

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday November 15, 2018
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio

Others present: Assistant Superintendent Steve Anderson Chief Solomon, Amy Snow- Municipal Bookkeeper, Bill Hounsell

Absent: Gregg Quint- Superintendent, Tom Buco

Public: None

BILL HOUNSELL

Bill Hounsell came before the board to discuss what he may be working on next year on behalf of CVFD in Concord. Mr. Hounsell asked what the goals are for CVFD next year. Discussion ensued around grants and the success of getting the grant for the Main St. project.

Mr. Hounsell explained things may change with legislation now that the Democrats are in control of the house and the Senate. Discussion ensued around the law changing on paying grant on grant and if there was any chance of the law being reversed, and also if there is a different avenue to try. Mr. Digregorio explained CVFD is still working with Dana Bisbee to see if there is any way to get the money. Discussion ensued around if there were any way the law stating not paying grant on grant would be reversed with the Democrats in control of the house and senate and if CVFD still needs Mr. Hounsell services. Mr. Hounsell explained the timeline of filing a bill, and there being a possibility of attaching an amendment to another bill to address the issue of getting grant money that CVFD did not receive due to the law changing.

Mr. Hounsell suggested budgeting for his services in case CVFD wants to attach a bill, and if they don't use his services there will be no money spent because the contract states "as needed".

Mr. Digregorio supports being prepared to have Mr. Hounsell work on behalf of CVFD in case Dana Bisbee can't get anywhere with the State Aid Grant issue. Discussion ensued on how long to let Dana try to get the State Aid Grant issue resolved.

Mr. Hounsell will send a new contract.

Mr. Hounsell left the meeting at 5:15 p.m.

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve items A and B, motion seconded by; Mr. Bamsey

Discussion: None

Motion passed 2-0-0.

FIRE CHIEFS BUSINESS

Chief Solomon reported that he is still following up with Clean Air Technologies for the exhaust capture and trying to get a report on the outside of the building (fire station) from Shawn Bergeron. Shawn thinks he will have the report to Chief early next week.

Check future meeting minutes for any amendments or changes to these minutes.

Running the ambulance during a snowstorm was discussed and challenge of doing calls in Rock House Mountain Association. The road is poorly constructed and not plowed frequently enough. Chief has sent a letter in the past but nothing recently to the board explaining the necessity of maintaining the road.

Chief Solomon left the meeting at 5:30 p.m.

SUPERINTENDANT'S BUSINESS

Mr. Anderson reported he attended the Main Street meeting today and explained who was attending. The meetings in the future may be held in Concord.

Paul sounded positive that the project will begin in 2020 pending DOT approving the process and Underwood getting the plans to DOT for approval. Mr. Anderson was able to explain at the meeting the importance of the project starting in 2020 due to the risk of CVFD losing the grant and the SRF loan is in place.

The eastern part of the project is lagging behind the western part of the project. The meeting did not focus on CVFD part of the project regarding replacing the water main. They did talk about relocating the tap for the islands and adding power for irrigation.

Overall the meeting was positive and helpful to be able to meet the people involved in the project. Discussion ensued around the condition of the sidewalks.

The quote from Ted Berry to fix the infiltration in the manholes was discussed. The cost is \$11,000. The benefit to having them done when they come back to fix the inverts would be not having to pay the mobilization fee of \$5,000. Mr. Digregorio suggested doing two of them when they come back and budget for the rest next year and the benefits of fixing the infiltration. Mr. Digregorio asked about the status of the sewer budget. Mrs. Snow stated the sewer lining project was a capital expense and did not come out to the operating budget however sewer is cash-strapped. Mrs. Snow and Mr. Anderson are still working on the budget for next year.

It was decided to wait to on fixing the infiltration this year and asks the voters to support a warrant article next year.

Mr. Anderson ended his update to commissioners reporting that the hydrants are now ready for winter and he is finishing up the backflow testing. Mr. Bamsey asked who tests the hydrants by the school. Mr. Anderson responded it is a grey area and doesn't know if Chief Solomon might know. Mr. Bamsey suggested Mr. Anderson reach out to the school to see if they are maintaining them.

Bookkeeper Business

Mrs. Snow discussed the history of working off an RFP (request for proposal) with RWN regarding the park. She has worked with Bethanne in coming up with a contract that outlines the scope of work that RWN will be responsible for doing for the park. Maintaining Pequawket path was added as # 2 1-7 stayed the same and application of chemicals was moved down to #8 and an asterisk states per local and federal laws. The only thing CVFD is responsible for is maintaining the irrigation system. The charge for four applications of fertilization is \$561.00 through RWN was discussed. Mr. Digregorio suggested going directly through the guy that RWN is using for the fertilization (RWN subs out the fertilization) to see if it would save the District money. A brief discussion ensued.

Check future meeting minutes for any amendments or changes to these minutes.

Mr. Digregorio made a motion to enter into the scope of work between Conway Village Fire District and RWN Property Services, Motion seconded by Mr. Bamsey; Discussion: Mr. Digregorio suggested the following year (2020) looking into dealing directly with who is doing the fertilization to see if it would save the district money. Motion passed 2-0-0.

The scope of work was signed.

Mrs. Snow will update the commissioner's budget and hand it out at the next meeting.

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 11/11/18, seconded by Mr. Bamsey; Motion passed 2-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 11/08/18, seconded by Mr. Bamsey; Motion passed 2-0-0.

NCWP Letter

A letter from NCWP regarding dewatering and septage receiving upgrades cost sharing was reviewed and discussed. Commissioners have questions that may require consulting with Peter Malia. If CVFD should be responsible for paying for the third screw press is a question the CVFD board has and the repayment period. Discussion ensued around reaching out to have a meeting between the two boards. Based on the IMA the only thing CVFD is responsible for is repair and refurbishment.

Tom Bucu entered the meeting at 6:05 p.m.

Mrs. Snow will send a letter to NCWP explaining CVFD would like to meet with their board and send it out for commissioners to review before she sends it to NCWP.

Mr. Bamsey brought Mr. Bucu up to date on the meeting with Bill Hounsell and explained if Dana Bisbee doesn't have anything by March then an option might be to slip an addendum into a piece of legislation on the senate side to try and change the RSA.

There being no other business to come before the board, meeting adjourned without objection at 6:25 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist