increased CVFD's payment \$781.00 for this quarter to NCWP. Discussion ensued.

Mr. Digregorio left the meeting at 5:30 p.m.

Mr. Bamsey suggested Mrs. Snow email Superintendent Gagnon and explain CVFD had not paid merit and sick leave in the past and it is not part of the IMA (inter-municipal agreement) and request a new bill. Discussion ensued around if we have paid it in the past. Mrs. Snow will look back to see if CVFD has paid it in the past.

ADMINISTRATIVE BUSINESS

- a. Ratify and Sign checks for Weekly Payroll Manifest for week ending 5/5/19
- b. Ratify and sign checks for A/P manifest dated 5/8/19
- c. Approval and signing of Supervisors' timesheets for week ending 5/5/19
- d. Approval of Meeting Minutes dated 5/2/19
- e. Farmers Market/RWN

Mr. Buco made a motion to approve items A and B, motion seconded by; Mr. Bamsey

Discussion:

Granite State Analytical - \$300.00 of that Mr. Buco questioned \$210.00 for Children unlimited lead testing. Mr. Anderson explained the day cares have to be tested and CVFD provided the bottles and will be billed for the test.

Eversource-\$10,996.52

Hilton's - \$788.90 for the service truck.

Motion passed 2-0-0.

Mr. Buco made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 5/5/19, seconded by Mr. Bamsey; Motion passed 2-0-0.

Mr. Buco made a motion to approve the meeting minutes of 5/2/19, seconded by Mr. Bamsey; Motion passed 2-0-0.

Mr. Buco asked if the chimney has been fixed, Mr. Anderson responded yes, and the snow clips are in place to hold the snow back from taking the chimney off again.

The Farmers Market is still happening in the park this summer. Signage was briefly discussed and getting certificates of insurance from vendors that want to participate in the market.

RWN will be redoing the flower bed in the front of the park this year. The mulch will be replaced and some of the shrubs removed.

The letter Underwood drafted for commissioners regarding the IMA (inter-municipal agreement) was discussed next. Mrs. Snow will contact David Mercier that Commissioners approve of the draft.

The next meeting will be 5/16/19 at 4:45 p.m.

There being no other business to come before the board, meeting adjourned without objection at 6:15 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist

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