

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Wednesday March 20, 2019  
Minutes**

Meeting was called to order at 4:46 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio

Others present: Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper, Nancy Hilderbrand

Absent: Tom Buco, Gregg Quint- Superintendent

Public: None

REORGANIZATION

**Mr. Digregorio made a motion to elect Mr. Bamsey as Chair, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

**Mr. Digregorio made a motion to authorize the Chair to act on behalf of the District in signing and executing any and all documents in and out of session for any and all approved future projects in the District, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

SUPERINTENDANT'S BUSINESS

Mr. Anderson updated commissioners that he has priced out a camera for the sewer and it would cost \$6,000-\$10,000 he went on to report he also spoke with the foreman at North Conway Water Precinct to inquire about the cost of their camera and what brand they use. They have a metron, and it cost around \$7,000. They use it about three times a year. The foreman offered the use of their camera anytime if CVFD should need one. Discussion ensued around Mrs. Gilligan situation when her sewer line backed up, and benefit of having a camera.

**Doug Burnell entered the meeting 4:54 p.m. to be sworn in as moderator.**

The conversation went back to the camera, and it was decided that CVFD does not need to purchase a camera because the number of times it would be used does not warrant paying the price for one, and we have access to one in North Conway if we need one. Discussion ensued around the benefit of having a root cutter and having the line at the Jem Coin cameraed again when the weather improves to make sure that the line is still clear.

The permanent repair on the chimney has begun, and they are looking at ways to prevent the snow from taking down the chimney again.

The older trucks are getting new panels to prevent them from rusting further. The Main St. kick-off meeting was canceled for this week. Discussion ensued around if and when the project will go out to bid and the public hearing with DOT. Mrs. Snow will ask David Mercier if he knows anything about the timeframe for the bids.

FIRE CHIEFS BUSINESS

Chief Solomon addressed a letter from Ray Leavitt concerning CVFD not providing paramedic intercept for a CarePlus Ambulance call in Madison. CarePlus refuses to pay for paramedic intercepts which led to the decision not to provide paramedic intercept coverage to CarePlus. Discussion ensued around CVFD having sent a letter to Madison Selectmen informing them that their contracted ambulance provider is not providing the service they thought they were getting and CarePlus was relying on CVFD to do it for them and that they were not paying their bill when CVFD billed them. It was decided to invite Ray to a commissioners meeting to discuss the matter further. Mrs. Snow will call him.

*Check future meeting minutes for any amendments or changes to these minutes.*

Write-offs were discussed next.

**Mr. Digregorio made a motion to write off \$6,836.06 as recommended by the fire chief, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

**Mr. Digregorio made a motion to write off \$17,308.00 as recommended by the fire chief, motion seconded by Mr. Bamsey; Motion passed 2-0-0.**

The bid specs for the Fire Station should be done by the end of the week. Stan Szetella will be back to measure and will schedule the work for early spring. Discussion ensued around redoing the parking lot at the fire station and putting it in the budget next year. It will need to be torn up and redone.

#### BOOKKEEPERS BUSINESS

Mrs. Snow had commissioners sign the MS 232 DRA form for expenditures. The audit will be done on May 13<sup>th</sup>. The letter from North Conway Precinct was briefly discussed and has been forwarded to Peter Malia for him to review.

#### ADMINISTRATIVE BUSINESS

- a. Ratify Weekly Payroll Manifest signed out of session for week ending 3/10/19
- b. Ratify and sign checks for Weekly Payroll Manifest for week ending 3/17/19
- c. Ratify A/P manifest dated 3/7/19
- d. Ratify A/P manifest signed out of session dated 3/13/19
- e. Ratify and sign checks for A/P manifest dated 3/20/19
- f. Approval and signing of Supervisors' timesheets for week ending 3/10/19
- h. Approval of Meeting Minutes dated 3/14/19

**Mr. Digregorio made a motion to approve items A- E, motion seconded by, Mr. Bamsey;**

**Discussion:** Tax Exempt Leasing Corp. - \$112,009.10 is for the quint fire truck. The truck was contracted to be done 4/14/19. Chief Solomon was under the impression it would be here at the end of March but it has just started production, and it will not be in service until July vs. we should have had it now and in service by May. Discussion ensued around paying the first installment, and CVFD does not have possession of the truck. Mr. Digregorio requested that Chief Solomon inform the leasing company about the situation.

**Motion passed 2-0-0.**

**Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 3/10/19, seconded by Mr. Bamsey; Motion passed 2-0-0.**

**Mr. Digregorio made a motion to approve the meeting minutes of 3/14/19, seconded by Mr. Bamsey; Motion passed 2-0-0.**

The next meeting will be 3/27/19 at 4:45 p.m.

Mrs. Snow will email Mr. Bucu about the meeting time.

Chief Solomon will include a letter with the check to the leasing company letting them know the status of the fire truck that CVFD will not have it when it was contracted to be done.

There being no other business to come before the board, meeting adjourned without objection at 5:50 p.m.

Respectfully Submitted,  
Stacy Bolduc Receptionist

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