

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday January 24, 2019
Minutes**

Meeting was called to order at 4:17 p.m.

Commissioners present: Steve Bamsey, Tom Bucu, Michael Digregorio

Others present: Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper

Absent: Gregg Quint- Superintendent

Public: None

SUPERINTENDANT'S BUSINESS

Mr. Anderson reported they have been busy with winter maintenance (snow clean-up).

FIRE CHIEFS BUSINESS

Chief Solomon reported that he got an estimate of just under \$11,000 to do brick siding on the fire station. The quote includes three walls, the back of the main building, making it so that it is the same height as the rest of the brick and the two sides of the meeting room just to the bottom of the windows. Discussion ensued around there not being any brick shelves on the back of the building, and the cost to brick the sidewalls of the main building entirely would be around 110,000. There will be more discussion later in the meeting on vinyl vs. brick.

BOOKKEEPERS BUSINESS

Johana McKenna sent an e-mail that the trust fund grant was approved by Governor and Counsel for the Main Street project. The e-mail from Dana was briefly discussed regarding a question Allen Brooks had if Phase 1 and Phase 1A had anything to do with the Phase 2 project. David Mercier confirmed it did. Allen wants a conference call with Underwood and would like to know if a Commissioner wants to be on the conference call. It was decided Mrs. Snow, and Mr. Bucu will be on the call in case there is a question for the District.

Discussion ensued around concerns for the timeline of the Main Street project and having Paul D. come to a commissioners meeting to give an update.

Mrs. Snow handed out a draft of the 2019 rates. Discussion ensued around the possible payment that may need to be made to North Conway Water Precinct for the screw press project and the impact it may have on the user rates.

Warrant Article for replacing the vinyl at the Fire Station was discussed next.

The Building Maintenance Trust Fund has 47,000 in it and another \$55,700 from fund balance that consists of \$25,700 left over from not painting the fire station last year and \$30,000 from fund balance to go into the Building Maintenance Trust Fund bringing it to \$102,700.00. The total needed to replace the vinyl and doing the brick is \$85,000. Mr. Bamsey supports doing the project in one year because the problem with the current siding is only going to get worse and prices are going to go up. Mr. Digregorio expressed concern having two contractors doing two different things (one for vinyl and one for brick) and who will be responsible for overseeing the project to ensure it is done right.

Check future meeting minutes for any amendments or changes to these minutes.

When to put the bid out was discussed next and the benefit of using siding contractor vs. a general contractor who installs siding.

After an engaging discussion, it was agreed to not appropriate any money this year for the Building Maintenance Trust Fund and use the money left over from the sidewalks and money from fund balance to do the siding maintenance at the fire station.

Mrs. Snow will have the final budget packet first week of February.

ADMINISTRATIVE BUSINESS

- a. Ratify and Sign checks for Weekly Payroll Manifest for week ending 1/20/19
- b. Ratify and sign checks for A/P manifest dated 1/23/19
- c. Approval and signing of Supervisors' timesheets for week ending 1/20/19
- d. Approval of Meeting Minutes dated 1/09/19
- e. Approval of Meeting Minutes dated 1/17/19

Mr. Digregorio made a motion to approve items A and B, motion seconded by; Mr. Bucu Discussion:

- RD bond payment showed up on the manifest again. The bond payment has only been paid once and subtracted off the manifest to reflect the correct number.
- Jefferson Solutions- Is the GASB 75 valuation.
- Verizon- Bill for five phones.
- Otis Quint- Sewer main was blocked at Jem Coin Laundry and had to be pumped.

Motion passed 3-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for the week ending 1/20/19, seconded by Mr. Bucu; Motion passed 3-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 1/9/19, seconded by Mr. Bucu; Motion passed 2-0-1.

Mr. Digregorio made a motion to approve the meeting minutes of 1/17/19, seconded by Mr. Bamsey; Motion passed 2-0-1.

Mr. Digregorio made a motion to go into nonpublic under RSA 91-A: 3II (e), seconded by Mr. Bucu; Motion passed by roll call vote Mr. Bucu-yes, Mr. Digregorio-yes, and Mr. Bamsey- yes.

Entered nonpublic at 5:38 p.m.

Pubic meeting resumed at 6:02 p.m.

The next meeting will be 1/31/19 at 4:15 p.m.

There being no other business to come before the board, meeting adjourned without objection at 6:03 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist

Check future meeting minutes for any amendments or changes to these minutes.