

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday June 28, 2018
Minutes**

Meeting was called to order at 4:45 p.m.

Commissioners present: Steve Bamsey, Michael Digregorio

Others present: Gregg Quint- Superintendent, and, Assistant Superintendent Steve Anderson, Amy Snow-Municipal Bookkeeper, Chief Solomon

Absent: Tom Buco

Public: None

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve items A and B, motion seconded by; Mr. Bamsey; Discussion:

The check for the down payment to White Mountain Oil was discussed. The Chief needed a check. The ACH that was done last week was voided and replaced with a paper check.

Motion passed 2-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendent's and Fire Chiefs time sheets for week ending 6/24/18, seconded by Mr. Bamsey; Motion passed 2-0-0.

Mr. Digregorio made a motion to approve the meeting minutes of 6/22/18, seconded by Mr. Bamsey; Motion passed 2-0-0.

FIRE CHIEFS BUSINESS

There will be a boundary line adjustment meeting July 10th. Mr. Bamsey is planning on attending; Chief Solomon gave him talking points on CVFDS concerns regarding the boundary line adjustment.

JASON GAGNON NORTH CONWAY SUPERINTENDENT

North Conway Superintendent Jason Gagnon came before the board to update them on changes and future projects. He explained he looked at the billing between North Conway and CVFD and made improvements to it so there is more transparency, he also reported on the ongoing upgrades for the dewatering and septage receiving. The dewatering portion is nearing completion in 2 to 3 weeks. There was further discussion around the screw press and the budget for it. They are looking at adding an additional third screw press and a second conveyor for loading the dewatered sludge into containers and adding some septage holding tanks modification to make the decant and dewatering process more efficient. With the bid coming in below budget and the extra septage receiving principal forgiveness, the project may be possible. Discussion ensued around how the third screw press will benefit the system. Jason discussed the goal to lower the prices for septage disposal enough to discourage land application and make it more convenient for people to come and dispose of the septage at the precinct. Discussion ensued around the pros and cons of land application and the benefit and need of a third screw press.

Mrs. Snow asked Jason to send monthly or quarterly updates of how much has been spent that CVFD would be responsible to pay for. Discussion ensued.

Check future meeting minutes for any amendments or changes to these minutes.

Mr. Bamsey asked Jason to come back in the fall when budgets are being discussed. Further discussion around adding another screw press ensued.

Jason left the meeting at 5:25 p.m.

FIRE CHIEFS BUSINESS

Chief Solomon reported on write offs.

Mr. Digregorio made a motion to write off \$463.02 for 6/28/18 as recommended by the Fire Chief, seconded by Mr. Bamsey; Motion passed 2-0-0.

Viessmann and Smith Field spent half the day at the fire station accessing and preplanning what needs to be done for the boilers.

Brad has swapped out the panel and the generator transfer switch. Everything is wired in if they need to manually start the generator. Chief hopes to have Brad back next week to install the generator.

The vehicle exhaust capture grant is moving forward. Chief had to correct the 1199a form (direct deposit form for the feds). It stated Conway Fire Department should say Conway Village Fire District.

Steve and Gregg entered the meeting at 5:37 p.m.

SUPERINTENDENTS BUSINESS

The DES letter from Judy Houston was reviewed. Mr. Quint updated the board on the closing of the lagoons. Hydro seeding needs to be done and the orange fencing that needs to be put around the lagoons has been ordered. Judy requested a written update of the progress on the closing of the lagoons; she also requested lockable caps on the seven test wells.

BOOKKEEPERS BUSINESS

Mrs. Snow requested a release of funds from the Short Term Asset Replacement account in the amount of \$3,989.00 for the air release valves. There was discussion on the valves collecting grease and the life of a valve. Mr. Anderson explained the maintenance done on the release valves. Mr. Digregorio asked if anyone has reached out to the manufacture to see if the valves are working properly. Mr. Anderson said he can but thought it replacing the valves was inevitable given the grease the air valves were collecting.

Mr. Digregorio made a motion to release \$3,989.00 from the CVFD Force Main Asset Replacement Trust Fund # 7036, Seconded by Mr. Bamsey. Motion passed 3-0-0.

Mrs. Snow gave arrearages update. See attached.

The changes that needed to be made to workman's compensation was reviewed and discussed. The details of short term disability were discussed and separating workmen's compensation from short term disability.

Mrs. Snow will break the workman's comp and short term disability out and take out Leave of Absence from the title.

Mrs. Snow handed out the Town of Conway's Rules and Regulations and CVFD's Rules and Regulations for the board to read and compare. She would like to know if the board wants to

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consider any rules and regulations from the Town of Conway that CVFD does not currently have if it is appropriate.

The meeting ended with a brief discussion on the poles being set on Main Street.

There will be no meeting next week.

Next meeting will be Friday July 13, 2018 at 6:45 a.m.

Mrs. Snow will let Mr. Bucu know.

Repairing the old model T fire truck was discussed. Though it will not be repaired, it will be on display on the ramp, the Fire Fighters Association will be selling hot dogs and hamburgers at the 4th of July parade.

There being no other business to come before the board, meeting adjourned without objection at 6:15 p.m.

Respectfully Submitted,
Stacy Bolduc Receptionist