

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday February 21, 2019
Minutes**

Meeting was called to order at 7:32 a.m.

Commissioners present: Steve Bamsey, Michael Digregorio

Others present: Gregg Quint- Superintendent, Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper

Absent: Tom Buco

Public: None

SUPERINTENDANT'S BUSINESS

Mr. Quint reported that they have been busy with snow removal and painting the front foyer other than that there is not a lot going on.

FIRE CHIEFS BUSINESS

Chief Solomon reported they have been very busy with snow removal and calls. He presented write-offs next.

Mr. Digregorio made a motion to write-off \$2,035.76 as recommended by Chief Solomon, motion seconded by Mr. Bamsey; Motion passed 2-0-0.

Chief Solomon updated commissioners that he is working on a bid package to get the fire station sided. One of the challenges with putting the package together is that he has to measure the square footage of the outside of the building and none of the drawings he has of the building are construction documents. It was briefly discussed having someone else build the bid documents, what type of siding would be used and warranties. It was decided to get a price to put a bid package together from Andy Chalmers and Shawn Bergeron.

Chief Solomon has emailed Stan Szetella to ask him to put the brick work for the fire station on his schedule for April, because it has to be done before the vinyl goes on.

BOOKKEEPERS BUSINESS

Mrs. Snow asked for a release of funds from the Short Term Asset fund for ball valve that needed to be replaced.

Mr. Digregorio made a motion, seconded by Mr. Bamsey to release \$2,745.00 from the CVFD Force Main Asset Replacement Fund # 7036; Motion passed 2-0-0.

Mrs. Snow handed out information regarding average water/sewer bills in the State of NH from the Department of Environmental Services. She pointed out the average monthly residential bill is \$46.00, and CVFD 5/8 meter cost is \$53.28. The average yearly cost is \$552.00, and CVFD average yearly cost is \$639.00.

Average monthly sewer cost for the state is \$56.00 CVFD is at \$193.00. The average yearly sewer bill is \$678.00 CVFD is at \$2,321.00. Commercial average yearly for 1 ½ and 2" meter for the state is \$4,777.92, and CVFD is at \$8,901.84 for fifty thousand gallons.

Discussion ensued around putting the sewer increase on taxes or user rates. It was decided to put the increase on taxes.

Mr. Bamsey made a motion to amend article 4 to stay \$50,000 from taxes, seconded by Mr. Digregorio; motion passed 2-0-0.

Check future meeting minutes for any amendments or changes to these minutes.

ISM Solar intent to lease letter was discussed next. It was decided not to renew the letter of intent to lease, but a new letter may be signed at a later date.

Mrs. Snow stated commissioners need to officially approve the increase of .32 cents in the sewer user rate and a .59 cent decrease in the betterment fee.

Mr. Digregorio made a motion to approve the rates as proposed, seconded by Mr. Bamsey; Motion passed.

ADMINISTRATIVE BUSINESS

- a. Ratify and Sign Checks for Weekly Payroll Manifest for week ending 2/17/19
- b. Ratify A/P Manifest signed out of Session dated 2/13/19
- c. Ratify and sign Checks for A/P Manifest dated 2/20/19
- d. Approval and signing of Supervisors' timesheets for week ending 2/17/19
- e. Approval of Meeting Minutes dated 2/7/19
- f. Approval of Meeting Minutes dated 2/12/19
- g. ISM Solar
- h. NCWP

Mr. Bamsey made a motion to approve items A and C, motion seconded by; Mr. Digregorio Discussion: \$12,811.61 to the Treasurer pays off the Main St. Loan that is outstanding. Motion passed 2-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 2/17/19, seconded by Mr. Bamsey; Motion passed 2-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 2/07/19, seconded by Mr. Bamsey; Motion passed 2-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 2/12/19 as amended, seconded by Mr. Bamsey; Discussion:

Mr. Bamsey stated that Commissioners do not vote on article 1 and the first motion should reflect articles 2 and 3.

Amended to read:

Mr. Digregorio made a motion to recommend articles 2 and 3 as written and replace the word *adopt* with voted to *recommend* in all of the motions made, seconded by Mr. Bamsey; Motion passed with amendments 2-0-0.

Mrs. Snow updated the board that NCWP will not be able to make a meeting with CVFD till April after the annual meeting. Discussion ensued around the IMA (inter-municipal agreement) and how it was written to protect CVFD. Mrs. Snow will send Mr. Mercier the engineer documents that Jason sent out to have him review project and the project cost for what CVFDs cost is and ask Peter Malia for a formal written legal opinion of his interpretation of the IMA so that CVFD can present a package to NCWP that will include a cost analysis and a legal opinion for what CVFD thinks they are financially responsible for. Mr. Bamsey would like to have the package complete 2/21/19.

Mr. Anderson reported he got the final quote in for the chimney and will send it to the adjuster. The temporary repair was \$2,700.00, and the permanent repair was around \$3,000.

The next meeting will be 1/28/19 at 4:15 p.m.

There being no other business to come before the board, meeting adjourned without objection at 8:47 a.m.

Check future meeting minutes for any amendments or changes to these minutes.

Respectfully Submitted,
Stacy Bolduc Receptionist

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