

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday October 25, 2018  
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Tom Bucu, Michael Digregorio  
Others present: Gregg Quint- Superintendent, Chief Solomon, Amy Snow- Municipal Bookkeeper  
Absent: Assistant Superintendent Steve Anderson  
Public: None

SUPERINTENDANT'S BUSINESS

Mr. Quint presented sewer abatement for consideration for Conway Mobile Home Park for \$1,861.33.

**Mr. Bamsey made a motion to abate sewer for 419 White Mountain Highway for \$1,861.33; motion was seconded by Mr. Digregorio; Motion passed 3-0-0.**

Mr. Quint updated commissioners on the sewer lining project, the project had traffic backed up this morning, and Mr. Quint stated that they (Ted Barry) have been informed that couldn't happen again, they need to finish up earlier before the morning traffic.

Mr. Bamsey asked Mr. Quint if he attended any DOT meetings regarding the Main St. project, Mr. Quint has not. Discussion ensued around Steve Anderson being the contact for CVFD and the past meeting was regarding the eastern part of the project. Mrs. Snow will email Paul D. to get an update about what happened at the meeting and to request Mr. Anderson, and Mr. Quint is emailed for future meetings.

The price of deduct meters was briefly discussed, the owner of Johnathan's Seafood inquired about a deduct meter for his business because he has a water cooled cooler. Discussion ensued.

FIRE CHIEFS BUSINESS

Chief Solomon sent a copy of the Quick Med Claim contract for commissioners to review. Mr. Bucu suggested that Peter Malia review the 26- page contract. Mr. Bucu stated he is not comfortable signing the contract until it is reviewed. Mr. Digregorio questioned if Chief Solomon had a chance to talk to anyone on the Sea Coast about their experience with Quick Med, Chief Solomon has not but said he left a message for the Portsmouth Fire Chief. There was a brief discussion around the term of the contract, having to give 180- days' notice to terminate the contract, and having Peter Malia review the contract. Chief Solomon suggested Commissioners vote to authorize him to sign the contract so he can discuss with Quick Med the 180- day notice.

Discussion ensued around whom to ask to look at the contract. Primex and Ed Alkaline were discussed. Chief Solomon will call Primex to ask them if they will look at it.

**Mr. Digregorio made a motion to authorize Chief Solomon to enter into an agreement with Quick Med Claims pending legal review, motion seconded by Mr. Bucu; Motion passed 3-0-0.**

*Check future meeting minutes for any amendments or changes to these minutes.*

DANA BISBEE CONFERENCE CALL

Dana Bisbee conference call to review the chronology took place at 5:20 p.m. Mr. Bucu thanked Dana for requesting to put a timeline together because he felt that helped streamline the system.

Mr. Bucu felt the following dates are the most important piece of the chronology:

- The second page June 26<sup>th</sup>, 2014 Authorization to award the construction contract.
- July 1<sup>st</sup> RSA was amended.
- May 25<sup>th</sup> substantial completion.

Mr. Bucu read the letter to award the contract and reviewed the timeline of the grant and referenced 2013 house bill number 2 chapter 144:101 included the list of 120 projects that got paid grant on grant. (The Jaffrey project was included in the list and the chronology).

Dana Bisbee stated that he would emphasize that house bill number two vote in 2013 is significant and the approval of the project under the former law is also significant. Discussions ensued around timeline and phase two project.

Dane Bisbee questions:

- Dana requests that Mrs. Snow send him any documents that he does not have. Dana will list what he would like her to send.
- He asked what material we have from 2006, (She already sent the annual minutes) Dana questioned if there were materials prepared ahead of time such as a description of the project. Mrs. Snow explained there was a feasibility study done and it was determined to build a new plant instead. 2010 it was modified when CVFD hooked into NCWP. Mrs. Snow will send 2010 annual meeting minutes and any documentation CVFD presented to the voters that stated how much the project would cost and how much grant there would be. Annual meeting minutes from 2006 and forward will be reviewed to see if there is any language that would be helpful or any letters that may have been submitted. Anything that stated what the voters were under the assumption that the grant would be there and if anyone was referenced as attending on behalf of the state.
- Mrs. Snow will look to see if there is a letter from DES prior to the bid package being released that states they have reviewed the bid. Dana asked Mrs. Snow to scan him any correspondence with DES that reference the grant.

Discussion ensued around if the original application was rejected. Mrs. Snow did not think the application was rejected but instead placed on hold until the project was complete. Because the project came in under budget, a revised application had to be submitted. Dana asked if DES sent anything stating the grant application is acceptable, but CVFD would have to wait until the final number is submitted. Dana asked how CVFD was notified that the grant was going from 3.5 million to 2.4 million. Mr. Bucu responded it came up in house finance and that is when a letter was referenced that the state would no longer be paying grant on grant due to a change in the law. Dana stated the question is should the old law apply to the old application.

Mrs. Snow will ask David Mercier if he has any correspondence regarding the grant, and she will check to see if she has an actual requested action letter from DES to Governor and Council. Dana reported he never did send a letter to Allen Brooks and thought an email to him would be good to update him that they are still working the chronology and supporting documentation and he will be sending him material soon. Commissioners agreed.

*Check future meeting minutes for any amendments or changes to these minutes.*

BOOKKEEPERS BUSINESS

Mr. Bamsey signed the Request for Certification to get SIGI Grant and Release of Fund for the Pequawket Park Trust fund for the tree removal.

**Mr. Digregorio made a motion to release \$3,200.00 from the CVFD Pequawket Trust Fund #6575, Motion seconded by Mr. Bucu; Motion passed 3-0-0.**

Mrs. Snow handed out the tax rate that has been set for June- December 2018.

ADMINISTRATIVE BUSINESS

- a. Ratify and Sign Checks for Weekly Payroll Manifest for week ending 10/21/2018
- b. Ratify and Sign A/P manifest dated 10/24/18
- c. Approval and signing of Supervisors' timesheets for week ending 10/21/18
- d. Approval of Meeting Minutes dated 10/18/18

**Mr. Digregorio made a motion to approve items A and B, motion seconded by; Mr. Bamsey**

**Discussion:**

Motorola Bill for \$9,410.16 is for portable radios.

Ossipee Mountain Electronics for \$6,519.80 to program the radios.

**Motion passed 3-0-0.**

**Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 10/21/18, seconded by Mr. Bamsey; Motion passed 3-0-0.**

**Mr. Digregorio made a motion to approve the meeting minutes with the amendment of the date to from 10/17/18 to 10/18/18, seconded by Mr. Bamsey; Motion passed 3-0-0.**

There being no other business to come before the board, the meeting adjourned without objection  
5:46 p.m.

Next meeting will be Thursday, November 1<sup>st</sup> at 4:45 p.m.

Respectfully Submitted,  
Stacy Bolduc Receptionist