

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday November 1, 2018
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Tom Buco, Michael Digregorio

Others present: Gregg Quint- Superintendent, Chief Solomon, Amy Snow- Municipal Bookkeeper, Paul Degliangeli.

Absent: Assistant Superintendent Steve Anderson

Public: None

SUPERINTENDANT'S BUSINESS

Mr. Quint reported that tonight should be the last night for the sewer lining project weather permitting. The only glitch so far is a piece of machinery that got stuck in Stan Anthony's sewer line no damage was done. They will have to come back and fix the inverts because the machine cannot go around corners, Mr. Quint stated at that time he and Mr. Anderson would want to address a couple of manholes that have I & I (inflow and infiltration) in them and epoxy them.

The original poles on Main St. that are being moved were briefly discussed for the sidewalk plow.

FIRE CHIEFS BUSINESS

Chief Solomon reported that they did 125 calls in October and he handed out a draft of his budget for Commissioners to review. The ambulance billing contract is in review with legal. The bottom line of the budget was briefly discussed and how the quint is affecting it. Chief Solomon is not sure if they can do a new SUV for next year.

Paul Degliangeli entered the meeting at 4:55 p.m.

PAUL DEGLIANGELI

Paul D. came before the board to discuss the Main St. project. The utility poles on the western end project are being moved first.

Next meeting with DOT will be November 15th for a site visit at 10:00 a.m. at the vacant Cobble Pond store. The last meeting was about what was holding up the project. Paul went on to explain additional lanes were not going to change the level of service, and he explained that the level of service is determined by delayed time. Discussion ensued around the challenges with adding turning lanes and eminent domain at the lights. Adding a smart light was also discussed and the need for adding a turning lane heading West off East Main St.

Paul D. explained the selectman have just recently signed the contract for the eastern part of the project between the State and the Town. Going forward there will be monthly meetings between the town and DOT on the third Thursday every month, and the location is to be determined. Discussion ensued around the next step is waiting for a release to proceed with engineering on the eastern contract and the NEPA process which a federal requirement. The western part of the project has stalled because the NEPA process can't be done as two separate processes it has to be done as one. Paul is hoping to start the engineering part of the project in December. If Paul does not have approval December 1st, he will ask for the December meeting with DOT take place in the commissioner's office.

Check future meeting minutes for any amendments or changes to these minutes.

Timeline of the project was outlined in an email. Discussion ensued around the bidding process and the challenges with getting to that point in the project. Paul hopes to be in the bidding process by the end of 2019 and shovels in the ground 2020, the length of the project could be up to two years. Discussion ensued around traffic during the project and the islands.

Meeting ended with confirming Mr. Quint or Mr. Anderson will be attending the monthly meetings with DOT.

Paul D. left the meeting at 5:55 p.m.

VACATION/SICK POLICY

Mr. Bamsey wanted to finish the discussion around the proposed buyback of sick time. Chief Solomon's drafted budget does not include the proposed buyback of sick time. Mr. Bamsey did not feel that with the increase in health insurance and possibly other areas of the budget that now is the time to look at the buyback of sick time. Mr. Buco and Mr. Digregorio agreed.

There was discussion around needing Shawn Bergeron's proposal for the siding for the fire station.

BOOKKEEPERS BUSINESS

Mrs. Snow found the warrant article that passed that the town will take over a fire department when a district from time to time gives up the service, she went on to explain two years later there was a warrant article to repeal it, and it failed. Discussion ensued around the history of trying to get town-wide fire and the pros and cons of it, and the District has voted twice in favor of looking into it.

Mr. Bamsey signed the final application for the grant money (\$165,000.00) for Main Street.

ADMINISTRATIVE BUSINESS

- a. Ratify and Sign Checks for Weekly Payroll Manifest for week ending 10/21/18
- b. Ratify and Sign Checks for Monthly O/C and E/O for month ending 10/31/18
- c. Ratify and Sign A/P manifest dated 10/31/18
- d. Approval and signing of Supervisors' timesheets for week ending 10/21/18
- e. Approval of Meeting Minutes dated 10/25/18

Mr. Digregorio made a motion to approve items A-C, motion seconded by; Mr. Buco

Discussion:

A&D Instrument for \$712.50 was for pH alarm.

Bound Tree- \$1,050.00 replacing supplies for the ambulance.

Motion passed 3-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 10/21/18, seconded by Mr. Buco; Motion passed 3-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 10/25/18, seconded by Mr. Buco; Motion passed 3-0-0.

There being no other business to come before the board, meeting adjourned without objection at 6:08

Respectfully Submitted,
Stacy Bolduc, Receptionist

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