

**CONWAY VILLAGE FIRE DISTRICT  
COMMISSIONER'S MEETING  
Thursday November 8, 2018  
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Tom Buco, Michael Digregorio

Others present: Gregg Quint- Superintendent, Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper

Absent: None

Public: None

SUPERINTENDENT'S BUSINESS

Mr. Anderson informed Commissioners that going forward he and Mr. Quint will be alternating attending commissioner meetings to keep the overtime to a minimum. He then updated commissioners on the sewer lining project explaining though it is completed they will have to come back to fix some of the manholes. The lining process is on tape, and it was discussed showing a snippet at the annual meeting. CVFD is withholding 10% of the payment to Ted Barry Company till the inverts are fixed. Mr. Quint stated when they fix the inverts would be a good time to fix the infiltration that is coming into the bottom of the manholes. Discussion ensued around how to fix the problem with the infiltration by using epoxy.

Mr. Digregorio proposed asking Ted Barry Company to come back after the first of the year so the money to fix the infiltration in the manholes would be in next year's budget. The cost is not known yet. Where to take the money from was briefly discussed. Mr. Anderson will get a quote for what it would cost to fix the infiltration in the manholes.

Mr. Anderson will be attending the DOT meeting on Thursday and will report back to commissioners what he learned from it.

Mr. Anderson left the meeting at 5:00 p.m.

FIRE CHIEFS BUSINESS

Chief Solomon handed out write-offs for commissioners to review. The report was discussed and reviewed.

It was decided that Chief Solomon will contact Bill Strong the prosecuting attorney to get a status on one of the write-offs (T.O.) to see if anything can be done about the amount owed for the ambulance ride **before he sends the write-offs to collections.**

**Mr. Digregorio made a motion to write off \$1,119.78 as recommended by Chief Solomon, motion seconded by Mr. Buco; Motion passed 3-0-0.**

Chief Solomon handed out 2019 Conway Fire Department Budget Narrative (see attached) for commissioners to review.

The following were discussed for the budget:

- Increase audit and accounting to \$5,000 pending the quote for next year's audit.
- Workers Comp/Unemployment increase due to Firefighters cancer legislation.

*Check future meeting minutes for any amendments or changes to these minutes.*

- Property/Liability went up 8% buildings. The buildings were rereated and they are worth more contributing to the increase.
- Insurance Benefits are 10.5% for potential employees plan changes.
- Keeping funding for ALS training classes including paramedic was discussed.
- Radio Maintenance budget went up due to needing to repair radios and pagers. The discussion went to the equipment budget (see attached).
- Vehicle Maintenance went down due to anticipating the new fire truck.

Discussion ensued around the new fire truck and anticipated revenue.

Chief Solomon doesn't think there will be enough money in the budget next year to purchase an SUV. He is still trying to get a quote.

#### BOOKKEEPERS BUSINESS

Mrs. Snow spoke with Dana Bisbee and confirmed he has everything he needs and will follow-up with him after the holiday.

Mrs. Snow handed out commissioners budgets for commissioners to review. Park Maintenance is showing over budget because Mrs. Snow is still waiting for a check from the trust fund for \$3,200.00 and she is waiting for a quote from RWN that will include redoing the mulch in the flower beds in the front along the sidewalk.

The professional/legal line was reduced by \$500.00, and it was discussed bringing Bill Hounsell in for a commissioners meeting for a discussion regarding his service on 11/29/18.

#### ADMINISTRATIVE BUSINESS

**Mr. Buco made a motion to approve items A and B, motion seconded by; Mr. Digregorio**

**Discussion:** None

**Motion passed 3-0-0.**

**Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 11/4/18, seconded by Mr. Buco; Motion passed 3-0-0.**

**Mr. Digregorio made a motion to approve the meeting minutes of 11/01/18, seconded by Mr. Buco; Motion passed 3-0-0.**

The next meeting will be 11/15/18 at 4:45 p.m. and there will be no meeting on 11/22/18.

There being no other business to come before the board, meeting adjourned without objection at 5:35 p.m.

Respectfully Submitted,  
Stacy Bolduc Receptionist

*Check future meeting minutes for any amendments or changes to these minutes.*